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| **Meeting Type:** Full Council | **Agenda Item:** 10 | |
| **Date of Meeting:** 07 August 2024 |  | |
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| **OAKHAM TOWN COUNCIL** | | |
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| **Report Authors:** Cllr Paul Ainsley | | **Subject:** IT Support and Telephone Provision |
| **Title:** IT Support Contract | | |
| **Strategic Aims:**  Following on from the 12th June Full Council meeting item 10.  Council resolved to further investigate our IT support and Telephone provision with a view to negotiating a 3 year support contract for our IT system and to upgrade our telephone system ahead of the withdrawal of the current analogue system anticipated in 2025.  It is likely given the two responses received so far that the monthly cost will be circa £450 which includes a replacement telephone service using VoIP.  In order to determine whether our current broadband can support VoIP and the current state of our IT system it is proposed that we carry out an independent audit of the office IT systems.  An audit will assist us in deciding upon the merits of the tenders received.  The cost of the audit will be £72/hour and is likely to take around 4 hours. | | |
| **Proposal:**   1. **Council resolves to carry out an independent audit of our IT facilities and telephone requirements by Amanet a local company who provide a complete range of IT support services.** 2. **Council proposes a maximum budget of £500 to complete the survey** | | |

For completion by the office

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| *Budget Header:* | IT | | | | |
| *Proposed Expenditure* | *£500* | *Initial Budget* | *£2750* | *Unbilled Expenditure* |  |
| *Budget Remaining* |  | *Time Sensitive (Y/N)* | *N* | *Expiry Date* |  |