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Oakham Town Council

Bank - Cash and Investment Reconciliation as at 1 September 2021

Confirmed Bank & Investment Balances

Bank Statement Balances

30/09/2021	Current Bank Account	28,952.41	A
30/09/2021	HSBC Deposit Account	390,000.00	B
30/09/2021	Cambridge Building Society	60,000.00	C
17/09/2021	Petty Cash	142.84	D
			479,095.25

Other Cash & Bank Balances

0.00

479,095.25

Unpresented Payments

54.00

479,041.25

All Cash & Bank Accounts

1	Current Bank Account - HSBC	28,898.41
2	Deposit Account - HSBC	390,000.00
3	Cambridge Building Society	60,000.00
4	Petty Cash	142.84
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	479,041.25

Current Bank Account - HSBC

Payments made between 01/09/2021 and 30/09/2021

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
02/09/2021	Rutland Lifeboat	CHQ 104283	54.00			4410	400	54.00	Chairmans allowance
02/09/2021	Mental Health UK	CHQ 104284	100.00			4305	300	100.00	Park events
03/09/2021	D Hoult	BACS	400.00			4305	300	400.00	Band Concert
03/09/2021	CJ Hatt	BACS	100.00			4305	300	100.00	Band Concert
03/09/2021	Millennium Computer Services	BACS	19.20		3.20	4100	100	16.00	IT
03/09/2021	Rialtas	BACS	464.40		77.40	4090	100	387.00	Financial package software
03/09/2021	Chris Poole	BACS	500.00			4305	300	500.00	Band Concert
03/09/2021	Urchin Music	BACS	350.00			4305	300	350.00	Band Concert
03/09/2021	Top Banana Band	BACS	600.00			4305	300	600.00	Band Concert
06/09/2021	AA Cleaning Services	BACS	1,748.20			4215	200	1,748.20	Toilet Maintenance
15/09/2021	Salaries	BACS	2,904.56			4000	100	2,904.56	Salaries
15/09/2021	Leicestershire County Council	BACS	1,080.81			4000	100	1,080.81	Pension Contributions
15/09/2021	HMRC	BACS	493.80			4000	100	493.80	Tax & NI
17/09/2021	Water Plus	BACS	18.77			4055	100	18.77	Utilites fixed/standing charge
17/09/2021	A Taylor Fun Fairs	BACS	600.00			4305	300	600.00	Park Events
17/09/2021	PHS Group	BACS	478.04		79.67	4215	200	398.37	Toilet Maintenance
17/09/2021	All Saints Church	BACS	1,500.00			4210	200	1,500.00	Grant Aid
17/09/2021	Apogee Corp Ltd	BACS	2.34		0.39	4050	100	1.95	Office equipment
17/09/2021	Millennium Computer Services	BACS	55.20		9.20	4100	100	46.00	IT
17/09/2021	Millennium Computer Services	BACS	115.68		19.28	4100	100	96.40	IT
17/09/2021	Phs Group	BACS	92.70		15.45	4215	200	77.25	Annual Duty of Care
17/09/2021	Biffa	BACS	2,406.49		401.08	4200	200	2,005.41	Grounds Maintenance
17/09/2021	A Lowe	BACS	36.00		6.00	4305	300	30.00	Items for park events
17/09/2021	lend A Hand	BACS	27.00			4405	400	27.00	Cleaning
20/09/2021	K Black	BACS	50.00			4320	300	50.00	Graffiti removal
21/09/2021	The Melton Band	BACS	250.00			4305	300	250.00	Band concert
21/09/2021	Viking / A Greaves	BACS	53.98		9.00	4065	100	44.98	Stationery
21/09/2021	LRALC Ltd	BACS	90.00			4085	100	90.00	Training 09/09/21
22/09/2021	HSBC	DD	6.50			4420	400	6.50	Bank Fees
28/09/2021	Water Plus	BACS	74.20			4055	100	74.20	Water Plus
28/09/2021	Iliffe	BACS	170.78		28.46	4310	300	142.32	Adverts
28/09/2021	K Black	BACS	555.00			4320	300	555.00	Park Cleaning/graffiti removal
28/09/2021	Rushden Trees	BACS	860.00			4315	300	860.00	Tree Surgery / Jasper Road
28/09/2021	Rushden Trees	BACS	1,140.00			4315	300	1,140.00	Tree surgery / Cuttsm Close
Subtotal Carried Forward:			17,397.65	0.00	649.13			16,748.52	

