

Report No. TC03421 Appendix: G Agenda Item No: 15	Council Date of Meeting: 8th September 2021
OAKHAM TOWN COUNCIL	
Report Author: Policies and Procedures working group	Title: Councillors
Subject: Review and revise Standing Orders	
Strategic Aim: Provide development for Councillors to enable them to fulfil their role skillfully and effective	

The working group recommend the following changes to Standing orders:

1 g

Add to the end of the sentence “because the issue has not yet been debated by council.”

2 e

The final sentence to be changed to “A councillor should have served two or more years cumulative service with Oakham Town Council within the last 5 years.”

3 b l

Change the sentence to say “Sign and serve on councillors in hard or soft copy by delivery at their residences a summons confirming the time, date, venue and the agenda of a meeting of the council, committee or sub-committee at least 3 clear days before the meeting.”

3 b xvii

Remove this as it is covered by 3 b xii

7 h

Remove this as it is the same as 7 e

15 j

Change the word “should” to “shall”

15 k (needs to be added)

Working groups requesting finance must bring a written paper to council

- In addition to this the policies and procedures working group recommends that the standing orders are changed so that any reference to ‘he/she’ and ‘him/her’ is changed to they. This is to bring the standing orders in line with nationally recognised equality and diversity standards.
- It is also suggested that any reference to ‘chairman’ is changed to ‘chair’ in order to make the title gender neutral and bring the standing orders in line with nationally recognised equality and diversity standards.

Decision The council accepts the working group recommendations with immediate effect