



Windowflowers Limited, Grove Road, Burnham, Slough SL1 8DT
Tel: 01628 667227 www.windowflowers.com

Chris Evans
Town Clerk
Oakham Town Council,
Rol House,
Long Row,
Oakham, Rutland, LE15 6LN

13th October 2023

Dear Chris

Floral Displays for one year 2024-25

Following our work over the last four years, I can now confirm our costs on the attached spreadsheet for next year based on our current service:

Summer Hanging Basket

To rental of **sixty** 450mm diameter black wire lined hanging baskets, filled with fresh Windowflowers compost and planted with a dense display of mixed colourful summer bedding, transporting from our Nursery and installing during late May/early June and fully maintaining for minimum of fifteen weeks over the summer, before removing in late September or early October, depending on the prevailing weather

i.e. watering, feeding, spray-cleaning, pest and disease control, picking over and free replacement of any plants dying prematurely or outgrowing their position in any display, but excluding any plants stolen or vandalised

Wall Mangers

To rental of **thirty-eight** 670mm diameter moulded plastic wall mangers, filled with fresh Windowflowers compost and planted with a dense display of mixed colourful summer bedding, transporting from our Nursery and installing during late May/early June and fully maintaining for minimum of fifteen weeks over the summer, before removing in late September or early October, depending on the prevailing weather

i.e. watering, feeding, spray-cleaning, pest and disease control, picking over and free replacement of any plants dying prematurely or outgrowing their position in any display, but excluding any plants stolen or vandalised



Half Baskets on Lamp Columns (thirteen pairs and one single on fourteen columns)

To rental of **twenty-seven** 670mm diameter moulded plastic half baskets, filled with fresh Windowflowers compost and planted with a dense display of mixed colourful summer bedding, transporting from our Nursery and installing during late May/early June and fully maintaining for minimum of fifteen weeks over the summer, before removing in late September or early October, depending on the prevailing weather

i.e. watering, feeding, spray-cleaning, pest and disease control, picking over and free replacement of any plants dying prematurely or outgrowing their position in any display, but excluding any plants stolen or vandalised

Barrier Planters

To rental including installation of **eleven** 1200mm long black barrier troughs, fixed securely to the top rail of the pedestrian barrier, filled with fresh Windowflowers compost and planting with a dense display of mixed colourful summer bedding plants in late May/early June, fully maintaining over the summer period as described above before removing in late September/early October.

Summer and Winter/Spring Three Tiered Planters

To rental of **two** large black planters with two circular planters above mounted in a central pole to give a pyramid effect to 1.5m overall height, filled with fresh Windowflowers compost and planted with a dense display of mixed colourful summer bedding plants in May, fully maintaining over the summer period as described above before stripping out in late September and replanting with a winter/spring display and maintaining until May when they will be removed

I trust that this meets with your approval and look forward to receiving your instructions in due course.

Yours sincerely

Miles Watson-Smyth BA MCIHort
Managing Director



Terms of Business

1. All prices quoted subject to VAT at the current rate.
2. Charges payable within 28 days of installation.
3. All goods supplied by Windowflowers Limited on a rental agreement remain the property of the Company at all times and will be removed at the end of the contract period

On behalf of Oakham Town Council, I instruct Windowflowers Ltd to proceed with the above work described in their letter of 13th October 2023 in line with their Terms of Business.

Signed.....

Name..... Email.....

Date..... Tel No.....

Do you operate a P/O system YES/NO

If yes, please enter the P/O No here: