

Oakham Town Council

Rol House, Long Row, Oakham, Rutland, LE15 6LN
01572 723627

enquiries@oakhamtowncouncil.gov.uk
www.oakhamtowncouncil.gov.uk



2nd September 2026

TO: All Members of Oakham Town Council

In accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend an Ordinary meeting of Oakham Town Council on Wednesday 9th September 2026 at 6.30p.m. The meeting will be held at the Town Council Offices, Council Chamber, Rol House, Long Row, Oakham LE15 6LN.

S Haywood

Locum Clerk/RFO

NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public. Persons attending this meeting are advised that it may be filmed and recorded.

AGENDA

1. APOLOGIES FOR ABSENCE

MOTION: Council to receive apologies and consider approval of reasons for absence.

2. DECLARATION OF INTERESTS AND DISPENSATIONS

Members to disclose any pecuniary or other Interest in any item on the agenda. Members are personally responsible for declaring an interest and are respectfully advised to refer to the Code of Conduct for more information. Councillors are also responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes).

3. DEPUTATIONS FROM MEMBERS OF THE PUBLIC – OPEN MEETING

Members of the public will be invited to speak on items relating to this agenda or raise issues for future consideration. The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, maximum 3 minutes per person, and will be under the direction of the Chair of the meeting. This is the only agenda item where members of the public can speak during the meeting, unless invited by the Chairman.

4. POLICE REPORT

MOTION: Council to receive a report from Leicestershire Police.

5. RUTLAND COUNTY COUNCILLOR REPORT

MOTION: Council to receive a report from the County Councillor.

6. APPROVAL OF MINUTES

MOTION: Council to approve and sign the minutes of the Ordinary Council meeting held on 12th August 2026.

7. INVOICES FOR PAYMENT

MOTION: That Council consider and decide upon approval of the invoices for payment. (SH)

8. DATE OF NEXT MEETING

MOTION: That Council note the date of the next meeting as 14.10.26 at 6.30pm.

9. FINANCE COMMITTEE MEETING MINUTES & RECOMMENDATIONS

MOTION: That Council note the draft minutes of the Finance Committee meeting held on 26.08.26. (SH)

MOTION: That Council consider and approve the recommendations from the Finance Committee meeting held on 26.08.26:

- a) 2026/27 Budget review.
- b) Banking/Investment Strategy, including opening a current account with Unity Trust Bank to use as the day-to-day current account.

10. TOWN COUNCIL OFFICE

MOTION: That Council consider and decide upon the location of the Town Council office. (BC/DR/SH)

11. CHAIRMAN'S REPORT

MOTION: Council to receive the Chairman's report.

12. CLERKS' REPORT

MOTION: Council to note the Clerks' report.

13. CORRESPONDENCE RECEIVED

MOTION: Council to note the correspondence received.

14. RIALTAS LEDGERS

MOTION: That Council consider and decide upon purchasing the sales and purchase ledger add ons for the Rialtas accounting system at a cost of £1,791 + VAT one-off cost plus £490 + VAT per annum. (SH)

15. WARD - COUNCILLOR PERRY

MOTION: That Council consider and decide upon the designation of Cllr Perry to the South Ward. (SH)

16. OAKHAM TENNIS CLUB & OAKHAM BOWLS CLUB LEASES

MOTION: Council to consider and decide upon granting 99-year leases to the Oakham Tennis Club and Oakham Bowls Club each with an annual peppercorn rent. (BC)

17. COMMITTEE / WORKING GROUP MEMBERSHIP

MOTION: Council to consider and decide upon a review of the Committee and Working Group membership due to the addition of a co-opted Member. (MB)

18. PUBLIC CONVENIENCES STONE CARVING

MOTION: Council to consider and decide upon an offer for (PA)

19. PLANNING APPLICATION – 135 DWELLINGS

MOTION: Council to consider and decide upon a response to the Town & Country Planning (Development Management Procedure) (England) Order 2015, outline planning permission 2025/0480/MAO, Land to the south east of Brooke Road, Oakham, reserved matters application for the erection of 135 dwellings (appearance, landscaping, layout and scale).

20. COUNCILLOR'S REPORT AND QUESTIONS

MOTION: Council to receive Councillor's reports and questions.

21. EXCLUSION OF PRESS AND PUBLIC

MOTION: That, under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following agenda item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, as per Standing Order 3d, and that all recording devices are turned off.

22. INTERNAL INVESTIGATION

MOTION: Council to consider and decide upon commissioning an internal investigation/scoping report to investigate the claim of confidential material and personal items being removed from the office. (PA)