

**DRAFT MINUTES OF THE VIRTUAL MEETING OF OAKHAM TOWN COUNCIL HELD ON WEDNESDAY MARCH 10<sup>TH</sup> 2021 AT THE OFFICES OF OAKHAM TOWN COUNCIL, ROL HOUSE, LONG ROW, OAKHAM**

**PRESENT:** Cllrs David Romney (Chair), Sally-Anne Wadsworth, Paul Buxton, Andy Burton, Richard Fresia-Farrelly, Adam Lowe, Jean Denyer MBE, Zoe Neal, Adrian Orchard (part)

**ALSO PRESENT:** Town Clerk and Deputy Clerk

**ABSENT:** None

**IN THE PUBLIC GALLERY:** None

**36/21 APOLOGIES AND REASONS FOR ABSENCE**

No apologies were received

**37/21 DECLARATIONS OF INTEREST**

There were no interests declared

**38/21 MINUTES**

Proposed by Cllr Romney seconded by Cllr Burton and resolved with 7 votes for and 1 abstention to confirm the minutes of the meeting held on 10<sup>th</sup> February 2021 as a true record of that meeting

**39/21 DEPUTATIONS BY THE PUBLIC**

None

**40/21 COUNCILLOR'S QUESTIONS**

None

**41/21 CLERKS REPORT, ACTIONS AND CORRESPONDENCE RECEIVED**

The Clerk's report was noted

**42/21 CHAIRMAN AND MEMBER'S REPORTS**

- a) The chairman reported no Mayoral activity since the last meeting
- b) A verbal report was received from Cllr Buxton as Oakham In Bloom's representative

**43/21 WORKING GROUPS**

A report was received from the Events Working Group. It was then proposed by Cllr Wadsworth, seconded by Cllr Buxton, and unanimously resolved to approve the expenditure for:

- a) £50 for 3 Daffodil Hunt prizes
- b) £500 for a band to perform on the 13<sup>th</sup> June park event
- c) £2500 for the Father's Day event
- d) £4500 for 9 x Sunday 2021 summer concerts
- e) £2450 for the August Bank holiday music festival

**44/21 CO-OPTION OF A NEW MEMBER**

- a) Proposed by Cllr Romney, seconded by Cllr Wadsworth and unanimously agreed that Mr Adrian Orchard is duly co-opted to the Oakham South Ward
- b) Cllr Orchard signed his Declaration of Acceptance and joined the meeting

*Cllr Romney welcomed Cllr Orchard to Oakham Town Council*

**45/21 TO CONSIDER CURRENT PLANNING APPLICATIONS AND MAKE ANY RECOMMENDATIONS TO RUTLAND COUNTY COUNCIL**

- a) 2020/1396/FUL Cellnex and EE Ltd and Hutchison 3G UK Ltd  
Removal of 6 no. antennas and installation of 6 no. antennas and associated apparatus and ancillary works.  
Telecommunications Mast Lec0043 Ashburton Hall, Church Street  
Recommend approval  
Proposed by Cllr Burton, seconded by Cllr Lowe and unanimously resolved
- b) 2021/0103/ADV Eric c/o Muffty Developments Ltd  
5 no. Fascia Signs, Projecting 1 no, Roof Sign, 14 no, Freestanding Signs and 1no, Totem Sign.  
Development on Land at Hawksmead Business Park Lands End Way  
Recommend approval  
Proposed by Cllr Wadsworth, seconded by Cllr Neal and unanimously resolved
- c) 2020/0163/CAT Mr Phil Tebbs  
1 no. Walnut (T1) - Mature tree requiring general work to improve ongoing health, crossed and damaged branches reduced or removed as appropriate but maintaining the shape of the tree, some branches impacting on neighbouring properties to be reduced to within property boundary if appropriate within the general scheme of the tree shape. 1 no. Sycamore (T2) - Mature tree requiring crown reduction to reduce impact on shading and debris to neighbouring property, one branch overhanging small neighbouring garden to be removed as it is causing significant distress to the occupant.  
Northgate Farmhouse, Northgate  
Recommend approval  
Proposed by Cllr Burton, seconded by Cllr Fresia-Farrelly and unanimously resolved
- d) 2021/0036/FUL Paulina Kalitan  
Alterations to listed building in relation to the change of use to ground floor to A3. Temporary change of use to ground floor to A5  
34A – 34C High Street  
Recommend approval  
Proposed by Cllr Burton, seconded by Cllr Wadsworth and unanimously resolved
- e) 2021/0037/LBA Paulina Kalitan  
Alterations to listed building in relation to the change of use to ground floor to A3. Temporary change of use to ground floor to A5  
34A – 34C High Street  
Recommend approval  
Proposed by Cllr Burton, seconded by Cllr Wadsworth and unanimously resolved
- f) 2021/0122/FUL Michael Allen  
The construction of a new artificial Multi Use Games Area (MUGA) with associated sports lighting, fencing and ancillary features for pupils at Brooke Priory School. Includes a change of use from domestic gardens to school.  
Land to the rear of Brook Priory School, Station Road  
Recommend approval  
Proposed by Cllr Romney, seconded by Cllr Neal and unanimously resolved
- g) 2021/0254/FUL Mr and Mrs J. Robertson  
Porch with pitched roof.  
22 Welland Way  
Recommend approval  
Proposed by Cllr Burton, seconded by Cllr Wadsworth and unanimously resolved

