**MINUTES OF THE VIRTUAL MEETING OF OAKHAM TOWN COUNCIL HELD ON THURSDAY 22ND APRIL 2021 AT THE OFFICES OF OAKHAM TOWN COUNCIL, ROL HOUSE, LONG ROW, OAKHAM**

**PRESENT:** Cllrs David Romney (Chair), Sally-Anne Wadsworth, Paul Buxton, Andy Burton, Zoe Nealson, Adrian Orchard OBE

**ALSO PRESENT:** Town Clerk and Deputy Clerk

**ABSENT:** Cllrs Adam Lowe and Richard Fresia-Farrelly

**IN THE PUBLIC GALLERY:** None

Members observed a minute’s silence in memory of His Royal Highness, The Duke of Edinburgh

### 74/21 APOLOGIES AND REASONS FOR ABSENCE

###  Apologies were received from Cllrs Lowe and Fresia-Farrelly due to work commitments. Proposed these be accepted by Cllr Wadsworth, seconded by Cllr Orchard, and unanimously resolved

**75/21 DECLARATIONS OF INTEREST**

There were no interests declared

**76/21 MINUTES**

Proposed by Cllr Burton seconded by Cllr Nelson, and unanimously resolved to confirm the minutes of the meeting held on 31st March 2021 as a true record of that meeting

**77/21 DEPUTATIONS BY THE PUBLIC**

There were no deputations declared

**78/21 COUNCILLOR’S QUESTIONS**

The following question has been asked by Cllr Orchard

*OTC is a committed group of willing volunteers. We have good diversity in specific areas but are lacking in age diversity. Over a third of Oakham is aged 30 or under and almost half under 4*

*Has OTC a plan to actively encourage new members from the under-represented age groups?*

 The response, without discussion:

*Council cannot be seen in favour of or against age diversity and would encourage anyone 18 years and over, and is eligible, to stand for election or to be co-opted*

### 79/21 CLERKS REPORT

###  Members noted the report

### 80/21 CHAIRMAN AND MEMBER’S REPORTS

1. Cllr Romney accepted an invitation sent on behalf of HM Lord-Lieutenant of Rutland, Dr Sarah Furness PhD to attend a Service of Commemoration for HRH The Duke of Edinburgh
2. The Mayor and Mayoress also presented prizes to the entrants of the Treasurer Hunt
3. Cllr Burton gave a verbal report on the recent meeting of the Parish Forum he had attended. Councillors had received the minutes of this meeting

**81/21 REPORTS FROM WORKING GROUPS**

 None received

**82/21 STATEMENT OF ACCOUNTS**

Proposed by Cllr Romney, seconded by Cllr Burton and unanimously resolved to approve the Statement of Accounts to 31st March 2021

**83/21 OAKHAM BANNER CAMPAIGN**

Proposed by Cllr Wadsworth, seconded by Cllr Burton and unanimously resolved to approve the wording and design

**84/21 PLAYGROUND INSPECTION REPORTS**

 Council noted the reports and unanimously resolved the following resolutions:

 Royce’s Recreation Ground

1. Multi play unit – proposed by Cllr Romney, seconded by Cllr Burton to authorise work to eliminate any trip hazards
2. Toddler Swing - proposed by Cllr Romney, seconded by Cllr Wadsworth to obtain a quotation for wet-pour
3. Super Nova - proposed by Cllr Romney, seconded by Cllr Wadsworth to obtain a quotation for re-surfacing
4. Air Walker - proposed by Cllr Romney, seconded by Cllr Burton to continue monitoring

 Cutts Close

1. Super Nova - proposed by Cllr Romney, seconded by Cllr Nealson to obtain a quotation for grass matting
2. Toddlers Roundabout - proposed by Cllr Romney, seconded by Cllr Orchard to authorise replacement bearings
3. Toddlers Multi-play - proposed by Cllr Romney, seconded by Cllr Orchard to authorise replacement rope

 Willow Crescent

1. Roundabout - proposed by Cllr Romney, seconded by Cllr Nealson to obtain a quotation for grass matting
2. Trim Trail - proposed by Cllr Wadsworth, seconded by Cllr Burton to authorise remedial timber treatment
3. Park gate - proposed by Cllr Romney, seconded by Cllr Burton that work be carried out to correct the closure settings of the gates to 4-8 seconds

**85/21 PARISH TREES**

Proposed by Cllr Burton, seconded by Cllr Nealson and unanimously resolved that

Council instructs the RCC Forestry Officer to carry out a tree report and approves the expenditure of £2020.72

**86/21 TO CONSIDER CURRENT PLANNING APPLICATIONS AND MAKE ANY RECOMMENDATIONS TO RUTLAND COUNTY COUNCIL**

1. 2021/0145/LBABerkeley Trustee Co Ltd

Proposal replacement of shop front windows and door and second floor window with double glazed unit.

49A High Street

Recommend approval

###  Proposed by Cllr Romney, seconded by Cllr Wadsworth, and unanimously resolved

1. 2021/0385/FUL Mr and Mrs Lamb

Rear single storey extension.

4 Gilmore Close

Recommend approval

###  Proposed by Cllr Burton, seconded by Cllr Wadsworth, and unanimously resolved

1. 2020/1427/FUL Mr and Mrs Sizer

Proposed porch, single storey side extensions to west and east elevations and flat roof rear single storey extension. Renovation works

34 Stamford Road

Recommend approval with the caveat neighbours’ concerns are taken into consideration.

###  Proposed by Cllr Romney, seconded by Cllr Nealson, and unanimously resolved

1. 2021/0079/FUL Mr Dalllen Tan

Proposal two storey extension

 17 Balmoral Road

Recommend approval

###  Proposed by Cllr Burton, seconded by Cllr Orchard, and unanimously resolved

**87/21**  **ELECTRIC VEHICLE CHARGING POINT – CHURCH STREET CAR PARK**

###  Proposed by Cllr Wadsworth, seconded by Cllr Orchard, and unanimously resolved to award

 the contract for the installation of a dual twin charging point to Pod Point and approve the expenditure of £5763.60 + vat

**88/21 EXCLUSION OF PRESS & PUBLIC**

Proposed by Cllr Romney, seconded by Cllr Burton, and unanimously resolvedto exclude the public and press for consideration of the following contractual matters, in accordance with the Public Bodies (Admission to Meetings) Act 1960, section 1

**89/21 CHARGE POINT AGREEMENT**

Record Note Minute reference 89/21 is recorded on a separate confidential page and will be filed with the Town Council official minute book

**90/21 CUTTS CLOSE PATH**

Proposed by Cllr Romney, seconded by Cllr Orchard, and unanimously resolved that Council note the report and authorise the expenditure and installation of three signs

**The Chairman thanked everyone for their contributions and closed the meeting at 19.34**

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Chairman**

 **5th May 2021**