Date: 05/10/2021

Oakham Town Council

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Cashbook 1

User: CLERK

Current Bank Account - HSBC

Payments made between 01/09/2021 and 30/09/2021

										Nominal Ledger Analysis	
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>		
28/09/2021	Rushden Trees	BACS	480.00			4315	300	480.00	Tree surgery / call out Cutts		
28/09/2021	Lend A Hand	BACS	27.00			4405	400	27.00	Office Cleaning		
28/09/2021	Millennium Computer Services	DD	83.35		13.89	4070	100	69.46	Telephone and Internet		
Total Payments:			17,988.00	0.00	663.02			17,324.98			

Date: 05/10/2021

Oakham Town Council

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**Bank Reconciliation Statement as at 30/09/2021
for Cashbook 1 - Current Bank Account - HSBC**

User: CLERK

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Bank Account	30/09/2021		28,952.41
			<u>28,952.41</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
02/09/2021 CHQ 104283 Rutland Lifeboat		54.00	
			<u>54.00</u>
			28,898.41
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			28,898.41
		Balance per Cash Book is :-	28,898.41
		Difference is :-	0.00

40-35-21 01300504

Business A/C · Oak Town Cou



GBP 29,190.41

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Date	Type	Description	Paid out	Paid in	Balance
01 Sep 2021		Balance Brought Forward			25,698.77
02 Sep 2021	CR	E Platt EMILY PLATT RENT		900.00	26,598.77
03 Sep 2021	BP	OAKHAM TOWN COUNCI CJ Hatt BIB BACS PAYMENT	100.00		
03 Sep 2021	BP	OAKHAM TOWN COUNCI Chris Poole BIB BACS PAYMENT	500.00		
03 Sep 2021	BP	OAKHAM TOWN COUNCI MILLENNIUM LTD BIB BACS PAYMENT	19.20		
03 Sep 2021	BP	OAKHAM TOWN COUNCI David Houlton BIB BACS PAYMENT	400.00		



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Date ▲ ⓘ	Type ▼ ⓘ	Description	Paid out ▼	Paid in ▼	Balance
03 Sep 2021	BP	SM24134 RIALTAS BUSINESS BIB BACS PAYMENT	464.40		
03 Sep 2021	BP	UP210901 Urchin Music BIB BACS PAYMENT	350.00		
03 Sep 2021	BP	0006 Top Banana Band BIB BACS PAYMENT	600.00		24,165.17
06 Sep 2021	BP	TOILET MAINTENANCE AA CLEANING BIB BACS PAYMENT	1,748.20		22,416.97
End of sheet 537					
15 Sep 2021	BP	SALARIES BIB MULTIPLE BENEFA BIB BACS PAYMENT	4,479.17		17,937.80
17 Sep 2021	CR	CHQ IN AT 403521		276.00	
17 Sep 2021	BP	CHURCH BELLS ALL SAINTS CHURCH BIB BACS PAYMENT	1,500.00		
17 Sep 2021	BP	ID 45290 MILLENNIUM LTD BIB BACS PAYMENT	55.20		
17 Sep 2021	BP	INV 8626 MILLENNIUM LTD BIB BACS PAYMENT	115.68		
17 Sep 2021	BP	OAKHAM TOWN COUNCIL WATER PLUS BIB BACS PAYMENT	18.77		
17 Sep 2021	BP	OAKHAM TOWN COUNCIL LEND A HAND BIB BACS PAYMENT	27.00		
17 Sep 2021	BP	OAKHAM TOWN COUNCIL ANTHONY TAYLOR BIB BACS PAYMENT	600.00		

