

Oakham Town Council

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MINUTES OF A FULL COUNCIL MEETING OF OAKHAM TOWN COUNCIL HELD ON WEDNESDAY 14th MAY 2025 AT 6.30 P.M. IN THE TOWN COUNCIL CHAMBERS

IN ATTENDANCE: Cllrs: P Ainsley, C. Nix, S Wadsworth, C. Clark, A Douthwaite, M Brookes.

ALSO IN ATTENDANCE: K. Geraghty (Deputy Clerk).

Cllr Ainsley opened the meeting and welcomed all present.

05/25-01 ELECTION OF CHAIRMAN: The Chair requested if there were any nominations for the post of chairman. Cllr Ainsley proposed Cllr Nix, and this was seconded by Cllr Nix. Cllr Brookes proposed Cllr Wadsworth seconded by Cllr Wadsworth That being so, the proposal was put to the vote and carried in favour of Cllr Nix.

05/25-02 04/24-02 DECLARATION AND ACCEPTANCE OF OFFICE:

Cllr Nix read out the Declaration of Acceptance and signed the form which was witnessed by the Deputy Clerk.

05/25-03 APOLOGIES AND REASONS FOR ABSENCE: Cllr Tempest.

05/25-04 DECLARATION OF MEMBERS' INTERESTS AND APPLICATIONS FOR DISPENSATION:

Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the agenda. The clerk cannot advise members on this. Members are personally responsible for declaring an interest. Members are respectfully advised to read the Code of Conduct for more information. Councillors are also responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes) None declared.

05/25-05 ELECTION OF VICE CHAIRMAN:

Cllr Douthwaite was proposed by Cllr Ainsley and seconded by Cllr Clark.

Cllr Brookes was proposed by Cllr S-A Wadsworth and seconded by Cllr Brookes.

The Chair indicated that as there were two candidates, in the first round the candidate with the lowest number of votes would be eliminated. Cllr Douthwaite 3, Cllr Brookes 2.

05/26-06 DEPUTATIONS FROM MEMBERS OF THE PUBLIC: An opportunity for members of the public to speak in accordance with Standing Orders 1 (d)- 1(i). None.

05/25-07 MINUTES: To confirm the accuracy of the minutes from the meeting held on 9th April 2025. Proposed by Cllr Clark, seconder Cllr Ainsley carried.

05/25-08 COUNCILLOR'S QUESTIONS: No questions sent to the Clerk.

05/25-09 APPOINTMENT OF STANDING COMMITTEES: Councillors are asked to agree membership for the following committees: Not quorate so being deferred, incorporate into Full Council meeting. Proposed by Cllr Brookes, seconder Cllr Clark, carried.

RECREATION AND PLANNING (Deputy Clerk)

Chris Nix
Christopher Clark
Anna Douthwaite
Vacant
Vacant

STAFFING (Clerk)

Paul Ainsley
Sally-Anne Wadsworth
Christopher Clark
Chris Nix

Proposed by Cllr Clark, seconder Cllr Ainsley, carried.

FINANCE (Clerk)

Anna Douthwaite
Paul Ainsley
Christopher Clark
Chris Nix

Proposed by Cllr Brookes, seconder Cllr Brookes, carried.

05/25-10 APPOINTMENT OF WORKING GROUPS: Councillors are asked to resolve membership for the following Working Groups.

ECONOMIC STRATEGY (Clerk)

Paul Ainsley
Christopher Clark
Chris Nix
Sally-Anne Wadsworth
Anna Douthwaite

Proposed by Cllr Ainsley, seconder Cllr Clark, carried.

PROMOTION (Deputy Clerk)

Sally-Anne Wadsworth
Martin Brookes
Chris Nix

Proposed by Cllr Nix, seconder Cllr Brookes, carried.

POLICIES AND PROCEDURES (Clerk)

Paul Ainsley
Chris Nix

Anna Douthwaite

Proposed by Cllr Nix, seconder Cllr Brookes, carried.

05/25-11 REPRESENTATION ON OTHER ORGANISATIONS: Councillors are asked to resolve representation of the council in the following outside organisations

Citizens Advice	Christopher Clark Chris Nix
Oakham in Bloom	Vacant
Trustees of the Memorial Institute	Chris Nix Christopher Clark
Armed Forces Champion	Paul Ainsley
Trustee Victoria Hall	Christopher Clark
Parish Council Forum	Sally-Anne Wadsworth Chris Nix
Twinning Representative	Paul Ainsley Christopher Clark

All the above were voted on and carried.

05/25-12 CALENDAR OF MEETINGS: Councillors are asked to approve the schedule of meetings for the 2025-2026 year. Proposer Cllr Brookes, seconder Cllr Nix, carried 1 abstention.

05/25-13 CHAIRMANS ALLOWANCE: Under Section 15(5) of the local government act 1972 the Council are asked to approve the chairman's allowance of £2,000 for the forth coming year. Proposed by Cllr Wadsworth, seconded by Cllr Clark, carried 1 abstention.

05/25-14 CLERKS REPORT: Update from the Clerk about the VE/Armed Forces Event on the 29th June 2025, Cllr Ainsley will be joining the group.

05/25-15 CHAIRMANS REPORT: None.

05/25-16 TO CONSIDER CORRESPONDENCE RECEIVED: None.

05/25-17 TO CONSIDER BANK SIGNATORIES: To add new signatories for Lloyds Current Account for FY 2025/6. Current signatories: Town Clerk, Deputy Clerk, Cllrs P Ainsley, A Douthwaite & C Clark.

05/25-18 BANK STATEMENTS: To consider and approve the bank statements for April 2025.

18.1 Rialtas bank reconciliation, payment needs explanation. Proposed Cllr Douthwaite, seconder, Cllr Wadsworth, carried.

18.2 HSBC Current account

18.3 HSBC Deposit account

18.4 Cambridge Savings account

18.5 Year to date spend

18.6 Spend / Transfer over 5K requiring approval.

Votes on block. Proposer Cllr Clark, seconder Cllr Douthwaite, carried.

05/25-19 ADDITIONAL SUPPORT MEASURES: Deputy Clerk steps out of the room, whilst councillors hear the support measures recommended by the Staffing Committee. Uppingham Town Council has kindly extended a limited amount of administrative support to Oakham Town Council as a goodwill gesture. This assistance is provided voluntarily and without cost to facilitate certain administrative processes whilst maintaining clear governance boundaries.

LRALC had no personnel available at the time to support Oakham Town Council in a time of crisis.

AD was nominated and accepted the temporary post of RFO.

Proposed PA seconded by CC one against. Carried.

05/25-20 RECRUITMENT OF AN ADDITIONAL MEMBER OF STAFF: Councillors are asked to consider the recruitment of an additional member of staff as recommended by the staffing committee. We added the budget approval of £5,000 to this item.

Proposed by Cllr Ainsley, seconded by Cllr Nix. Carried

05/25-21 10 minutes extension. Proposer Cllr Nix, seconder Cllr Wadsworth, carried.

05/25-22 PLANTER ENHANCEMENT: To enhance a further 12 planters in the town. Oakham In Bloom should not place any advertising on the planters.

Proposer Cllr Wadsworth, seconder Cllr Douthwaite, carried.

DATE AND TIME OF NEXT MEETING: Wednesday 11TH June 2025

Meeting Finished 8.40pm

Signed.....Date.....