

Oakham Town Council

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An EXTRAORDINARY MEETING of the TOWN COUNCIL was held on Wednesday 7th October 2026 at 7.00pm at the Council Offices and was attended by the following:

Chairman: Cllr M. Brookes

Town Councillors: Cllr D. Romney, Cllr J. Perry, Cllr B. Callaghan, Cllr A. Padmore, Cllr C. Nix, Cllr SA Wadsworth, Cllr C. Clark

In Attendance: 0 members of the public

Locum Clerk/Minutes: Samantha Haywood

ITEM	MINUTE	VOTE / ACTION
26168.	APOLOGIES FOR ABSENCE	
	Cllr Ainsley and Cllr Harris - personal. IT WAS RESOLVED that Council accept the apologies.	Proposed:DR Seconded:BC All in favour
26169.	DECLARATIONS OF INTERESTS AND DISPENSATIONS	
	None received.	
26170.	DEPUTATIONS FROM MEMBERS OF THE PUBLIC - OPEN MEETING	
	None.	
26171.	APPROVAL OF MINUTES	
	IT WAS RESOLVED that Council approve the minutes of the Extraordinary Full Council meeting held on 02.09.26 and that they be signed by the Chairman as a true and accurate record. IT WAS RESOLVED that Council approve the minutes of the Ordinary Full Council meeting held on 09.09.26 and that they be signed by the Chairman as a true and accurate record.	Proposed:BC Seconded:JP 6 for, 2 abstentions Clerk Proposed:BC Seconded:DR 7 for, 1 abstention Clerk
26172.	INVOICES FOR PAYMENT	
	IT WAS RESOLVED that Council approve the Blachere Illumination UK Ltd invoice for payment as detailed below. IT WAS RESOLVED that Council approve the other invoices for payment as detailed below:	Proposed:SAW Seconded:MB All in favour Proposed:DR Seconded:MB

