Oakham Town Council

Rol House, Long Row, Oakham, Rutland, LE15 6NL

 01572 723627

 enquiries@oakhamtowncouncil.gov.uk

**www.oakhamtowncouncil.gov.uk**

**TO: All members of the Town Council**

In accordance with the requirements of the Local government Act 1972, you are hereby summoned to attend a meeting of Oakham Town Council on Wednesday 10 November 2021 at 6.30 p.m. The meeting will be held at the offices of the Town Council, Rol House, Long Row, Oakham, LE15 6LN

Karen Bell

Karen Bell

**Locum Clerk to the Council**

**03 November 2021**

**NOTICE OF MEETING**

**Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public. *Members of the public attending this meeting are advised that it may be filmed and recorded.***

**AGENDA**

### APOLOGIES AND REASONS FOR ABSENCE: To receive and approve apologies for absences

1. **DECLARATION OF MEMBERS’ INTERESTS AND APPLICATIONS FOR DISPENSATION:** Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the agenda. The clerk cannot advise members on this. Members are personally responsible for declaring an interest. Members are respectfully advised to read the Code of Conduct for more information. Councillors are also responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes)
2. **DEPUTATIONS FROM MEMBERS OF THE PUBLIC:** An opportunity for members of the public to speak in accordance with Standing Orders 1 (d)- 1(i)
3. **FULL COUNCIL MINUTES**

 4.1 To confirm the accuracy of the minutes of the meeting held on 13 October 2021 **Attached**

 4.2 To receive an update on any matters arising not included elsewhere on the agenda

**5. FINANCE COMMITTEE HELD ON 13 OCTOBER 2021:** The minutes from the

 meeting are to be received and noted. Questions can be asked of the Committee

 Chairman **Attached**

**6. RECREATION AND PLANNING COMMITTEE HELD ON 27 OCTOBER 2021:**The

 minutes from the meeting are to be received and noted. Questions can be asked

 of the Committee Chairman **Attached**

**7. COUNCILLOR’S QUESTIONS**

To answer questions previously notified to the Clerk under Standing Order 9

### 8. CLERK’S REPORT

###

### 9. CHAIRMAN’S REPORT

**10. REPORTS FROM MEMBERS, WORKING GROUPS AND OUTSIDE BODIES**

**11.TO CONSIDER CORRESPONDENCE RECEIVED**

11.1 ABF The Soldiers Charity – Invitation to Christmas Curry Luncheon, and / or donation request

11.2 One Way Out Escape Rooms - Space share Proposal

11.3 4 Oakham – Request received for OTC to contribute towards cost of

 gazebos

**12. FINANCIAL ISSUES**

 12.1 2020-2021 Conclusion of External Audit 2020/21: To receive new information

 12.2 Payments for Approval: **To follow**

 12.3 Bank Reconciliation at 31 October 2021: **To follow**

 12.4 2022-2023 Budget:To receive information

**13. OAKHAM SKATEPARK PROJECT:** To considerReport Number TC 01/11/2021

 **Attached**

**14. OAKHAM TOWN CRIER:** To consider Report Number TC 02/11/2021

  **Attached**

**15. CUTTS CLOSE SHELTER:** To consider Report number TC 03/11/2021

  **Attached**

**16. OBTAINING TITLE REGISTERS AND TITLE PLANS FOR OTC ASSETS:**

To consider Report Number TC/04/11/2021  **Attached**

**17. RUTLAND PRIDE 2022:** To consider Report Number TC/05/11/2021 **Attached**

**18. REVIEW OF STANDING ORDERS:** To consider the following motion which has

 been submitted by Cllr. Orchard

“that Standing orders be reviewed monthly, equally divided across the year

 (nominally 2 per councillor, per month) to allow for a more focused opportunity for councillors to review and offer updates”

**19. ARMED FORCES COVENANT:** To receive information

**20. MATTERS FOR FUTURE DISCUSSION:** To receive information

**21. MATTERS FOR CONSIDERATION IN PRIVATE:** Appointment of Town Clerk

**22. DATE AND TIME OF NEXT MEETING:** 08 December 2021 @ 6.30 p.m.

**NOTES:**

a) The meeting is open to the press & public.

b) The Town Council allows a short period of time at meetings of the Full Council when residents can put questions to the council. At other times, the public are not able to take part in the proceedings except at the discretion of the Chairman who may at a convenient time in the transaction of business adjourn the meeting and suspend standing orders to allow any member of the public to address the meeting and ask questions requiring answers of a factual nature

c) Mobile phones are to be turned off during the meeting