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| **Agenda Item: 11** | **Council: Full Council** **Date of Meeting: 6**th **August 2025** |

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| **OAKHAM TOWN COUNCIL** |

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| **Report Authors: Office** | **Title: Pod Point** |
| **Subject Pod Point Needs Updating**  |
| **Proposal: We have numerous complaints that our charging points are slow:****Scope of Works – F&C – Oakham Town Council Replacement Unit (PG-87429)****Pod Point Responsibility:*** Install 1 EVCP Twin 7kW with a guardrail on a concrete surface and terminate the cable.
* Test and commission the installation.
* Handover the installation to the client.

**Notes & Assumptions:*** This quotation assumes a **single installation phase**, with hardware delivery aligned unless the client requires early delivery.
* A **standard site induction** of up to 30 minutes is included.
* **Cabling, cable management, and civils work** (materials and labor) are **not included** in this quote.
* The quote is **subject to change** based on clarifications, alterations, cost adjustments, or its expiry date.

**Client Responsibility:*** Ensure **sufficient non-diversified electrical capacity** is available for the EVCP installation.
* If installed **internally**, Wi-Fi must be present at all units to validate the warranty.
* If installed **externally**, either **Wi-Fi or a 4G signal** must be present.
* The site's **electrical installation must comply** with wiring regulations (BS 7671), and electrical certificates must be available.
* **Enabling works** must follow Pod Point’s **Enabling Works Guidance** (attached) and be completed before installation. Proof of completion must be sent to your allocated Project Manager before our site visit to be included in RAMS documentation.

**Required Evidence Upon Completion:****Images:*** Close-up of circuit protection.
* Close-up of the concrete base (**not required for wall-mounted units**).
* Close-up of earthing (**if an earth rod is installed**).
* Wide shot of cable installation.
* Wide shot of unit location (**photos required for each unit if multiple locations**).

**Electrical Installation Certificate** for installed cabling (**BS 7671 section 644 compliance required**) must be provided **before installation**.**Written Information Required:*** **Type & rating** of RCD and MCCB.
* **Type, number of cores, and size** of the installed cable.

**Applicable Enabling Works Guidance Document:*** **Twin - 7kW (External Environment) Enabling Works Requirements - PP-D-COM-FC-031-8**
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