

GRANT AGREEMENT

This Agreement is made effective as of [Date], between:

Grantor: Oakham Town Council, ROL House, Long Row, Oakham, LE15 6LN

Recipient: Trustees of the Victoria Hall, 39 high Street, Oakham, LE15 6AH

Background: The Recipient has submitted three quotations and a proposal seeking a grant to assist with the replacement of two gas boilers and associated works to the gas supply and central heating system. The Grantor wishes to assist the Recipient with the project by providing a grant based on the terms and conditions of this Agreement.

1. Definitions

- **Grant:** The funding provided by the Grantor to the Recipient.
- **Project:** The replacement of two gas boilers and associated works to the gas supply and central heating system, comprising the following works:
 - Isolate, drain & remove the existing boilers
 - Supply & install two Worcester Life 8000 boilers complete with horizontal flues
 - Supply & install a new 25/80 circulating pump complete with valves
 - Supply & install two 28mm magnetic Worcester filters
 - Flush system in accordance with manufacturer's instruction
 - Supply & install 20 TRVs
 - Supply & install 20 lock shield valves
 - Wire to the existing controls Insulate all new pipework
 - Install condense pipework from boilers to manufacturer's instructions
 - Refill system, including system inhibitor
 - Clear all waste from site
 - Upgrade gas pipework from the existing meter
 - Commission boilers & register with Gas Safe & manufacturers
- **Eligible Costs:** Costs and expenses that are necessarily and properly incurred by the Recipient in connection with the Project.
- **Grant Amount:** The total cost of funding provided by the Grantor.

2. Grant Terms & Conditions

2.1 The Grantor agrees to provide the Recipient with a Grant of £12742.20.

2.2 The Recipient agrees to use the Grant solely for the purpose of the Project.

2.3 The Recipient must exercise all reasonable endeavours to ensure that the Contractor complies with all applicable laws and regulations in relation to works undertaken in relation to the Project.

2.4 The Grantor will be invoiced directly by the contractor instructed to carry out the Project and agrees to pay all sums properly invoiced directly to the contractor in accordance with the contractor's payment terms, subject to confirmation that the work to which the invoice applies has been satisfactorily completed.

2.5 Subject to reasonable notice, the Recipient will permit the Grantor to inspect the works for the purpose of confirming that the works have been satisfactorily completed.

2.6 Notwithstanding payment of invoices directly by the Grantor to the contractor, the boilers and warranties will be registered with Gas Safe and the manufacturer in the name of the Recipient.

3. Duration and Termination

3.1 This Agreement will automatically terminate in the event that a contractor has not been instructed to undertake the Project works within 6 months of the date of signature of this agreement.

4. Confidentiality

4.1 Other than to comply with statutory requirements, the Recipient agrees to keep confidential and not disclose to any third party by any means, without the prior written consent of the Grantor, any details relating to the provision of the Grant.

4.2 These confidentiality provisions shall survive the termination or expiry of this Agreement.

5. Publicity

5.1 The Recipient agrees that the Grantor may publicly disclose the existence of this Agreement and the nature of the funded project.

5.2 The Recipient agrees to participate in any reasonable publicity activities requested by the Grantor, including but not limited to press releases, interviews, and promotional events.

5.3 The Recipient must obtain the Grantor's prior written approval for any public statements or materials that reference the Grantor or this Agreement.

6. Dispute Resolution

6.1 Any disputes arising under this Agreement shall be resolved by reference to an arbitrator.

Signatures:

The signatories of the Grantor, **Oakham Town Council**

Chairman

Town Clerk

Date:

Date:

The signatories of the Recipient, **Trustees of the Victoria Hall**

Chairman

Secretary

Date:

Date