Oakham Town Council

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Under Schedule 12, Paragraph 9(1) of the Local Government Act 1972, you are hereby summoned to attend a meeting of the Oakham Town Council on Friday, 31st July 2026 at 6.30 pm. The meeting will be held at the Town Council Offices, Rol House, Long Row, Oakham, LE15 6LN.

AGENDA

1. APOLOGIES FOR ABSENCE MOTION: Council to receive apologies and consider approval.

2. DECLARATION OF INTERESTS AND DISPENSATIONS
Members to disclose any pecuniary or other Interest in any item on the agenda. Members are personally responsible for declaring an interest and are respectfully advised to refer to the Code of Conduct for more information. Councillors are also responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes).

3. DEPUTATIONS FROM MEMBERS OF THE PUBLIC – OPEN MEETING
Members of the public will be invited to speak on items relating to this agenda or raise issues for future consideration. The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, maximum 3 minutes per person, and will be under the direction of the Chair of the meeting. This is the only agenda item where members of the public can speak during the meeting, unless invited by the Chair.

4. Professional Review and Drafting of Council Governance Documentation
To consider and approve the engagement of a legally qualified specialist to draft and produce a comprehensive, cohesive suite of council policies, procedures, standing orders, and regulations.

5. EXCLUSION OF PRESS AND PUBLIC
MOTION:

That, under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following two agenda items on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature and commercial sensitivity of the business to be transacted, as per Standing Order 3d, and that all recording devices are turned off.

6. To receive an update report regarding ongoing staffing matters and to consider and determine any necessary actions arising from the recommendations of the Staffing Committee meeting held on 29th July 2026.