

Christopher Evans
Oakham Town Council
Rol House
Long Row
Oakham
Rutland LE15 6LN

Date: 27th January 2026

Dear Christopher,

Re: Request for Financial Support for Citizens Advice Rutland

I am writing on behalf of Citizens Advice Rutland (CAR) to kindly request your consideration of a donation to support our work on behalf of residents within your parish.

CAR provides free, confidential, and impartial advice to local people facing a wide range of everyday challenges. These include issues relating to debt and financial hardship, benefits, housing, employment, energy costs, family matters, and access to essential services. With the ongoing cost-of-living pressures and increasing complexity of many public systems, demand for our services continues to grow. You can find information about the impact of our work contained in our Annual Review which is available on our website online at:

<https://citizensadvicrutland.org.uk>

As a locally focused organisation, we rely on a combination of grants, donations, and community support to continue delivering this vital service. A contribution from Oakham Town Council would help us maintain advice provision for your residents, ensuring that help remains accessible to those who need it most.

We would be very grateful for any level of support the Council feels able to offer, and would be happy to provide further information or to attend a council meeting.

As well as supporting and advising our community, we offer a point of contact to all those working in the voluntary and community sector, thereby providing opportunities for training and networking. I am enclosing a poster which outlines this work, which we would be very grateful if you could display in your community.

Thank you for considering this request and for your continued commitment to supporting the wellbeing of your residents.



Please do not hesitate to contact me should you require any further information.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Emma Jefferson', with a stylized flourish at the end.

Emma Jefferson
CEO

Enc: Poster regarding VCS

Should you decide that you can support us, our banking details are as follows:
Cheques to be made payable to "Rutland Citizens Advice Bureau"

Payment by online banking to:
CAF Bank
Account Name: RCAB
Sort code: 40-52-40
Account Number: 00032812