

Oakham Town Council

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7th October 2026

TO: All Members of Oakham Town Council

In accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend an Ordinary meeting of Oakham Town Council on Wednesday 14th October 2026 at 6.30p.m. The meeting will be held at the Town Council Offices, Council Chamber, Rol House, Long Row, Oakham LE15 6LN.

S Haywood

Locum Clerk/RFO

NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public. Persons attending this meeting are advised that it may be filmed and recorded.

AGENDA

1. APOLOGIES FOR ABSENCE

MOTION: Council to receive apologies and consider approval of reasons for absence.

2. DECLARATION OF INTERESTS AND DISPENSATIONS

Members to disclose any pecuniary or other Interest in any item on the agenda. Members are personally responsible for declaring an interest and are respectfully advised to refer to the Code of Conduct for more information. Councillors are also responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes).

3. DEPUTATIONS FROM MEMBERS OF THE PUBLIC – OPEN MEETING

Members of the public will be invited to speak on items relating to this agenda or raise issues for future consideration. The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, maximum 3 minutes per person, and will be under the direction of the Chair of the meeting. This is the only agenda item where members of the public can speak during the meeting, unless invited by the Chairman.

4. POLICE REPORT

MOTION: Council to receive a report from Leicestershire Police.

5. RUTLAND COUNTY COUNCILLOR REPORT

MOTION: Council to receive a report from the County Councillor.

6. APPROVAL OF MINUTES

MOTION: Council to approve and sign the minutes of the Extraordinary Council meeting held on 7th October 2026.

7. INVOICES FOR PAYMENT

MOTION: That Council consider and decide upon approval of the invoices for payment. (SH)

8. DATE OF NEXT MEETING

MOTION: That Council consider and decide upon changing the date of the next scheduled Full Council meeting from 11.11.26 to 10.11.26. (SH)

9. CHAIRMAN'S REPORT

MOTION: Council to receive the Chairman's report.

10. CLERKS' REPORT

MOTION: Council to note the Clerks' report.

11. CORRESPONDENCE RECEIVED

MOTION: Council to note the correspondence received.

12. CO-OPTION APPLICATIONS

MOTION: Council to consider and decide upon co-option applications received.

13. 2025/26 EXTERNAL AUDITORS REPORT

MOTION: Council to note and approve the 2025/26 External Auditors Certificate and responses from the Clerk/RFO, and to note that the Conclusion of Audit has been published on the website.

14. CHRISTMAS LIGHT SWITCH-ON

MOTION: Council to note the notes of the Events Working group meeting held on 06.10.26 and the Blachere Meeting Notes of the meeting held on 29.09.26.

MOTION: Council to consider and approve the Christmas Light Switch-on Risk Assessment.

15. COUNCILLOR'S REPORT AND QUESTIONS

MOTION: Council to receive Councillor's reports and questions.

16. EXCLUSION OF PRESS AND PUBLIC

MOTION: That, under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following agenda item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, as per Standing Order 3d, and that all recording devices are turned off.

17. INTERNAL INVESTIGATION

MOTION: Council to consider and decide upon commissioning an internal investigation/scoping report to investigate the claim of confidential material and personal items being removed from the office. (PA)