Oakham Town Council

Rol House, Long Row, Oakham, Rutland, LE15 6LN

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**www.oakhamtowncouncil.gov.uk**

**TO: All members of the Town Council**

In accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend a meeting of Oakham Town Council on Wednesday 12th February 2025 at 6.30 p.m. The meeting will be held at the Town Council Offices, Rol House, Long Row, Oakham, LE15 6LN.

Chris Evans

**Chris Evans**

**Clerk to the Council**

**1st February 2025**

**NOTICE OF MEETING**

**Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public. *Members of the public attending this meeting are advised that it may be filmed and recorded.***

**AGENDA**

### APOLOGIES AND REASONS FOR ABSENCE: To receive and approve apologies for absences.

1. **DECLARATION OF MEMBERS’ INTERESTS AND APPLICATIONS FOR DISPENSATION:** Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the agenda. The clerk cannot advise members on this. Members are personally responsible for declaring an interest. Members are respectfully advised to read the Code of Conduct for more information. Councillors are also responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes)
2. **DEPUTATIONS FROM MEMBERS OF THE PUBLIC:** An opportunity for members of the public to speak in accordance with Standing Orders 1 (d)- 1(i)
3. **MINUTES:** To confirm the accuracy of the minutes from the meeting held on 22nd January 2025.
4. **COUNCILLOR’S REPORT AND QUESTIONS:**
5. **CO-OPTION PROPOSAL**: To consider a new application from Eve Tempest

**7. CHAIRMANS/CLERKS REPORT:** To receive information

### 8. CORRESPONDENCE RECEIVED:

**9. BANK STATEMENTS / BUDGET:** To consider and approve the bank statements for January 2025.

9.1 Rialtas bank reconciliation

9.2 HSBC Current account

9.3 HSBC Deposit account

9.4 Year to Date Spend

9.5 Spend/Transfer over 5K requiring approval

**10. UKSPF GRANT AGREEMENT WITH RCC :** To consider a grant agreement with RCC for the UKSPF funds.

**11. SPRING EVENT 2025:** To set aside a budget for the Spring Event.

**12. DEEP CLEAN TOWN CENTRE:** To consider a quote for the deep clean of Oakham Town Centre

**13. WEB DEVELOPMENT FOR TOWN GUIDE:** To consider a proposal for a Web Town Guide for Oakham

### 14. CHURCH STREET TOILET RENOVATION: Consider tenders for renovation of Church Street toilets

**15. VICTORIA HALL:** To discuss the future engagement with the Victoria Hall trusteesregards maintenance of the building and the potential relocation of our offices to Victoria Hall

**16. ROUNDABOUT REPLACEMENT AT CUTTS CLOSE :**

To consider tender for the installation of new play equipment

**17. PRINCESS AVENUE CONSIDERATIONS :**

To consider improvements on our building in Princess Avenue.

**DATE AND TIME OF NEXT MEETING: 12th March 2025**

**NOTES:**

a) The meeting is open to the press & public.

b) The Town Council allows a short period of time at meetings of the Full Council when residents can put questions to the council. At other times, the public are not able to take part in the proceedings except at the discretion of the Chairman who may at a convenient time in the transaction of business adjourn the meeting and suspend standing orders to allow any member of the public to address the meeting and ask questions requiring answers of a factual nature.

c) Mobile phones are to be switched to silent during the meeting