

**DRAFT MINUTES OF THE EXTRAORDINARY MEETING OF OAKHAM TOWN COUNCIL HELD ON WEDNESDAY 29<sup>TH</sup> SEPTEMBER 2021, AT 6.30PM, AT THE OFFICES OF OAKHAM TOWN COUNCIL, ROL HOUSE, LONG ROW, OAKHAM, RUTLAND, LE15 6LN**

**PRESENT:** Cllrs, Zoe Neelson (Chair), David Romney, Adrian Orchard OBE, Andy Burton, Jean Denyer MBE, Sally-Anne Wadsworth, David Graham, Adam Lowe

**ALSO PRESENT:** Town Clerk

**ABSENT:** Cllrs Richard Fresia-Farrelly, Keith Gilbody, Paul Buxton, Chris Nix

**IN THE PUBLIC GALLERY:** None

**216/21 APOLOGIES AND REASONS FOR ABSENCE**

Apologies were received from Cllrs Nix and Gilbody due to work commitments, Cllr Buxton due to other commitments and Cllr Fresia-Farrelly due to personal reasons. Proposed these be accepted by Cllr Burton, seconded by Cllr Orchard, and resolved with 7 votes for and 1 against

**217/21 DECLARATIONS OF INTEREST**

- a) Cllr Orchard declared a non-pecuniary interest in item 10. Cllr Orchard stated he would remain in the room, take part in discussion but would abstain from any vote under that item of business
- b) Cllr Graham declared a non-pecuniary interest in item 11c. Cllr Graham stated he would remain in the room, take part in discussion and in any vote under that item of business

**218/21 MINUTES**

It was proposed by Cllr Burton, seconded by Cllr Romney, and unanimously resolved to confirm the minutes of the meeting held on 8<sup>th</sup> September 2021 as a true record, subject to an amendment to minute reference 214/21. It should read "It was proposed by Cllr Romney, seconded by Cllr Wadsworth, and resolved with 8 votes for and 1 abstention that the public and press are excluded so the next item of business can be discussed"

**219/21 DEPUTATIONS BY THE PUBLIC**

None

**220/21 COUNCILLOR'S QUESTIONS**

None

**221/21 RECOMMENDATIONS FROM THE EVENTS WORKING GROUP**

- a) It was proposed by Cllr Burton, seconded by Cllr Orchard, and unanimously resolved to approve the hiring of a large marquee for the Christmas event and the expenditure of £3000
- b) It was proposed by Cllr Burton, seconded by Cllr Orchard, and unanimously resolved to approve the purchase of 6 banners to advertise the Christmas event, and the expenditure of £300
- c) It was proposed by Cllr Burton, seconded by Cllr Orchard, and unanimously resolved to approve the purchase of 3 dustbins, and the expenditure of £45
- d) It was proposed by Cllr Burton, seconded by Cllr Wadsworth to agree in principle the suggested 2022 dates, the hiring of porta-loos, and preliminary funding

**222/21 NEIGHBOURHOOD PLAN REGULATION 16**

It was proposed by Cllr Lowe, seconded by Cllr Burton, and unanimously resolved to the provision up to £3000, from Council's general reserves, to cover adjustments to the NP

**223/21 AUTHORISATION TO PAY AN INVOICE OVER £5000**

It was proposed by Cllr Burton, seconded by Cllr Wadsworth, and unanimously resolved to authorise the payment of £7975.00 plus vat for Playscape's invoice no.1581

**224/21 REVIEW AND ADOPT COUNCIL'S VEXATIOUS COMPLAINTS PROCEDURE**

It was proposed by Cllr Romney, seconded by Cllr Burton, and unanimously resolved to approve and adopt the Vexatious Complaints procedure

**225/21 A REQUEST FROM OAKHAM HOME GARDENS ALLOTMENT SOCIETY**

It was proposed by Cllr Romney, seconded by Cllr Lowe, to grant permission for the installation of a new gate with a contribution from the Council of £500. The vote was, 3 votes for, 3 against and 2 abstentions. This motion fell with the Chairman having the casting vote.

It was then proposed by Cllr Nealsen, seconded by Cllr Burton, and resolved with 6 votes for, 1 against and 1 abstention by Cllr Lowe that Council supports the societies request in principle but requires more information

**226/21 COUNCIL AND MEMBER REPRESENTATION**

- a) It was proposed by Cllr Romney, seconded by Cllr Burton, and unanimously resolved to defer appointing a representative for the Rutland Access Group at present, and to form a Working Group to look specification of Council representation onto all outside bodies
- b) It was proposed by Cllr Nealsen, seconded by Cllr Wadsworth, and unanimously resolved to appoint Cllr Graham onto the Welcome Back Fund working group
- c) It was proposed by Cllr Lowe, seconded by Cllr Romney and unanimously resolved that taking into consideration the Town Council are statutory consultees in the planning process and views can be expressed by individuals, the Council will not be appointing a member as representation at the Rutland County Council Planning Committee meeting to discuss the applications for Rutland Kino at the Victoria Hall and the Land off Braunston Road

**227/21 TO CONSIDER CORRESPONDENCE RECEIVED**

- a) It was proposed by Cllr Lowe, seconded by Cllr Romney, and unanimously resolved to acknowledge the letter from the Lord-Lieutenant of Rutland regarding the Queens Green Canopy. Council endorse the initiative but due to community funding being no longer available they agree in principle to self-fund the purchase of 4 trees
- b) It was proposed by Cllr Burton, seconded by Cllr Orchard, and unanimously resolved to grant permission to the Youth Provision team for the use of Cutts Close on Wednesday 13<sup>th</sup> October 2021
- c) It was proposed by Cllr Lowe, seconded by Cllr Burton, and unanimously resolved to note and acknowledge an email from the Forestry Officer at Rutland County Council
- d) It was proposed by Cllr Nealsen, seconded by Cllr Romney, and unanimously resolved to grant permission to the organiser of the Magical Lantern Walk to take the lantern procession through Cutts Close on Saturday 13<sup>th</sup> November 2021 at 4.30pm
- e) It was proposed by Cllr Nealsen, seconded by Cllr Burton, and resolved with 7 votes for and 1 abstention by Cllr Lowe, to grant permission for Churches Together to use Cutts Close Bandstand, next year, Sunday 4<sup>h</sup> September 2022

**228/21 TO PASS A RESOLUTION THAT, IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING AGENDA ITEM, THE PUBLIC AND PRESS BE EXCLUDED FROM THE MEETING, IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, SECTION 1**

It was proposed by Cllr Romney, seconded by Cllr Burton, and unanimously resolved that the public and press are excluded so the next item of business can be discussed

**229/21 TO RECEIVE A VERBAL UPDATE FROM THE STAFFING COMMITTEE MEETING**

It was proposed by Cllr Burton, seconded by Cllr Romney, and unanimously resolved to record a note of thanks to the Clerk for her service, to endorse the recommendations by the Staffing Committee regarding the selection process and to appoint Ms Karen Bell as the Locum Clerk for the interim period

**The Chairman thanked everyone for their contributions and closed the meeting at 19.55**

**Signed:** \_\_\_\_\_

**Chairman  
13<sup>th</sup> October 2021**