

Oakham Town Council

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MINUTES OF A MEETING OF OAKHAM TOWN COUNCIL HELD ON Wednesday 8th June 2022 AT 6.30 P.M. IN THE TOWN COUNCIL CHAMBERS

IN ATTENDANCE: Cllrs: A. Lowe, Z. Nealsen, S-A. Wadsworth, R Garwood, D Romney, C Nix, D Graham, Cllr Tyler

ALSO IN ATTENDANCE: B Tassell (Town Clerk), K. Geraghty (Deputy Clerk) and 2 members of public

APOLOGIES: Cllr Ainsley

NOT PRESENT: Cllr Gilbody

Cllr Wadsworth opened the meeting and welcomed all present.

06/2022-01 APOLOGIES AND REASONS FOR ABSENCE:

Apologies had been received from Ainsley who is at a funeral. This apology was unanimously **ACCEPTED** by the Council.

06/2022-02 DECLARATION OF MEMBERS' INTERESTS AND APPLICATIONS FOR DISPENSATION:

there were no declarations or applications made.

06/2022-03 DEPUTATIONS FROM MEMBERS OF THE PUBLIC: The Council received a deputation from Root and Branch regarding their grant application. The Chairman advised that to make things easier that section 10.6 would be discussed next

10.6. To review the grant application from Root and Branch: The application for a Grant from Root and branch was discussed and it was unanimously **AGREED** to award the requested grant of £575.00

06/2022-04 FULL COUNCIL

4.1 Minutes: the minutes from the meeting held on 18th May 2022 were unanimously **AGREED** as a true and accurate record

4.2 To receive an update on any matters arising not included elsewhere on the agenda – there were none.

06/2022-05. COUNCILLOR'S QUESTIONS

To answer questions previously notified to the Clerk under Standing Order 9 – There were none.

Chairman:

Date: 13th July 2022

06/2022-06. CLERK'S REPORT: The Clerk updated the Council that the 2018/2019 and 2019/2020 accounts have finally been signed off by the external Auditor. There was a charge of £6,410 for this work and the Council agreed that this bill could be paid.

The Council were updated as to emergency tree works that had taken place on Cutts Close. A number of additional tree works were identified that needed doing and these would be presented to council in due course.

06/2022-07. CHAIRMAN'S REPORT: The Chairman updated the Council following the Jubilee Celebration event. This was noted.

06/2022-08. WORKING GROUPS AND OUTSIDE BODIES

8.1 An update was received from Oakham in Bloom and the Victoria Hall. These were noted.

06/2022-09. TO CONSIDER CORRESPONDENCE RECEIVED

9.1 A letter regarding an overgrown hedge backing onto Royces Park was discussed. It was **AGREED** to accept that this hedge was the property of OTC and to write to the owner of the property to confirm this. The hedge would then be managed along with the regular maintenance of the park.

06/2022-10 FINANCIAL AND GOVERNANCE ISSUES

10.1 Payments for Approval The Cashbook and bank reconciliation were **AGREED** as a true and accurate record.

10.2 Late Payments for approval. These were unanimously **AGREED** to be paid.

10.3 Bank Reconciliation as at 31 May 2022 This was noted and **APPROVED**.

10.5 To discuss paper 2022/12 Submitted by Cllr Wadsworth regarding the employment of a handyman by OTC: This was discussed and agreed that it was a good idea in principal. It was **AGREED** to take this paper to the staffing committee for a job description to be finalised and bought back to the next OTC meeting for approval.

06/2022-11. RETURNING AGENDA ITEMS

11.1 To review and discuss report no. 2022 5iii (from R+P Meeting) This was revisited and the Clerk updated all items that had been resolved. It was agreed that the staging quotes would be bought to the next R+P meeting for discussion.

06/2022-12. POLICIES AND PROCEEDURES

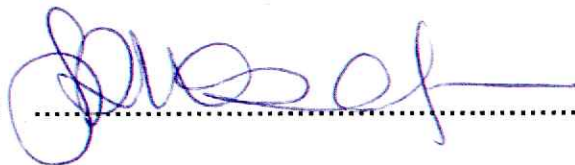
12.1 to review the spreadsheet and confirm review dates required on policies: These were noted and although a number were identified as defunct or in need of updating. It was proposed to look into all policies with a view to condensing and simplifying. These would be bought for review and sign off as soon as

Chairman:  Date: 13th July 2022

possible. This was APPROVED with two votes against (Chris Romney and Nealsen)

06/2022-13 DATE AND TIME OF NEXT MEETING: 13 July 2022 @ 6.30 p.m.

Chairman:

A handwritten signature in blue ink, appearing to be 'J. O. F.', written over a dotted line.

Date: 13th July 2022