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| **Report No. TC 04/11/2021**  **Agenda Item No.16** | **Council**  **Date of Meeting:** | |
| **OAKHAM TOWN COUNCIL** | | |
| **Report Author: Ade Orchard** | | **Title:** Obtaining title register and title plans for all OTC assets. |
| **Subject: To** obtain title register and title plans for all OTC assets. | | |
| **Strategic Aim.**  to gain clarity on the legal status and obligations for all OTC assets. | | |

**Discussion**: it is apparent that over the years, records of OTC property and assets has become incomplete or lost. Recent items have been brought to full council that would have been more usefully informed by a clear knowledge of land registry, boundary responsibility, requirements of lease agreement or an agreed long-term view of their maintenance liability.

To assist OTC councillors in making the most informed decisions and spend public money in the most cost effective, way, a stocktake of OTC assets is necessary. The first step in gaining clarity on our assets is to obtain copies of the title register and plan for each.

Obtaining the most up to date title plan copies will also be an investment for future council members and OTC officials to accurately catalogue Town assets and assist with annual budget setting.

**Proposal**: to obtain from HM Land Registry the title registers and plans (£3 for each) for the following 14 OTC assets, totalling £84 and up to a maximum total of £100 to cover additional searches if needed.

Cutts Close

Royce's Recreation

Centenary Field

Willow Crescent Play Area (and access road)

Oakham Tennis Club

Oakham Bowls Club

Community Centre

Rutland House Community Trust

Church Street toilet

St Michael's churchyard

Elm Close allotment

Willow Close allotment

Burley Road allotment

Kilburn Road allotment