

Oakham Town Council

Rol House, Long Row, Oakham, Rutland, LE15 6LN

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TO: All members of the Town Council

In accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend a meeting of Oakham Town Council on Wednesday 12 April 2023 at 6.30 p.m. The meeting will be held at the Town Council Offices, Rol House, Long Row, Oakham, LE15 6LN.

Karen Bell

Karen Bell

Locum Clerk to the Council

05 April 2023

NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public. *Members of the public attending this meeting are advised that it may be filmed and recorded.*

AGENDA

- 1. APOLOGIES AND REASONS FOR ABSENCE:** To receive and approve apologies for absences.
- 2. DECLARATION OF MEMBERS' INTERESTS AND APPLICATIONS FOR DISPENSATION:** Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the agenda. The clerk cannot advise members on this. Members are personally responsible for declaring an interest. Members are respectfully advised to read the Code of Conduct for more information. Councillors are also responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes)
- 3. DEPUTATIONS FROM MEMBERS OF THE PUBLIC:** An opportunity for members of the public to speak in accordance with Standing Orders 1 (d)- 1(i)
- 4. 2023 ELECTIONS:** To receive information.
- 5. MINUTES**
 - 5.1 To confirm the accuracy of the minutes from the meeting held on 29 March 2023 **Attached**
 - 5.2 To receive an update on any matters arising not included elsewhere on the agenda.
 - 5.3 To receive the minutes from the meeting of the Staffing Committee held on 29 March 2023 **Attached**
- 6. COUNCILLOR'S QUESTIONS**

To answer questions previously notified to the Clerk.

7. CLERK'S REPORT: To receive information

8. CHAIRMAN'S REPORT: To receive information

9. WORKING GROUPS AND OUTSIDE BODIES

9.1 To receive and consider reports from members, working groups and outside bodies.

10. TO CONSIDER CORRESPONDENCE RECEIVED

11. FINANCIAL AND GOVERNANCE ISSUES

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| 11.1 | Payments for Approval | To follow. |
| 11.2 | Bank Reconciliation as of 31 March 2023 | To follow. |
| 11.3 | Community Lighting Recharge: Deferred item with additional information to follow from Cllr Lowe for a decision to be made. | |
| 11.4 | Oakham Hopper: To receive information and to consider use on 07 May 2023 | |
| 11.5 | New Bank Account: To consider setting up a Unity Trust Bank account, account signatories and an application for an account linked credit card to be used in lieu of petty cash. | |
| 11.6 | Internal Auditor: To confirm the appointment of the Internal Auditor for the Financial Year ended 31.03.2023. | |
| 11.7 | Commercial Bin Collections 2023 / 2024: To confirm continuation of service to note the price increases. | |
| 11.8 | Grant Application: Rutland Citizens Advice | |

12. QUEEN ELIZABETH STATUE LEASE:

13. ENVIRONMENT ISSUES – TREE MAINTENANCE

- 13.1 Wooded Area adjacent to Centenary Field: To receive information and to consider maintenance works.
- 13.2 Tree Report: To receive information and to consider tree inspectors recommendations.

14. MATTERS FOR THE NEXT AGENDA: To receive information

15. MATTERS FOR CONSIDERATION IN PRIVATE: To resolve that the press and public be excluded from the meeting during consideration of the following items on the grounds that they relate to individuals and the financial affairs of particular persons. This information is classed as exempt under paragraphs 1, 2 and 3 of Schedule 12A to Section 100A of the Local Government Act 1972 (as revised by The Local Government (Access to Information) (Variation) Order 2006).

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| 15.1 | Staffing Issues |
| 15.2 | Appointment of new Town Clerk |
| 15.3 | Review of the following Leases |
| | 15.3.1 Bowls Club |
| | 15.3.2 Tennis Club |
| 15.4 | Tenders received for Flowers & Building contracts. |

16. DATE AND TIME OF NEXT MEETING: To confirm