- h) 2020/1009/FUL Mr and Mrs Cummie  
Proposed two bay oak framed garage  
18 Stamford Road  
Recommend approval  
Proposed by Cllr Burton, seconded by Cllr Wadsworth and unanimously resolved
- i) 2021/0147/FUL Mr and Mrs P Cooper  
Two storey extension to front elevation.  
122 Welland Way  
Recommend approval  
Proposed by Cllr Burton, seconded by Cllr Wadsworth and unanimously resolved
- j) 2021/0172/PTA Mr Sentence  
Remove 1 no. Sycamore tree (T1) to just above ground level – the tree has extensive decay in the lowest 2m of its stem  
11 Catmose Park Road  
Recommend approval  
Proposed by Cllr Burton, seconded by Cllr Fresia-Farrelly and unanimously resolved

#### **46/21 STATEMENT OF ACCOUNTS**

Proposed by Cllr Lowe, seconded by Cllr Wadsworth and unanimously resolved to approve the Statement of Accounts to 28<sup>th</sup> February 2021

#### **47/21 COMMUNICATION POLICY**

- a) Proposed by Cllr Romney, seconded by Cllr Fresia-Farrelly and unanimously resolved to adopt the policy with the amendment, other forms of social media will be looked at, as and when
- b) Proposed by Cllr Romney, seconded by Cllr Fresia-Farrelly and unanimously resolved to appoint Cllr Neal as Council's Communications Officer in line with the policy
- c) Proposed by Cllr Romney, seconded by Cllr Buxton and resolved with 8 votes for and 1 abstention to set up a Social Media Working Group
- d) Proposed by Cllr Romney, seconded by Cllr Neal and resolved with 8 votes for and 1 abstention to appoint the following members, Cllrs Neal, Fresia-Farrelly, Orchard, Burton, and Wadsworth

#### **48/21 GRANT**

Proposed by Cllr Denyer, seconded by Cllr Wadsworth and unanimously resolved to award a £3000 grant to Rutland First Responders, with the caveat, once it has been allocated, Council would require a breakdown, in order that they can be satisfied that the money has been used for this specific purpose. This will be paid during the financial year of 2021-2022

#### **49/21 TO RECEIVE AN UPDATE ON DISCUSSIONS REGARDING CUTTS CLOSE PATH**

This item has been deferred due to further investigation

#### **50/21 CUTTS CLOSE**

Proposed by Cllr Fresia-Farrelly, seconded by Cllr Orchard and unanimously resolved to grant permission in principle (due to any restrictions at that time) for Pinders Circus to use Cutts Close from Monday 17<sup>th</sup> May until Sunday 23<sup>rd</sup> May 2021. Council acknowledges the amount of years the Circus has performed in the park and for this year only, as a gesture of good will, will waive the rental fee

#### **51/21 NEW NOTICEBOARD OUTSIDE THE LIBRARY**

Proposed by Cllr Romney, seconded by Cllr Fresia-Farrelly and unanimously resolved to approve the quotation, design, and expenditure of £2875.68 + vat

**52/21 APPOINT A REPRESENTATIVE TO THE SKATE PARK PROJECT**

Proposed by Cllr Romney, seconded by Cllr Burton and unanimously resolved to appoint Cllr Fresia-Farrelly as Councils representative

**53/21 BUSINESS LIAISON GROUP**

- a) Proposed by Cllr Burton, seconded by Cllr Romney and resolved with 8 votes for and 1 abstention to set up a Business Liaison Group
- b) Proposed by Cllr Romney, seconded by Cllr Burton and resolved with 8 votes for and 1 abstention to appoint the following members, Cllrs Neal, Fresia-Farrelly, Denyer, Wadsworth and Burton

**54/21 EXCLUSION OF PRESS & PUBLIC**

Proposed by Cllr Romney, seconded by Cllr Wadsworth and unanimously resolved to exclude the public and press for consideration of the following contractual matters, in accordance with the Public Bodies (Admission to Meetings) Act 1960, section 1

**55/21 CHRISTMAS DECORATIONS CONTRACT**

- a) Proposed by Cllr Burton, seconded by Cllr Neal and resolved with 7 votes for and 2 abstentions that Council wish to seek tenders for the provision of its Christmas lighting 2021-2023, with a submission date of Thursday 15<sup>th</sup> April 2021
- b) Proposed by Cllr Burton, seconded by Cllr Fresia-Farrelly and unanimously resolved that Council write to interested parties, advertise, and approve an expenditure of £500

**56/21 INSURANCE RENEWAL**

Proposed by Cllr Fresia-Farrelly, seconded by Cllr Burton, and unanimously resolved to defer this item and would await recommendations from the Finance Committee

**57/21 TENNIS CLUB**

Proposed by Cllr Romney, seconded by Cllr Burton, and unanimously resolved to defer this item and would await recommendations from the Finance Committee

**The Chairman thanked everyone for their contributions and closed the meeting at 20.05**

Signed: \_\_\_\_\_

**Chairman  
31<sup>st</sup> March 2021**