Oakham Town Council

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**www.oakhamtowncouncil.gov.uk**

**TO: All members of the Town Council**

In accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend a meeting of Oakham Town Council on Wednesday, 14th May 2025, at 6.30 p.m. The meeting will be held at the Town Council Offices, Rol House, Long Row, Oakham, LE15 6LN.

**Cllr Paul Ainsley**

**Chair of Oakham Town Council**

**3 May 2025**

**NOTICE OF MEETING**

**Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public. *Members of the public attending this meeting are advised that it may be filmed and recorded.***

**AGENDA**

**1. ELECTION OF CHAIRMAN**

**2. DECLARATION AND ACCEPTANCE OF OFFICE:** Signing of paperwork

**3. APOLOGIES AND REASONS FOR ABSENCE:** To receive and approve apologies for

absence

**4. DECLARATION OF MEMBERS’ INTERESTS AND APPLICATIONS FOR**

**DISPENSATION**: Reminder to Members to disclose either a Pecuniary Interest or

Other Interest in any item on the agenda. The clerk cannot advise members on this.

Members are personally responsible for declaring an interest. Members are

respectfully advised to read the Code of Conduct for more information. Councillors are

also responsible for ensuring that their Registers of Interests are up to date (within 28

days of any changes)

**5. ELECTION OF VICE CHAIRMAN**

**6. DEPUTATIONS FROM MEMBERS OF THE PUBLIC:** An opportunity for members of the public to speak in accordance with Standing Orders 1 (d)- 1(i)

**7.** **FULL COUNCIL MINUTES**

To confirm the accuracy of the minutes from the meeting held on 7th April 2025

**8. COUNCILLOR’S QUESTIONS**

To answer questions previously notified to the Clerk

**9. APPOINTMENT OF STANDING COMMITTEES** councillors are asked to agree membership for the following committees:

* Finance Committee - 5 members (four Councillors plus the Chairman)
* Recreation and Planning Committee - quorum will be four members
* Staffing Committee - 5 members (four Councillors plus the Chairman)

**10. APPOINTMENT OF WORKING GROUPS** Councillors are asked to resolve membership of the following Working Groups

* Economic Strategy
* Environmental
* Policies and Procedures
* Promotions
* Youth Development and Support

**11. REPRESENTATION ON OTHER ORGANISATIONS** Councillors are asked to resolve representation of the council in the following outside organisations:

* Armed Forces Champion
* Citizens Advice
* Oakham in Bloom
* Parish Council Forum
* Trustees of the Memorial Institute
* Trustees of Victoria Hall
* Twinning Representatives

**12. CALENDAR OF MEETINGS** Councillors are asked to approve the schedule of meetings for the 2025-2026 Year

**13. CHAIRMANS ALLOWANCE** Under section 15(5) of the Local Government Act 1972, the Council are asked to approve the budgeted chairman’s allowance of £2,000 for the FY 2025/26.

### 14. CLERK’S REPORT: To receive information

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### 15. CHAIRMAN’S REPORT: To receive information

**16. TO CONSIDER CORRESPONDENCE RECEIVED**

**17. TO CONSIDER BANK SIGNATORIES**: To confirm and add new signatories for Lloyds Current Account for FY 2025/6.   
Current Signatories –Town Clerk, Deputy Town Clerk, Cllrs: P Ainsley, C Clark, A Douthwaite

**18. BANK STATEMENTS:** To consider and approve the bank statements for April 2025.

18.1 Rialtas bank reconciliation

18.2 HSBC Current account

18.3 HSBC Deposit account

18.4 Lloyds Current account

18.5 Cambridge Savings account

18.6 Schedule of payments over 5K

**19. ADDITIONAL SUPPORT MEASURES:** Councillors are asked to consider the additional support measures recommended by the Staffing Committee**.**

**20. RECRUITMENT OF AN ADDITIONAL MEMBER OF STAFF:** Councillors are asked to consider the recruitment of an additional member of Staff as recommended by the Staffing Committee**.**

**21. STATEMENT IN SUPPORT OF THE RUTLAND COUNTY MUSEUM TRANSFORMATION PROJECT:** Councillors are asked to consider supporting the Rutland County Museum transformation project.

**22. PLANTER ENHANCEMENTS:** Councillors are asked to consider additional planter enhancements.

**23. ROAD CLOSURES:** Councillors are asked to consider road closures for Rutland Day and the Christmas Fayre.

**22.** **MATTERS FOR CONSIDERATION IN PRIVATE: To resolve the issue of the press and public being excluded from the meeting when considering items on the grounds that they relate to individuals and the financial affairs of persons. This information is classed as exempt under paragraphs 1, 2 and 3 of Schedule 12A to Section 100A of the Local Government Act 1972.**

**23. DATE AND TIME OF NEXT MEETING:** Wednesday 11th June 2025

**NOTES:**

1. The meeting is open to the press & public.
2. The Town Council allows a short period of time at meetings of the Full Council when residents can put questions to the council. At other times, the public are not able to take part in the proceedings except at the discretion of the Chairman who may at a convenient time in the transaction of business, adjourn the meeting and suspend standing orders to allow any member of the public to address the meeting and ask questions requiring answers of a factual nature.
3. Mobile phones are to be switched to silent during the meeting
4. Additional documents to support the agenda will be available online, and hard copies are available at the office should the public wish to review.