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GRANT APPLICATION FORM

**For Applications for the Financial Year
April 1st 2021 – March 31st 2022**

Part 1: Your Details

Your Name: Tony Gray

Name of Organisation: Rutland Community Ventures CIC [RCV CIC]

Telephone: ~~01779 53301~~ **E-Mail:** tony@rutlandcommunityventures.uk

Address: The King Centre Main Street Barleythorpe Oakham LE15 7WD

If you are applying on behalf of a community or voluntary group, please give its name and address: Not Applicable

Part 2: A Description of your idea

What do you want to do?

Our project: "Supporting Our Vulnerable Neighbours"

We would like to apply for funds to enable RCV CIC to offer a variety of activity workshops designed to improve the health/wellbeing of many of our most vulnerable neighbours. The activities will run as a series of two-hour workshops based on our proven and successful model for such events. We plan to offer workshops in both Oakham and Uppingham, funded by ourselves, our volunteers, local businesses and the appropriate town council.

For the purposes of this application, our focus is on residents of Oakham and those villages in the immediate catchment of Catmose College.

[Our application to Uppingham Town Council will enable workshops to be run in the south of the county.]

The number of sessions we can offer in Oakham depends upon funding. The minimum viable is three sessions and this is our starting point. Should we raise more funds than applied for in our budget below, we will increase the number of Oakham sessions to four, five or even six.

Why we are applying

Previously, our activities had been aimed largely at older people. Our aim with this application is to enable us to increase the scope of our sessions so that all residents who face health and wellbeing challenges can get involved, not only directly but also by enabling signposting to other support services where appropriate.

The vulnerability of the participants, and in some cases their medical diagnosis, requires that we offer small group sessions with a relatively high staff/participant ratio. Consequently, each two-hour session can accommodate a maximum of 20 participants – including carers where necessary. This makes the cost per attendee higher for example than similar sessions organised for a general population.

Funding for this type of activity is currently not widely available from local government or health service sources – hence our applying to Oakham Town Council to help us accommodate these higher costs.

Part 3: Your Community

Who would benefit from your project?

Covid-19 has deeply affected everyone in our community. However, in addition to the obvious general impact, the pandemic has created additional difficulties for people who:

- were already facing long-term or challenging mental/physical health & wellbeing issues;
- have been and continue to experience loneliness and isolation;
- are carers - young and old; and
- find themselves in greater need of support because of the adverse effect of Covid-19.

This group, their loved ones and friends will benefit directly or indirectly from our project.

To help us identify those who will benefit most from the sessions, we will use our contacts in local charities, community organisations and councils. For example, Age UK, Home Straight, Rutland Out of Hours Club, Peppers, local businesses and Rutland County Council's Admiral Nurse and other Adult Social Care services.

What difference will your project make?

How will benefits arise?

Participants will have the opportunity to: try new physical activities; explore creative experiences; meet and make new friends and acquaintances; and find reasons to leave the house – all locally. If transport is a problem, we hope to be able to address this need through volunteer effort and other local charitable organisations.

Given the impact of the pandemic on our target group, these benefits will make a real difference. Previous experience with other projects for these groups of vulnerable people demonstrates that these benefits arise. For example, one carer of participant in a recent activity emailed us:

"I just wanted to comment on this course as [M] is in the middle of his block...The instructor he has had is an absolute delight. She is kind, enthusiastic and full of energy and smiles. He is absolutely loving the course and would do it again in a heartbeat. Think it was a great opportunity and it has been lovely."

Our website has examples and video of our work:

[Rutland Community Ventures | Innovative Community Projects](#)

Part 4: Monitoring

How will you monitor the project once it has started?

To measure success, during and after each session we will engage attendees (participants, carers and family members) in an informal chat about their thoughts, feelings and involvement in the session. This will enable us not only to monitor engagement across all the sessions, but also inform and guide the shape and organisation of upcoming sessions.

At the end of the series, we will collect feedback from carers and family members as well as the participants themselves.

These records will be collated in an end of project outcome assessment.

Part 5: Funding

What is the total cost of your project? (Please remember to enclose two quotes if applicable)

£3,578

How much money are you applying for?

£1,900

Have you applied for funding from anywhere else? Please give details

Yes. We are approaching the Rutland Trust, the Oakham Memorial Institute and a couple of local businesses for assistance. We are also applying to Uppingham Town Council to fund a similar project in the south of the county.

We also intend to make a small charge of £10 per session for those attending's who can afford it. This will help to subsidise an extra session in the series.

Please give an approximate breakdown, if applicable, of how you expect to spend the money:

The following table gives a breakdown of how we plan to use the Oakham Town Council grant in conjunction with donated resources to fund the project.

We propose to begin the sessions in late October, so any grant made before then would be gratefully received.

Item	Cost (£)
Donated Resources	
Rutland Community Ventures Time and Overheads	
Setting up	300
PR & Promotion	150
Website tasks	150
Practitioner/Session Leader Subsidies	90
	£690
Other Donations	
Volunteer Time valued at < Lottery Community Fund Rate	720
Donated Time, Materials & Venue (est)	270
	£990
Total (Box A)	£1,680
Additional Resources Required	
Promotion, Administration & Staffing	
Social Media, Personal Contacts, Promotion	300
Organisation, Management, Operations	600
Evaluation & Reporting	300
Session Staffing	503
Expenses	
Expenses/Session [<i>Contingency for expensive materials etc.</i>]	30
Refreshments/Session	45
Day to Day Consumables/Session	120
Total (Box B)	£1,898
Total Project Cost (A+B)	£3,578

We would like to apply for a grant of £1,900 [Box B].

This equates to £15.81 per hour/participant [assuming 60 engagements], less – for example – than a gardener or window cleaner would charge and about half the rate for personal tuition.

If your application is unsuccessful, are funds available to ensure your project goes ahead? If yes, please give details:

We are a Company Interest Company, a not-for-profit organisation, and therefore not in possession of extensive cash resources to donate to the project.

However, given the level of need following the pandemic, we have donated some of our scarce resources to the project and should we be unsuccessful our search for funding will continue. We are determined to run the project if at all possible.

Attached:

- The most recent Full Financial Statements prepared by our accountants. [FY 2019 - 20]
- Our Safeguarding Policy – some participants are vulnerable adults or young people
- Our Equality Policy – as requested in your Grants policy

Should you have any questions about the attached accounts, Chesterton House Accountancy Services are happy to answer any queries you might have. Their number is 01509 642162. Please ask for Paul McGrath.



Signature: _____

Date: 29th August 2021

Note: Please remember to supply the most recent set of accounts, if applicable, of your organisation.

Please return this form to: Town Clerk
Oakham Town Council
Victoria Hall
39 High Street
Oakham
Rutland
LE15 6AH