

# Oakham Town Council

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## **TO: All members of the Town Council**

In accordance with the requirements of the Local government Act 1972, you are hereby summoned to attend a meeting of Oakham Town Council on Wednesday 29<sup>th</sup> March 2023 at 6.30 p.m. The meeting will be held at the offices of the Town Council, Rol House, Long Row, Oakham, LE15 6LN.

*Sally-Anne Wadsworth*  
**Chairman to the Council**

## **NOTICE OF MEETING**

**Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public. *Members of the public attending this meeting are advised that it may be filmed and recorded.***

## **AGENDA**

- 1. APOLOGIES AND REASONS FOR ABSENCE:** To receive and approve apologies for absences.
- 2. DECLARATION OF MEMBERS' INTERESTS AND APPLICATIONS FOR DISPENSATION:** Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the agenda. The clerk cannot advise members on this. Members are personally responsible for declaring an interest. Members are respectfully advised to read the Code of Conduct for more information. Councillors are also responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes)
- 3. DEPUTATIONS FROM MEMBERS OF THE PUBLIC:** An opportunity for members of the public to speak in accordance with Standing Orders 1 (d)- 1(i)
- 4. FULL COUNCIL**
  - 4.1 Minutes: To confirm the accuracy of the minutes from the meeting held on 8<sup>th</sup> March 2023
- 5. COUNCILLOR'S QUESTIONS** To receive information.
- 6. CLERK'S REPORT:** To receive information
- 7. CHAIRMAN'S REPORT:** To receive information

## **8. WORKING GROUPS AND OUTSIDE BODIES**

- 8.1 To receive and consider reports from members, working groups and outside bodies.
- 8.2 Events Update attached.
- 8.3 Chamber Door Lock.
- 8.4 Oakham United Charities

## **9. TO CONSIDER CORRESPONDENCE RECEIVED**

- 9.1 Citizens Advice Rutland
- 9.2 Oakham Bowling Club
- 9.3 Walk of Witness

## **10. FINANCE and GOVERNANCE ISSUES**

- 10.1 Community Lighting Recharge
- 10.2 Petty Cash
- 10.3 Salary

## **11. KINGS CORONATION**

- 11.1 7<sup>th</sup> May 2023 Hopper

## **12. PLANNING**

**2023/0213/CAT** Proposal: (T1)1 no Eucalyptus Tree – reduced all round by no more than 3 metres as per recommendations in tree report.  
47 Brooke Road, Oakham LE15 6HG

**2023/0227/FUL** Proposal: Retrospective erection of a temporary wood shed to provide shelter for dogs during dog walking activities.  
Land at Braunston Road Oakham

**2023/0268/PTA** Proposal: (T1) 1 no Conifer. Remove tree to ground level (T2) (T3) (T4) -3 no Conifers on the left-hand side of the garden to be removed.  
Catmose Farm House, 40 Uppingham Road, Oakham LE15 6JD

**2023/0273/PTA** Proposal: (T1) Twin stemmed Ash tree – Pollard just above fence height due to presence of Ash Dieback. (T2) 1 no Norway Maple (T3) 1 no Oak  
12 Catmose Park Road, Oakham LE15 6HN

## **13. EXEMPT ITEM**

To consider the following resolution: “That in view of the confidential nature of the following agenda item, the press and public be excluded from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act 1960, section 1.

- 13.1 Lease Agreements
- 13.2 Staffing Updates

## **14. DATE AND TIME OF NEXT MEETING: 12<sup>th</sup> April 2023 @ 6.30pm**

**NOTES:**

- a) The meeting is open to the press & public.
- b) The Town Council allows a short period of time at meetings of the Full Council when residents can put questions to the council. At other times, the public are not able to take part in the proceedings except at the discretion of the Chairman who may at a convenient time in the transaction of business adjourn the meeting and suspend standing orders to allow any member of the public to address the meeting and ask questions requiring answers of a factual nature
- c) Mobile phones are to be turned off during the meeting