

Oakham Town Council

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An **ORDINARY MEETING** of the **STAFFING COMMITTEE** was held on **Monday 17th August 2026** at **6.00pm** at the **Council Offices** and was attended by the following:

STRICTLY PRIVATE & CONFIDENTIAL - REDACTED

Chairman: Cllr D. Romney

Committee Members: Cllr SA Wadsworth, Cllr B. Callaghan, Cllr M. Brookes, Cllr A. Padmore

In Attendance: 0 members of the public

Locum Clerk/Minutes: Samantha Haywood

ITEM	MINUTE	VOTE / ACTION
SC26011.	APOLOGIES FOR ABSENCE	
	None.	
SC26012.	DECLARATIONS OF INTERESTS AND DISPENSATIONS	
	Cllr Brookes declared a possible interest in agenda item 'Staffing Matters'. Cllr SA Wadsworth declared an interest in 'Staffing Matters'.	
SC26013.	DEPUTATIONS FROM MEMBERS OF THE PUBLIC - OPEN MEETING	
	None.	
SC26014.	APPROVAL OF MINUTES	
	IT WAS RESOLVED that Committee approve and sign the minutes of the Staffing Committee meeting held on 08.04.26 as a true and accurate record. Cllr Brookes expressed concern that he felt sections were missing from the minutes, exempt session was not resolved, and abstained from the vote. IT WAS RESOLVED that Committee approve and sign the minutes of the Staffing Committee meeting held on 07.05.26 as a true and accurate record. IT WAS RESOLVED that Committee approve and sign the minutes of the Staffing Committee meeting held on 29.07.26 as a true and accurate record.	Proposed:BC Seconded:SAW 4 for, 1 abstention Clerk Proposed:BC Seconded:SAW 4 for, 1 abstention Clerk Proposed:BC Seconded:SAW 4 for, 1 abstention Clerk

SC26015.	DATE OF NEXT MEETING	
	IT WAS RESOLVED that Committee approve a provisional date of 15.09.26 at 6pm for the next meeting if needed, and unless a meeting is needed beforehand.	Proposed:BC Seconded:SAW All in favour Clerk / All
SC26016.	EXCLUSION OF PRESS AND PUBLIC	
	IT WAS RESOLVED that Committee approve, that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following agenda items on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, as per Standing Order 3d, and that all recording devices are turned off.	Proposed:MB Seconded:AP All in favour
SC26017.	STAFFING MATTERS	
	Cllr Wadsworth left the meeting. The Clerk gave an update report on staffing matters, including: - Emphasising that staffing matters must be kept strictly confidential by everyone and not discussed with anyone, including family members. - The website has had confidential information published in the past and this has either been removed or is in the process of being removed. The Clerk asked Cllr Brookes to ensure that his personal blog did not contain any confidential information and if so, to remove it as soon as possible. Cllr Brookes confirmed that only published information had been published on his blog so already in the public domain. - Insurance response on staffing matters – [REDACTED] - An update on the SAR request – [REDACTED] The Clerk gave a further update on a staffing matter. IT WAS RESOLVED that Committee approve up to £700 for a staffing matter legal fees due to Full Council giving the Committee delegated power to handle the matter, and the expenditure will be within the legal fees budget. IT WAS RESOLVED that the Clerk be given delegated powers to recruit the two temporary Administration Assistants as soon as possible for an initial 2-month period, as agreed by Full Council, due to the urgent operational need for more staff. Cllr Brookes declared a personal and prejudicial interest for the next topic and left the meeting. The Clerk gave an update on the [REDACTED] IT WAS RESOLVED that Committee approve the staffing update report and delegate the Clerk to deal with [REDACTED]	Clerk MB Proposed:DR Seconded:BC All in favour Clerk Proposed:BC Seconded:DR All in favour Clerk Proposed:BC Seconded:AP All in favour Clerk

The meeting closed at 6.40 pm.

Chairman Date:

DRAFT