Oakham Town Council

Rol House, Long Row, Oakham, Rutland, LE15 6LN

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Members of the Town Council are hereby summoned to attend an **EXTRAORDINARY MEETING OF OAKHAM TOWN COUNCIL** to be held on

**22nd December 2022** commencing at **6.30pm**. The meeting will be held at the Town Council Offices, Rol House, Long Row, Oakham, LE15 6LN

Sally-Anne Wadsworth

**Chairman of the Council**

**19th December 2022**

**AGENDA**

### APOLOGIES AND REASONS FOR ABSENCE: To receive and approve apologies for absences

1. **DECLARATION OF MEMBERS’ INTERESTS AND APPLICATIONS FOR DISPENSATION:** Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the agenda. The clerk cannot advise members on this. Members are personally responsible for declaring an interest. Members are respectfully advised to read the Code of Conduct for more information. Councillors are also responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes)
2. **DEPUTATIONS FROM MEMBERS OF THE PUBLIC:** An opportunity for members of the public to speak in accordance with Standing Orders 1 (d)- 1(i)

**4. APPOINTMENTS:**

To appoint Councillors onto the Staffing Committee due to a resignation

To appoint Councillors onto the Finance Committee due to a resignation

**5. BUDGET**

To review working budget documents and discuss spending proposals for final sign-off at the January full Council meeting

**6. ACCOUNTANT**

To discuss and vote on paper 2022-35 submitted by Cllr Wadsworth

**NOTES:**

a) The meeting is open to the press & public.

b) The Town Council allows a short period of time at meetings of the Full Council when residents can put questions to the council. At other times, the public are not able to take part in the proceedings except at the discretion of the Chairman who may at a convenient time in the transaction of business adjourn the meeting and suspend standing orders to allow any member of the public to address the meeting and ask questions requiring answers of a factual nature

c) Mobile phones are to be switched to silent during the meeting

d) Additional documents to support the agenda will be available online and hard copies are available at the office should the public wish to review.