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| **Report No.** **Appendix:** **Agenda Item: 2022-37** | **Council: Full Council****Date of Meeting: 11 January** |
| **OAKHAM TOWN COUNCIL** |
| **Report Author: Cllr Wadsworth** | **Title: Councillor** |
| **Title: Office Maintenance** |
| **Applicable Strategy:** To ensure employees are working in a safe environment |

Background:

As identified in a staffing committee meeting, it would be useful for a Safe to be purchased to be sited in the office.

Proposal:

* The Clerk to organize the purchase and installation of a small safe up to a value of £200