

Oakham Town Council

Rol House, Long Row, Oakham, Rutland, LE15 6LN

01572 723627

enquiries@oakhamtowncouncil.gov.uk

www.oakhamtowncouncil.gov.uk



TO: All members of the Town Council

In accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend a meeting of Oakham Town Council on Wednesday 11th October 2023 at 6.30 p.m. The meeting will be held at the Town Council Offices, Rol House, Long Row, Oakham, LE15 6LN.

Chris Evans

Chris Evans

Clerk to the Council

5th October 2023

NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public. *Members of the public attending this meeting are advised that it may be filmed and recorded.*

AGENDA

1. **APOLOGIES AND REASONS FOR ABSENCE:** To receive and approve apologies for absences.
2. **DECLARATION OF MEMBERS' INTERESTS AND APPLICATIONS FOR DISPENSATION:** Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the agenda. The clerk cannot advise members on this. Members are personally responsible for declaring an interest. Members are respectfully advised to read the Code of Conduct for more information. Councillors are also responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes)
3. **DEPUTATIONS FROM MEMBERS OF THE PUBLIC:** An opportunity for members of the public to speak in accordance with Standing Orders 1 (d)- 1(i)
4. **UPDATE FROM COUNTY COUNCILLOR:**
5. **MINUTES:** To confirm the accuracy of the minutes from the meeting held on 20th September 2023.
6. **COUNCILLOR'S QUESTIONS:**
7. **CLERKS REPORT:** To receive information
8. **CHAIRMANS REPORT:** To receive information
9. **BANK STATEMENTS:** To consider and approve the bank statements for September 2023.
 - 9.1 Rialtas bank reconciliation
 - 9.2 HSBC Current account
 - 9.3 HSBC Deposit account

- 10. EXTERNAL AUDIT:** To consider the report from the External Auditor.
- 11. CHRISTMAS LIGHTS SWITCH ON:** To decide the format of the Christmas Light switch on
- 12. CHRISTMAS CONTRACTORS:** To consider the way forward for the contract regards Christmas decorations in Oakham Town
- 13. CENTENARY FIELD SIGNAGE:** To consider a proposal for new signage on Centenary Field
- 14. FLOWERS:** To consider the future of the Flower display contract for Oakham
- 15. WILKO SEAT:** A proposal to remove one of the seats outside Wilko
- 16. D-DAY 2024:** To consider the details of the event to celebrate D Day
- 17. IMPACT ABSORBENT PLAY AREAS:** To consider setting a base standard for all Play Areas owned by Oakham Town Council

DATE AND TIME OF NEXT MEETING: 8th November 2023

NOTES:

- a) The meeting is open to the press & public.
- b) The Town Council allows a short period of time at meetings of the Full Council when residents can put questions to the council. At other times, the public are not able to take part in the proceedings except at the discretion of the Chairman who may at a convenient time in the transaction of business adjourn the meeting and suspend standing orders to allow any member of the public to address the meeting and ask questions requiring answers of a factual nature.
- c) Mobile phones are to be switched to silent during the meeting