Date ▲ ⓘ	Type ▼ ⓘ	Description	Paid out ▼	Paid in ▼	Balance
17 Sep 2021	BP	PUPPETS ADAM LOWE BIB BACS PAYMENT	36.00		
17 Sep 2021	BP	019858 BIFFA BIB BACS PAYMENT	2,406.49		
17 Sep 2021	BP	1248272 APOGEE CORP LTD BIB BACS PAYMENT	2.34		
17 Sep 2021	BP	68085949 PHS GROUP BIB BACS PAYMENT	478.04		
17 Sep 2021	BP	68482193 PHS GROUP BIB BACS PAYMENT	92.70		
17 Sep 2021	TFR	403521 11352636 INTERNET TRANSFER		20,011.64	32,893.22
20 Sep 2021	BP	GRAFFITI MR K P BLACK BIB BACS PAYMENT	50.00		32,843.22
End of sheet 538					
21 Sep 2021	BP	BAND CONCERT THE MELTON BAND BIB BACS PAYMENT	250.00		
21 Sep 2021	BP	TRAINING LRALC LTD BIB BACS PAYMENT	90.00		
21 Sep 2021	BP	VIKING A GREAVES BIB BACS PAYMENT	53.98		32,449.24
22 Sep 2021	DR	TOTAL CHARGES TO 31AUG2021	6.50		32,442.74
24 Sep 2021	CHQ	104284	100.00		32,342.74
28 Sep 2021	BP	ADVERTS ILIFFE MEDIA BIB BACS PAYMENT	170.78		



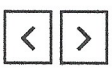
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Date ▲ ⓘ	Type ▼ ⓘ	Description	Paid out ▼	Paid in ▼	Balance
28 Sep 2021	BP	CLEANING LEND A HAND BIB BACS PAYMENT	27.00		
28 Sep 2021	BP	TOILETS WATER PLUS BIB BACS PAYMENT	74.20		
28 Sep 2021	BP	TREE SURGERY RUSHTON TREE BIB BACS PAYMENT	1,140.00		
28 Sep 2021	BP	TREE SURGERY RUSHTON TREE BIB BACS PAYMENT	480.00		
28 Sep 2021	BP	TREE SURGERY RUSHTON TREE BIB BACS PAYMENT	860.00		
28 Sep 2021	BP	W/O 2021-039 MR K P BLACK BIB BACS PAYMENT	555.00		
28 Sep 2021	DD	MILL TELE LTD	83.35		28,952.41
01 Oct 2021	CR	OAK LAWN		238.00	29,190.41
End of sheet 539					
01 Oct 2021		Balance Carried Forward			29,190.41

Answer

28,952.41

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Date: 05/10/2021

Oakham Town Council

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Time: 19:36

Cashbook 2

User: CLERK

Deposit Account - HSBC

Payments made between 01/09/2021 and 30/09/2021

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
17/09/2021	Current Bank Account - HSBC	Transfer	20,011.64			200	20,011.64	Transfer
Total Payments:			20,011.64	0.00	0.00		20,011.64	

**Bank Reconciliation Statement as at 30/09/2021
for Cashbook 2 - Deposit Account - HSBC**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Deposit Account	30/09/2021		390,000.00
			<u>390,000.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			390,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			390,000.00
		Balance per Cash Book is :-	390,000.00
		Difference is :-	0.00

40-35-21 11352636

GBP 390,000.00

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Date ▲ ⓘ	Type ▼ ⓘ	Description	Paid out ▼	Paid in ▼	Balance
01 Sep 2021		Balance Brought Forward			410,011.64
17 Sep 2021	TFR	403521 01300504 INTERNET TRANSFER	20,011.64		390,000.00
End of sheet 118					
01 Oct 2021		Balance Carried Forward			390,000.00



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**Bank Reconciliation Statement as at 30/09/2021
for Cashbook 3 - Cambridge Building Society**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Cambridge Building Society	30/09/2021		60,000.00
			60,000.00
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			60,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			0.00
			60,000.00
		Balance per Cash Book is :-	60,000.00
		Difference is :-	0.00

**Bank Reconciliation Statement as at 30/09/2021
for Cashbook 4 - Petty Cash**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	17/09/2021		142.84
			<u>142.84</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			142.84
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			142.84
		Balance per Cash Book is :-	142.84
		Difference is :-	0.00

Date: 05/10/2021

Oakham Town Council

Time: 20:03

Cashbook 4

User: CLERK

Petty Cash

Payments made between 07/09/2021 and 16/09/2021

Nominal Ledger Analysis									
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
07/09/2021	Otters Fine Foods	PC	12.05		0.57	4410	400	11.48	Chairmans Allowance
10/09/2021	Viking	PC	19.02		3.17	4065	100	15.85	Stationery
16/09/2021	The Poppy Appeal	PC	25.00			4410	400	25.00	Poppy Wreath
Total Payments:			56.07	0.00	3.74			52.33	