

Meeting Type: Full Council	Agenda Item: 24
Date of Meeting: 8 th July 2026	
OAKHAM TOWN COUNCIL	
Report Author: Cllr Ainsley	Purpose: Decision / Discussion / Update
Title: Charity Commission Applications and Establishment of Victoria Hall Committee	
<p>Background: To approve submission of the Charity Commission applications for Victoria Hall and to establish a Victoria Hall Committee with delegated authority for minor decisions.</p> <p>Summary: Our solicitors Anthony Collins has completed draft Charity Commission applications. Minor amendments may be required before and after submission. A Working Group cannot exercise delegated authority, so a formal committee is needed. Additional volunteers will be required to form the committee. A separate issue involving RCC falls outside the solicitor's fixed fee and will require either time-spent work by the solicitor or a Council-issued communication drafted by the solicitor.</p> <p>Key Points</p> <ul style="list-style-type: none"> • Charity Commission applications ready for submission. • Minor amendments expected during the determination process. • A committee is required to lawfully make delegated decisions. • Additional members needed to constitute the committee. • RCC engagement will incur additional legal costs. <p>Financial Implications</p> <ul style="list-style-type: none"> • Charity Commission work remains within the fixed fee. • RCC engagement charged on a time-spent basis. <p>Governance</p> <ul style="list-style-type: none"> • Committee structure ensures lawful delegation. • Delegated minor decisions reduce delay and support project progress. 	
<p>Proposal: Council resolves:</p> <ol style="list-style-type: none"> 1. To approve submission of the Charity Commission applications in substantially the form attached. 2. To establish the Victoria Hall Committee, appoint members, and adopt its Terms of Reference. 3. To delegate minor amendments and related submissions to the Victoria Hall Committee. 4. To authorise the Committee to approve expenditure for correspondence to RCC within the Disbursement Budget approved on 17 June. 5. To note the solicitor's advice regarding RCC engagement and confirm the preferred route for correspondence. 	

For completion by the office

<i>In Budget</i> <input type="checkbox"/>	<i>Spend Authorised</i> <input type="checkbox"/>	<i>Budget Header:</i>	<i>Amount:</i>
<i>Estimates</i> <input type="checkbox"/>	<i>Quotes</i> <input type="checkbox"/>	<i>Emergency Spend</i> <input type="checkbox"/>	<i>Sole supplier</i> <input type="checkbox"/>
<i>P.O</i> <input type="checkbox"/>	<i>Invoice Checked</i> <input type="checkbox"/>	<i>Reason for spend:</i>	
<i>Legal Power: Local Government Act 1972</i> <i>amend as necessary</i>		<i>Contract Finders</i> <input type="checkbox"/>	<i>Supplier:</i>