

**DRAFT MINUTES OF THE MEETING OF OAKHAM TOWN COUNCIL HELD ON WEDNESDAY  
14<sup>TH</sup> JULY 2021 AT THE OFFICES OF OAKHAM TOWN COUNCIL, ROL HOUSE, LONG ROW,  
OAKHAM**

**PRESENT:** Cllrs Zoe Neelson (Chair), David Romney, Sally-Anne Wadsworth,  
Jean Denyer MBE, Paul Buxton, Andy Burton, Richard Fresia-Farrelly, Keith Gilbody

**ALSO PRESENT:** Town Clerk and Deputy Clerk

**ABSENT:** Cllrs Adrian Orchard OBE, Chris Nix, and Adam Lowe

**IN THE PUBLIC GALLERY:** None

**160/21 APOLOGIES AND REASONS FOR ABSENCE**

Apologies were received from Cllrs Orchard, Nix and Lowe due to work commitments.  
Proposed these be accepted by Cllr Romney seconded by Cllr Burton, and unanimously  
resolved

**161/21 DECLARATIONS OF INTEREST**

Cllr Burton declared a non-pecuniary interest in items 16a and 16b

**162/21 MINUTES**

It was proposed by Cllr Buxton seconded by Cllr Romney, and resolved with 7 votes and 1  
abstention to confirm the minutes of the meeting of the Council held on 30<sup>th</sup> June 2021 as  
a true record of that meeting

**163/21 DEPUTATIONS BY THE PUBLIC**

There were no deputations by the public

**164/21 COUNCILLOR'S QUESTIONS**

None

**165/21 CLERKS REPORT**

The Clerk's report was noted

**166/21 CHAIRMAN AND MEMBER'S REPORTS**

- a) The Chairman was delighted to report her continuing engagement with the local  
community/voluntary groups. Cllr Neelson has attended the 4Oakham weekly Zoom  
meetings, the Gaol Street Craft fair, and helped Oakham In Bloom in preparation for the  
judges' arrival
- b) A verbal report was received from Cllr Buxton as Council's Climate Control  
representative

**167/21 REPORTS FROM WORKING GROUPS**

Cllr Fresia-Farrelly gave a verbal report on the skatepark project

**168/21 TO CONSIDER CORRESPONDENCE RECEIVED**

- a) It was proposed by Cllr Neelson, seconded by Cllr Romney, and unanimously resolved  
to set up a Welcome Back Fund working group, to elect Cllrs Burton, Buxton,  
Gilbody and Wadsworth and to nominate Cllr Burton as coordinator

- b) It was proposed by Cllr Wadsworth, seconded by Cllr Romney, and unanimously resolved to grant permission to Churches Together to use Cutts Close Bandstand on 5<sup>th</sup> September, 2pm-5pm

**169/21 STATEMENT OF ACCOUNTS**

It was proposed by Cllr Romney seconded by Cllr Burton, and unanimously resolved to approve the Statement of Accounts and Schedule of Payments to 30<sup>th</sup> June 2021

**170/21 AUTHORISATION TO PAY AN INVOICE OVER £5000**

It was proposed by Cllr Wadsworth, seconded by Cllr Burton, and unanimously resolved to authorise the payment of Invoice No 40327, £13,689 + VAT for Windowflowers

**171/21 INTERNAL AUDITORS REPORT**

Members considered and noted the report for Year ending 31st March 2021.  
Cllr Romney also took this opportunity to thank the efforts of the office for its preparation

**172/21 SOUTH WARD VACANCY**

- a) It was proposed by Cllr Romney, seconded by Cllr Wadsworth, and unanimously agreed that Council wishes to co-opt to fill its 1 vacancy
- b) Proposed by Cllr Nealson, seconded by Cllr Burton and unanimously agreed that the appointment of the interview panel will consist of Cllrs Nealson, Burton, Denyer, Buxton and Romney
- c) Proposed by Cllr Romney, seconded by Cllr Denyer and unanimously agreed that the vacancy is to be advertised via Councils website, Facebook, notice boards, local media and to approve expenditure of up to £250
- d) Proposed by Cllr Romney, seconded by Cllr Nealson and unanimously agreed that the closing date for the applications is Monday 9<sup>th</sup> August 2021

**173/21 EMERGENCY RESPONSE POLICY**

It was proposed by Cllr Denyer, seconded by Cllr Romney, and unanimously resolved that the Deputy Chairman contacts Rutland County Council to establish if it's their responsibility to produce this plan? and if not, whose responsibility is it, and to defer the 'OTC Emergency Response Policy' paper to the Policies and Procedures working group

**174/21 CUTTS CLOSE BUNTING**

It was proposed by Cllr Wadsworth, seconded by Cllr Romney, and unanimously resolved to purchase additional bunting for Cutts Close railings and to approve the expenditure of £500

**175/21 TO CONSIDER CURRENT PLANNING APPLICATIONS AND MAKE RECOMMENDATIONS TO RUTLAND COUNTY COUNCIL**

- a) 2021/0794/MAF - Land off Uppingham Road  
Erection of 84 dwellings, including public open space, landscaping, a pump station and associated infrastructure  
Recommend approval, however Council have concerns about safety, regarding the location of the children's play area i.e. proximity to the road  
Proposed by Cllr Nealson, seconded by Cllr Buxton and approved with 7 votes for and 1 abstention
- b) 2021/0817/CAT - 25 Burley Road  
Holly (T1) - fell to ground level. Soil around base of T1 has been raised  
recommend refusal – on the grounds, Council do not feel it is appropriate to fell the tree on the reasons stated by the applicant  
Proposed by Cllr Romney, seconded by Cllr Gilbody and approved with 6 votes for and 2 abstentions

The Chairman thanked everyone for their contributions and closed the meeting at 19.20

Signed: \_\_\_\_\_

Chairman  
11<sup>th</sup> August 2021

DRAFT