Oakham Town Council

Rol House, Long Row, Oakham, Rutland, LE15 6LN

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**www.oakhamtowncouncil.gov.uk**

**TO: All members of the Town Council**

In accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend a meeting of Oakham Town Council on Wednesday 13 April 2022 at 6.30 p.m. The meeting will be held at the Town Council Offices, Rol House, Long Row, Oakham, LE15 6LN

Benjamin Tassell

**Clerk to the Council**

**07 April 2022**

**NOTICE OF MEETING**

**Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public. *Members of the public attending this meeting are advised that it may be filmed and recorded.***

**AGENDA**

### APOLOGIES AND REASONS FOR ABSENCE: To receive and approve apologies for absences

1. **DECLARATION OF MEMBERS’ INTERESTS AND APPLICATIONS FOR DISPENSATION:** Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the agenda. The clerk cannot advise members on this. Members are personally responsible for declaring an interest. Members are respectfully advised to read the Code of Conduct for more information. Councillors are also responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes)
2. **DEPUTATIONS FROM MEMBERS OF THE PUBLIC:** An opportunity for members of the public to speak in accordance with Standing Orders 1 (d)- 1(i)

1. **FULL COUNCIL**

4.1 Minutes: To confirm the accuracy of the minutes from the meeting

held on 9th March 2022 Attached

4.2 To receive an update on any matters arising not included elsewhere on the agenda

4.3 To discuss the vacancy on the Council and committees.

**5. TO CONSIDER CURRENT PLANNING APPLICATIONS AND MAKE RECOMMENDATIONS TO RUTLAND COUNTY COUNCIL**

**2022/0039/OUT** Proposal: Outline planning application with all matters reserved except means of

access for B1 Office development (employment use as per site allocation)

Land To The North of Maresfield Road Barleythorpe Rutland

**2022/0261/ADV** Proposal: Signage for hair salon, 2 no. flat to wall signs and 1 no. hanging sign.

13 Market Place, Oakham LE15 6DT

**2022/0311/FUL** Proposal: Existing single storey extension to be removed to facilitate new two

storey extension to the Southwest of the property. Proposed Entrance Porch to

the Northwest.

55 Burley Road Oakham LE15 6DJ

**6. COUNCILLOR’S QUESTIONS**

To answer questions previously notified to the Clerk under Standing Order 9

### 7. CLERK’S REPORT: To receive information

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### 8. CHAIRMAN’S REPORT: To receive information

**9. WORKING GROUPS AND OUTSIDE BODIES**

12.1 To receive and consider reports from members, working groups and outside bodies

12.2 Cutts Close Lighting Update

**13. TO CONSIDER CORRESPONDENCE RECEIVED**

13.1To note correspondence from residents and response of OTC

13.1 Oakham Pump Track

13.2 request by Oakham festival to use Cutts Close for Car Boot sale on 26th June – Cllr Wadsworth to update

**15. FINANCIAL AND GOVERNANCE ISSUES**

15.2 Payments for Approval (Attached up to 01.04.22)

15.3 Late Payments for approval To follow

15.4 Bank Reconciliation as at 31 March 2022 To follow

15.5 Grant application: Victoria Hall. To discuss. To follow

15.6 To consider report 15.04 from Cllr Nealson regarding the proposed installation of a defibrillator on Cutts Close

15.7 to consider report 15.05 from Cllr Buxton regarding the price increase for the summer floral display

15.8 Banking: To reconfirm we wish to open the Melton Building society Account. To also confirm signatories on this account and confirm how many signatories we require to make transactions.

15.9 Policies and Fact files for consideration: To review the Parks and Open Space Hire Policy

**16. CODE OF CONDUCT COMPLAINT**

16.1 To discuss the letter received from Legal Services Manager and recommendations made To be provided at meeting

Due to the personal and sensitive nature of this matter a vote needs to be held whether this agenda item will be discussed in closed session

**17. DATE AND TIME OF NEXT MEETING:** 11 May 2022 @ 6.30 p.m.

**NOTES:**

a) The meeting is open to the press & public.

b) The Town Council allows a short period of time at meetings of the Full Council when residents can put questions to the council. At other times, the public are not able to take part in the proceedings except at the discretion of the Chairman who may at a convenient time in the transaction of business adjourn the meeting and suspend standing orders to allow any member of the public to address the meeting and ask questions requiring answers of a factual nature

c) Mobile phones are to be switched to silent during the meeting