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| **Meeting Type:** Full Council | **Agenda Item:** 10 |
| **Date of Meeting:** 08 Jan 2025 |  |
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| **OAKHAM TOWN COUNCIL** |
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| **Report Authors:** Chairman /  | **Subject:** Victoria Hall Survey |
| **Title:** Consideration of a building survey on Victoria Hall  |
| **Strategic Aims:**To protect and enhance amenities in Oakham Town |
| **Detail:** Update on negotiations and consideration of a building survey for Victoria HallWith reference to item 10.1 outline agenda, the following notes/actions were made regarding the meeting with Paul Ainsley (chair of OTC), Sally-Anne Wadsworth (OTC), Tom Tyler (chair of VH Trustees), and Joanna Burrows (VH trustee) held in Victoria Hall on the 13th of December 2024 at 12:15.OTC detailed a list of documents that will be needed before negotiations begin in earnest. Victoria Hall agreed to provide copies of the:* current governing documents
* latest up-to-date financial records, a current statement of accounts including any grants.
* most recent electrical installation survey
* most recent fire system survey

OTC will, subject to approval by Full Council, undertake a building survey.Subject to a legal framework being drawn up and mutually agreed there was no objection in principle to OTC becoming a controlling trustee. |
| **Proposal:**1. With reference to item 10.2 (email) Council approves an initial building survey to be carried out on Victoria Hall at a cost of £2,465 + VAT. This will be drawn from reserves.
2. With reference to item 10.3 council notes the proposed expenditure of £500 with [Charity Law Solicitors - Wellers Law](https://www.wellerslawgroup.com/practice-areas/for-charities/) on initial legal consultation. Expenditure will be drawn from the budget approved for VH Legal Expenses.
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For completion by the office

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| *Budget Header:* | Reserves |
| *Proposed Expenditure* | *£2,465* | *Initial Budget* |  | *Unbilled Expenditure* |  |
| *Budget Remaining* |  | *Time Sensitive (Y/N)* | *N* | *Expiry Date* |  |