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| **Meeting Type**: Staffing Committee | **Agenda Item:** |
| **Date of Meeting:** 03 Sept 2025 |  |
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| **OAKHAM TOWN COUNCIL** | |
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| **Report Author:** Cllr Paul Ainsley | **Purpose:** Decision / ~~Discussion / Update~~ |
| **Title:** Challenges hindering the Council’s ability to meet its obligations regarding the Occupational Health assessments. | |
| **Background:**  At the last meeting of the staffing committee it was resolved that all correspondence for the office be directed to our shared central mailbox enquiries@oakhamtowncouncil.gov.uk.  This shared mailbox is actively monitored and allows the office to coordinate responses more effectively across the team. It was also requested that councillors avoid using individual staff email addresses for enquiries, as this helps maintain clear communication and timely follow-up.  Non compliance frustrates the Council’s obligations to comply with professional Occupational Health advice | |
| **Proposal:** Recommendation from the Staffing Committee to Council:   1. Notes the ongoing failure of certain members to engage with requests issued by the Staffing Committee. 2. Refers those members who are not complying—and thereby impeding the Council’s ability to act on professional Occupational Health advice—to the Monitoring Officer for consideration of a potential breach of the Leadership Standard within the Code of Conduct. This standard requires holders of public office to demonstrate respect and integrity in their conduct and interactions. 3. Resolves that, pending the outcome of the Monitoring Officer’s review, the Council will act in accordance with any recommendations issued. 4. Affirms its continued commitment to respectful, accountable, and transparent governance in all interactions with staff and fellow councillors | |

For completion by the office

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| *Budget Header:* |  | | | | |
| *Proposed Expenditure* |  | *Initial Budget* |  | *Unbilled Expenditure* |  |
| *Budget Remaining* |  | *Time Sensitive (Y/N)* |  | *Expiry Date* |  |