Oakham Town Council

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**TO: ALL MEMBERS OF THE COMMITTEE**

In accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend a meeting of Oakham Town Council on Wednesday 15 June 2022 at 6.30 p.m. The meeting will be held at the Town Council Offices, Rol House, Long Row, Oakham, LE15 6LN

Benjamin Tassell

**Clerk to the Council**

**10 June 2022**

**AGENDA**

### APOLOGIES AND REASONS FOR ABSENCE: To receive and approve apologies for absences

1. **DECLARATION OF MEMBERS’ INTERESTS AND APPLICATIONS FOR DISPENSATION:** Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the agenda. The clerk cannot advise members on this. Members are personally responsible for declaring an interest. Members are respectfully advised to read the Code of Conduct for more information. Councillors are also responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes)
2. **DEPUTATIONS FROM MEMBERS OF THE PUBLIC:** An opportunity for members of the public to speak in accordance with Standing Orders 1 (d)- 1(i)

**Due to the personal nature of the following items it is likely that these will be held in closed session**

**5. CLERK CONTRACT AND APPRAISAL:** To review the Clerk’s performance following the six month probation period on his contract and to discuss next steps.

**6. DEPUTY CLERK CONTRACT AND APPRAISAL:** To review the deputy clerks’ performance and contract with a view to her yearly appraisal.

**7. EMPLOYMENT OF HANDYPERSON BY THE COUNCIL:** To discuss the employment of a handyperson and to decide what exactly the council requires of this role

**8. DATE AND TIME OF NEXT MEETING**: TBC