

# Oakham Town Council

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## **TO: All members of the Town Council**

In accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend a meeting of Oakham Town Council on Wednesday 12<sup>th</sup> June 2024 at 6.30 p.m. The meeting will be held at the Town Council Offices, Rol House, Long Row, Oakham, LE15 6LN.

*Kathy Geraghty*

**Kathy Geraghty**

**Deputy Clerk to the Council**

**3rd June 2024**

## **NOTICE OF MEETING**

**Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public. *Members of the public attending this meeting are advised that it may be filmed and recorded.***

## **AGENDA**

- 1. APOLOGIES AND REASONS FOR ABSENCE:** To receive and approve apologies for absences.
- 2. DECLARATION OF MEMBERS' INTERESTS AND APPLICATIONS FOR DISPENSATION:** Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the agenda. The clerk cannot advise members on this. Members are personally responsible for declaring an interest. Members are respectfully advised to read the Code of Conduct for more information. Councillors are also responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes)
- 3. DEPUTATIONS FROM MEMBERS OF THE PUBLIC:** An opportunity for members of the public to speak in accordance with Standing Orders 1 (d)- 1(i)
- 4. UPDATE FROM COUNTY COUNCILLOR:**
- 5. MINUTES:** To confirm the accuracy of the minutes from the meeting held on 8<sup>th</sup> May 2024.
- 6. COUNCILLOR'S QUESTIONS:**
- 7. CHAIRMANS/CLERKS REPORT:** To receive information

## **8. CORRESPONDENCE RECEIVED:**

**9. BANK STATEMENTS:** To consider and approve the bank statements for May 2024.

9.1 Rialtas bank reconciliation

9.2 HSBC Current account

9.3 HSBC Deposit account

## **10. IT / TELEPHONE PROVISION**

To consider a three-year contract for the provision of IT / Telephone services

## **11. RISK ASSESMENT**

To review the last Risk Assessment for Oakham Town Council

## **12. GRANT APLLICATIONS**

To consider a grant fund application for the Oakham Co-operative Fitness Group and Citizens Advice

## **13. HOPPER BUS**

To consider renewing the joint funding of the Hopper Bus for this Financial Year (2024-2025)

## **14. TREE WORKS**

Continuing work to make the trees in Oakham safe.

## **15. CHRISTMAS LIGHTS TENDER:**

A proposal for the advertising and budget for Oakham's Christmas Lights for three years (2024-2027)

## **16. SIGN FOR PRINCESS AVENUE PARK**

Proposal for new signs.

**17. MATTERS FOR CONSIDERATION IN PRIVATE: To resolve that the press and public be excluded from the meeting during consideration of the following items on the grounds that they relate to individuals and the financial affairs of persons. This information is classed as exempt under paragraphs 1, 2 and 3 of Schedule 12A to Section 100A of the Local Government Act 1972.**

## **18. BAND CONCERTS:**

**DATE AND TIME OF NEXT MEETING: 10<sup>th</sup> July 2024**

## **NOTES:**

- a) The meeting is open to the press & public.
- b) The Town Council allows a short period of time at meetings of the Full Council when residents can put questions to the council. At other times, the public are not able to take part in the proceedings except at the discretion of the Chairman who may at a convenient time in the transaction of business adjourn the meeting and suspend standing orders to allow any member of the public to address the meeting and ask questions requiring answers of a factual nature.
- c) Mobile phones are to be switched to silent during the meeting

