

#	Document Title	Review period (years)	Next Review
1	CAPABILITY PROCEDURE	3	08/01/2028
2	CODE OF CONDUCT	1	08/01/2026
3	COMPLAINTS PROCEDURE	2	08/01/2027
4	DATA PROTECTION POLICY	2	08/01/2027
5	DISCIPLINARY PROCEDURES	2	08/01/2027
6	DRUG & ALCOHOL ABUSE POLICY	3	08/01/2028
7	EMPLOYEE PRIVACY NOTICE POLICY	3	08/01/2028
8	EQUAL OPPORTUNITIES POLICY STATEMENT & PROCEDURE	1	08/01/2026
9	FINANCIAL REGULATIONS	1	08/01/2026
10	FINANCE COMMITTEE TERMS OF REFERENCE	5	07/01/2030
12	GRIEVANCE PROCEDURES EMPLOYEES	2	08/01/2027
13	GRIEVANCE PROCEDURES TOWN CLERK	2	08/01/2027
14	GRIT BINS	5	07/01/2030
15	HEALTH AND SAFETY POLICY	3	08/01/2028
17	INFORMATION AVAILABLE FROM OTC UNDER THE MODEL PUBLICATION SCHEME	5	07/01/2030
18	OAKHAM NEIGHBOURHOOD PLAN STEERING GROUP TERMS OF REFERENCE	3	08/01/2028
19	OAKHAM TOWN COUNCIL PARKS AND OPEN SPACES FOR EVENTS POLICY	3	08/01/2028
20	PROTOCOL ON RECORDING	5	07/01/2030
21	RECREATION AND PLANNING COMMITTEE TERMS OF REFERENCE	3	08/01/2028
22	RETENTION AND DISPOSAL POLICY	3	08/01/2028
24	SICKNESS ABSENCE POLICY (GUIDANCE FOR MANAGERS) PROCEDURE	1	08/01/2026
25	STAFFING COMMITTEE TERMS OF REFERENCE	5	07/01/2030
26	STAFF APPRAISAL PROCEDURE	1	08/01/2026
30	THE LOCAL GOVERNMENT TRANSPARENCY CODE	5	07/01/2030
32	VEXATIOUS COMPLAINTS PROCEDURE	5	07/01/2030