	<table><tr><th>Supplier</th><th>Description of supply</th><th>Net</th><th>VAT</th><th>Gross</th><th>Total to pay</th><th>Invoice no.</th><th>Invoice date</th><th>Power to spend</th><th>Minute Ref (over £5k)</th></tr><tr><td>Blachere Ullumination UK Ltd</td><td>Christmas lights (3 year hire contract 2024 to 2026)</td><td>£15,723.53</td><td>£3,144.71</td><td>£18,868.24</td><td></td><td>SI500543</td><td>16/07/2026</td><td>LG Act 1972 s145</td><td>12/6/24 meeting?</td></tr><tr><td>Blachere Ullumination UK Ltd</td><td>Credit for 2025 baubles</td><td>-£720.00</td><td>-£144.00</td><td>-£864.00</td><td>£18,004.24</td><td>SC61143</td><td>10/03/2026</td><td>LG Act 1972 s145</td><td></td></tr><tr><td>Travis Perkins</td><td>Postcrete for bench</td><td>£24.88</td><td>£4.98</td><td>£29.86</td><td></td><td>1051526194</td><td>17/09/2026</td><td>PHA 1875 s164 OSA 1906, ss9&10</td><td></td></tr><tr><td>Travis Perkins</td><td>Raw plugs</td><td>£5.76</td><td>£1.15</td><td>£6.91</td><td>£36.77</td><td>1052330232</td><td>30/09/2026</td><td>PHA 1875 s164 OSA 1906, ss9&10</td><td></td></tr><tr><td>Glendale Countryside Ltd</td><td>Grounds maintenance Sept 26</td><td>£2,143.97</td><td>£428.79</td><td>£2,572.76</td><td>£2,572.76</td><td>GC147-0386</td><td>30/09/2026</td><td>PHA 1875 s164 OSA 1906, ss9&10</td><td></td></tr><tr><td>Millenium Ltd</td><td>Monthly I.T. services</td><td>£133.10</td><td>£26.62</td><td>£159.72</td><td>£159.72</td><td>INV-22801</td><td>01/10/2026</td><td>LG Act 1972 s133</td><td></td></tr><tr><td>Millenium Telecom Ltd</td><td>Monthly telephone service charges Aug 26</td><td>£80.45</td><td>£16.09</td><td>£96.54</td><td>£96.54</td><td>69167</td><td>14/09/2026</td><td>LG Act 1972 s133</td><td></td></tr><tr><td>Peninsula Business Services</td><td>Monthly HR service fee</td><td>£306.41</td><td>£57.86</td><td>£364.27</td><td></td><td>U005912789</td><td>29/09/2026</td><td>LG Act 1972 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Blachere Ullumination UK Ltd	Credit for 2025 baubles	-£720.00	-£144.00	-£864.00	£18,004.24	SC61143	10/03/2026	LG Act 1972 s145																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																	
Travis Perkins	Postcrete for bench	£24.88	£4.98	£29.86		1051526194	17/09/2026	PHA 1875 s164 OSA 1906, ss9&10																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																	
Travis Perkins	Raw plugs	£5.76	£1.15	£6.91	£36.77	1052330232	30/09/2026	PHA 1875 s164 OSA 1906, ss9&10																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																	
Glendale Countryside Ltd	Grounds maintenance Sept 26	£2,143.97	£428.79	£2,572.76	£2,572.76	GC147-0386	30/09/2026	PHA 1875 s164 OSA 1906, ss9&10																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																	
Millenium Ltd	Monthly I.T. services	£133.10	£26.62	£159.72	£159.72	INV-22801	01/10/2026	LG Act 1972 s133																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																	
Millenium Telecom Ltd	Monthly telephone service charges Aug 26	£80.45	£16.09	£96.54	£96.54	69167	14/09/2026	LG Act 1972 s133																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																	
Peninsula Business Services	Monthly HR service fee	£306.41	£57.86	£364.27		U005912789	29/09/2026	LG Act 1972 s112																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																	
Peninsula Business Services	Monthly HR service fee insurance	£39.20	£0.00	£39.20		U005915803	29/09/2026	LG Act 1972 s112																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																	
Peninsula Business Services	Credit for F2F meeting	-£165.90	-£33.18	-£199.08	£204.39	U005871818	28/08/2026	LG Act 1972 s112																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																	
Initial Washroom Hygiene	Public conveniences sanitary bin service 06/10/2026 - 05/01/2027	£133.92	£26.78	£160.70	£160.70	35957959	16/09/2026	PHA 1936 s87																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																	
Rialtas Business Systems Solutions Ltd	Sales & purchase ledger software & support	£1,678.84	£335.76	£2,014.60	£2,014.60	34132	30/09/2026	LG Act 1972 s111																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																	
DCK Payroll Solutions Ltd	Monthly payroll processing fee Sept 26	£181.10	£36.22	£217.32	£217.32	27855	30/09/2026	LG Act 1972 s112																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																	
LGRC Associates Ltd	Locum Clerk/RFO services & expenses Sept 26	£6,615.12	£1,323.03	£7,938.15		2552	05/10/2026	LG Act 1972 s112	26117																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																
LGRC Associates Ltd	Locum Clerk/RFO services & expenses Aug 26	£6,010.26	£1,202.06	£7,212.32	£15,150.47	2523	08/09/2026	LG Act 1972 s112	26117																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																
CJ Hatt	Cutts Close band	£250.00	£0.00	£250.00	£250.00	INV-003508	30/08/2026	LG Act 1972 s145																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																	
Samantha Haywood	Expenses reimbursement - Timpson - Office key cutting	£48.33	£9.67	£58.00		Receipt	15/09/2026	LG Act 1972 s133																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																	
Samantha Haywood	Expenses reimbursement - Royal British Legion - Poppy wreath	£27.50	£0.00	£27.50	£85.50	Receipt	15/09/2026	£137																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																	

	The Clerk expressed concern that the £39,514 allocated for the Christmas lights and switch-on event seemed excessive and emphasised that every effort will be made to reduce the overall cost. IT WAS RESOLVED that Council approve: • Giving the Clerk delegated power to spend, within the agreed budgets, due to the lateness in arranging the Christmas event to ensure it is able to be held. • No extra budget to be allocated as it was felt the current budget of £35k and £4,514 was sufficient. • The Events Working Group to review stall fees for the 2027 event for food and drink vendors as it was felt the current fee is too low. A proposal to be drafted and brought back to Council for approval. • The Events Working Group, in conjunction with the Clerk, to review all event forms and policies and bring any suggested amendments to Council for approval. • The Chairman to liaise with the Clerk once the Christmas light provider has given a breakdown of what new additional decorations can be provided within the £9,141.96 budget and the Clerk to have delegated power to purchase if felt they would be good value for money and improve the display. • All future Christmas events are to be arranged at the start of each year rather than leaving it last minute. A vote of thanks was passed to the Chairman, Cllr Wadsworth, Officer Liz Wackett and the Clerk for all their hard work on arranging the Christmas event, particularly with it being so late on in the year.	Proposed:DR Seconded:CN All in favour Clerk / MB / SAW
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The meeting closed at 7.49 pm.

Chairman Date: