

Oakham Town Council

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Bank - Cash and Investment Reconciliation as at 30 September 2020

Confirmed Bank & Investment Balances

Bank Statement Balances

30/09/2020	Current Bank Account	23,539.44
30/09/2020	HSBC Deposit Account	390,000.00
30/09/2020	Cambridge Building Society	60,000.00
30/09/2020	Petty Cash	176.73

A
B
C
D

473,716.17

Other Cash & Bank Balances

0.00

473,716.17

All Cash & Bank Accounts

1	Current Bank Account - HSBC	23,539.44
2	Deposit Account - HSBC	390,000.00
3	Cambridge Building Society	60,000.00
4	Petty Cash	176.73
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	473,716.17

Date: 06/10/2020

Oakham Town Council

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**Bank Reconciliation Statement as at 30/09/2020
for Cashbook 1 - Current Bank Account - HSBC**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Bank Account	30/09/2020		23,539.44
			<u>23,539.44</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			23,539.44
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			23,539.44
		Balance per Cash Book is :-	23,539.44
		Difference is :-	0.00

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Oakham Town Council

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Cashbook 1

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Current Bank Account - HSBC

For Month No: 6

Payments for Month 6				Nominal Ledger Analysis				
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount Transaction Detail
07/09/2020	Rialtas Business Solutions Ltd	BACS	464.40		77.40	4090	100	387.00 Annual Licence
07/09/2020	Rushton Tree & Garden Services	BACS	580.00			4315	300	580.00 Fallen tree - All Saints
07/09/2020	Millennium Computer Services	BACS	84.72		14.12	4100	100	70.60 IT
07/09/2020	Millennium Computer Services	BACS	19.20		3.20	4100	100	16.00 IT
07/09/2020	AA Cleaning Services	BACS	1,516.68		252.78	4215	200	1,263.90 Toilets - August
07/09/2020	Rutland County Council	BACS	3,343.30		557.22	4045	100	2,786.08 NNDR - Toilets
11/09/2020	Waterplus	BACS	63.03			4055	100	63.03 Water - toilets
17/09/2020	First Product Ltd	BACS	2,213.40		368.90	4225	200	1,844.50 Festive lights deposit Mill ST
17/09/2020	G & R Gregg	BACS	20.00			4320	300	20.00 Remove graffiti
17/09/2020	Rushton Tree & Garden Services	BACS	380.00			4315	300	380.00 Fallen branches - Royces
17/09/2020	G & R Gregg	BACS	1,976.50			4325	300	1,976.50 Paintiing of benches
17/09/2020	Lend A Hand	BACS	20.25			4405	400	20.25 Cleaning
17/09/2020	Salaries	BACS	2,770.94			4000	100	2,770.94 Salaries
17/09/2020	Leicestershire County Council	BACS	1,026.42			4000	100	1,026.42 Pension contributions
17/09/2020	HMRC	BACS	701.80			4000	100	701.80 Tax and NI
18/09/2020	Community Heart Beat	BACS	45.60		7.60	4405	400	38.00 Defibillation Electrodes
18/09/2020	PHS Group	BACS	91.80		15.30	4215	200	76.50 Annual Duty of Care
18/09/2020	Waterplus	BACS	41.83			4055	100	41.83 Water - The shelter
18/09/2020	Millennium Computer Services	BACS	24.00		4.00	4100	100	20.00 IT
18/09/2020	Biffa	BACS	2,375.38		395.90	4200	200	1,979.48 Grounds Maintenance AUGUST
18/09/2020	Rutland County Council	BACS	70.00			4405	400	70.00 Bandstand Licence
18/09/2020	First Product	BACS	5,400.00		900.00	4225	200	4,500.00 Festive lights
18/09/2020	K&K Window Cleaning	BACS	34.00			4320	300	34.00 Window cleaning
22/09/2020	HSBC	DD	6.50			4420	400	6.50 Charges
22/09/2020	Millennium Computer Services	DD	86.62			4070	100	86.62 Phone and Internet
Total Payments for Month			23,356.37	0.00	2,596.42			20,759.95
Balance Carried Fwd			23,539.44					
Cashbook Totals			46,895.81	0.00	2,596.42			44,299.39

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Oakham Town Council

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Cashbook 1

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Current Bank Account - HSBC

For Month No: 6

Receipts for Month 6

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		26,793.40					26,793.40	
Banked: 10/09/2020		92.00						
	Oakham Allotments	92.00			1150	900	92.00	Allotments rent
Banked: 15/09/2020		3,010.41						
Tranfer	Deposit Account - HSBC	3,010.41			210		3,010.41	Tranfer
Banked: 16/09/2020		17,000.00						
Transfer	Deposit Account - HSBC	17,000.00			210		17,000.00	Transfer
Total Receipts for Month		20,102.41	0.00	0.00			20,102.41	
Cashbook Totals		46,895.81	0.00	0.00			46,895.81	


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40-35-21 01300504

Business A/C · Oak Town Cou



GBP 23,967.44

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Balance details

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Statements

Statement issued on 1 Oct 2020

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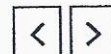





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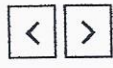


Date  ⓘ	Type  ⓘ	Description	Paid out 	Paid in 	Balance
01 Sep 2020		Balance Brought Forward			26,793.40
07 Sep 2020	BP	ANNUAL SUPPORT RIALTAS BUSINESS BIB BACS PAYMENT	464.40		
07 Sep 2020	BP	IT MILLENNIUM LTD BIB BACS PAYMENT	19.20		
07 Sep 2020	BP	IT MILLENNIUM LTD BIB BACS PAYMENT	84.72		
07 Sep 2020	BP	NNDR RCC BIB BACS PAYMENT	3,343.30		
07 Sep 2020	BP	TOILET CLEANING AA CLEANING BIB BACS PAYMENT	1,516.68		

Date ▲ ②	Type ▼ ②	Description	Paid out ▼	Paid in ▼	Balance
07 Sep 2020	BP	TREE WORK RUSHTON TREE BIB BACS PAYMENT	580.00		20,785.10
15 Sep 2020	TFR	403521 11352636 INTERNET TRANSFER		3,010.41	23,795.51
16 Sep 2020	TFR	403521 11352636 INTERNET TRANSFER		17,000.00	40,795.51
17 Sep 2020	CR	CHQ IN AT 403521		92.00	
17 Sep 2020	BP	CHRISTMASDECORATOR FIRST PRODUCT LTD BIB BACS PAYMENT	2,213.40		
End of sheet 498					
17 Sep 2020	BP	CLEANING LEND A HAND BIB BACS PAYMENT	20.25		
17 Sep 2020	BP	SALARIES BIB MULTIPLE BENEF BIB BACS PAYMENT	4,499.16		
17 Sep 2020	BP	TREES RUSHTON TREE BIB BACS PAYMENT	380.00		
17 Sep 2020	BP	W/O 2020-459 G & R GREGG BIB BACS PAYMENT	1,976.50		
17 Sep 2020	BP	W/O 2020-474 G & R GREGG BIB BACS PAYMENT	20.00		31,778.20
18 Sep 2020	BP	BANDSTAND LICENCE RUTLAND C/TAX BIB BACS PAYMENT	70.00		
18 Sep 2020	BP	DEF ELECTRODES COMMUNITYHEARTBEAT BIB BACS PAYMENT	45.60		
18 Sep 2020	BP	GROUNDMAINTENANCE BIFFA BIB BACS PAYMENT	2,375.38		

Date ▲ ⓘ	Type ▼ ⓘ	Description	Paid out ▼	Paid in ▼	Balance
18 Sep 2020	BP	IT MILLENNIUM LTD BIB BACS PAYMENT	24.00		
18 Sep 2020	BP	TOILETS PHS GROUP BIB BACS PAYMENT	91.80		
18 Sep 2020	BP	WATER - SHELTER WATER PLUS BIB BACS PAYMENT	41.83		
18 Sep 2020	BP	WATER- CAR PARK WATER PLUS BIB BACS PAYMENT	63.03		
18 Sep 2020	BP	WINDOW CLEANING K&K WINDOW CLEANER BIB BACS PAYMENT	34.00		
18 Sep 2020	BP	XMAS LIGHTS FIRST PRODUCT LTD BIB BACS PAYMENT	5,400.00		23,632.56
22 Sep 2020	DR	TOTAL CHARGES TO 31AUG2020	6.50		23,626.06
End of sheet 499					
28 Sep 2020	DD	MILL TELE LTD	86.62		23,539.44
01 Oct 2020	CR	OAK LAWN		238.00	
01 Oct 2020	CR	01300504 OAK BOWL CB		190.00	23,967.44
End of sheet 500					
01 Oct 2020		Balance Carried Forward			23,967.44

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Date: 06/10/2020

Oakham Town Council

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**Bank Reconciliation Statement as at 30/09/2020
for Cashbook 2 - Deposit Account - HSBC**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Deposit Account	30/09/2020		390,000.00
			<u>390,000.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			390,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			390,000.00
		Balance per Cash Book is :-	390,000.00
		Difference is :-	0.00

Date: 06/10/2020

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Oakham Town Council

Cashbook 2

Deposit Account - HSBC

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For Month No: 6

Receipts for Month 6

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		410,000.00					410,000.00	
Banked: 01/09/2020		10.41						
HSBC		10.41			1090	900	10.41	Interest
Banked: 17/09/2020		92.00						
Oakham Allotments		92.00			1150	900	92.00	Rent
Banked: 17/09/2020		-92.00						
Oakham Allotments		-92.00			1150	900	-92.00	Rent
Total Receipts for Month		10.41	0.00	0.00			10.41	

Cashbook Totals	410,010.41	0.00	0.00	410,010.41
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Oakham Town Council

Cashbook 2

Deposit Account - HSBC

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For Month No: 6

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Payments for Month 6

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
15/09/2020	Current Bank Account - HSBC	Tranfer	3,010.41			200		3,010.41	Tranfer
16/09/2020	Current Bank Account - HSBC	Transfer	17,000.00			200		17,000.00	Transfer
Total Payments for Month			20,010.41	0.00	0.00			20,010.41	
Balance Carried Fwd			390,000.00						
Cashbook Totals			410,010.41	0.00	0.00			410,010.41	



OAKHAM TOWN COUNCIL

40-35-21 11352636



GBP 390,000.00

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Bmm Account - Oakham Town

Balance details

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Statements

All transactions for the last

7 days	14 days	1 month	3 months	6 months	12 months	01 Sep 2020 to 30 Sep 2020
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Items posted may still be reversed, returned, or recalled.



Date	Type	?	Description	Paid out	Paid in	Balance
30 Sep 2020			Balance carried forward			390,000.00
16 Sep 2020	TFR		403521 01300504 INTERNET TRANSFER	17,000.00		390,000.00
15 Sep 2020	TFR		403521 01300504 INTERNET TRANSFER	3,010.41		407,000.00
01 Sep 2020	INT		GROSS INTEREST TO 31AUG2020		10.41	410,010.41
01 Sep 2020			Balance brought forward			410,000.00

Last updated 06 Oct 2020 15:00

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Date: 06/10/2020

Oakham Town Council

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**Bank Reconciliation Statement as at 30/09/2020
for Cashbook 3 - Cambridge Building Society**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Cambridge Building Society	30/09/2020		60,000.00
			<u>60,000.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			60,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			60,000.00
		Balance per Cash Book is :-	60,000.00
		Difference is :-	0.00

Date: 06/10/2020

Oakham Town Council

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**Bank Reconciliation Statement as at 30/09/2020
for Cashbook 4 - Petty Cash**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	30/09/2020		176.73
			<u>176.73</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			176.73
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			176.73
		Balance per Cash Book is :-	176.73
		Difference is :-	0.00

Detailed Income & Expenditure by Budget Heading 30/09/2020

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
100 General Administration							
4000 Salaries	4,499	21,285	55,000	33,715		33,715	38.7%
4040 Rent	0	5,968	8,000	2,032		2,032	74.6%
4045 NNDR Offices & Toilets	2,786	7,496	12,000	4,504		4,504	62.5%
4050 Office Furniture & Equipment	0	388	1,000	612		612	38.8%
4055 Utilities	105	1,715	4,400	2,685		2,685	39.0%
4060 Insurance	0	4,837	5,000	163		163	96.7%
4065 Postage & Stationery	0	351	1,500	1,149		1,149	23.4%
4070 Telephone & Internet	87	458	1,500	1,042		1,042	30.5%
4075 Subscriptions	0	362	400	38		38	90.5%
4080 Expenses & Travel	0	0	250	250		250	0.0%
4085 Training	0	0	1,500	1,500		1,500	0.0%
4090 Accountancy & Audit	387	1,172	3,000	1,828		1,828	39.1%
4095 Legal Expenses	0	0	3,000	3,000		3,000	0.0%
4100 IT	107	533	3,500	2,967		2,967	15.2%
4105 Other Professional Fees	0	1,630	3,600	1,970		1,970	45.3%
General Administration :- Indirect Expenditure	7,970	46,196	103,650	57,454	0	57,454	44.6%
Net Expenditure	(7,970)	(46,196)	(103,650)	(57,454)			
200 Contracts							
4200 Grounds Maintenance	1,979	9,897	27,500	17,603		17,603	36.0%
4205 Floral Displays	0	14,739	12,000	(2,739)		(2,739)	122.8%
4210 Commissioning	0	0	8,000	8,000		8,000	0.0%
4215 Toilet Maintenance	1,340	9,197	20,000	10,803		10,803	46.0%
4220 Play Area Inspections	0	0	1,000	1,000		1,000	0.0%
4225 Christmas Decorations	6,345	8,326	22,000	13,674		13,674	37.8%
Contracts :- Indirect Expenditure	9,664	42,160	90,500	48,340	0	48,340	46.6%
Net Expenditure	(9,664)	(42,160)	(90,500)	(48,340)			
300 Recreation Planning & General							
4300 Catmose Prize Giving	0	0	35	35		35	0.0%
4305 Promotion of Oakham	0	320	5,000	4,680		4,680	6.4%
4310 Advertising	0	200	3,000	2,800		2,800	6.7%
4315 Planting & Tree Surgery	960	2,280	6,000	3,720		3,720	38.0%
4320 Additional Maintenance	54	2,787	7,900	5,113		5,113	35.3%
4325 Street & Park Furniture	1,977	1,977	12,000	10,024		10,024	16.5%
4330 Play Equipment	0	1,047	12,000	10,953		10,953	8.7%
4335 Grit Bins	0	0	2,000	2,000		2,000	0.0%
4340 Military Commemorations/events	0	0	4,000	4,000		4,000	0.0%
Recreation Planning & General :- Indirect Expenditure	2,991	8,610	51,935	43,325	0	43,325	16.6%
Net Expenditure	(2,991)	(8,610)	(51,935)	(43,325)			

Detailed Income & Expenditure by Budget Heading 30/09/2020

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
400 Other Expenditure							
4400 Public Works Loan Repayment	0	2,754	5,510	2,756		2,756	50.0%
4405 Other Expenses	128	1,411	1,200	(211)		(211)	117.6%
4410 Chairman's Allowance	0	92	3,000	2,908		2,908	3.1%
4420 Bank Charges	7	44	160	116		116	27.7%
4425 Elections	0	0	5,000	5,000		5,000	0.0%
4427 Community Street Lighting	0	12,819	14,000	1,181		1,181	91.6%
4430 Neighbourhood Plan	0	115	500	385		385	23.0%
4435 Relocation	0	18,110	28,000	9,890		9,890	64.7%
4440 Cutts Close Capital Project	0	0	25,000	25,000		25,000	0.0%
4445 Major Capital Project	0	0	40,000	40,000		40,000	0.0%
4450 Minor Capital Project	0	0	30,000	30,000		30,000	0.0%
4455 Public Emergency Provision	0	58	9,000	8,942		8,942	0.6%
Other Expenditure :- Indirect Expenditure	135	35,404	161,370	125,966	0	125,966	21.9%
Net Expenditure	(135)	(35,404)	(161,370)	(125,966)			
900 Income							
1076 Precept	0	285,069	0	(285,069)			0.0%
1090 Interest Received	10	131	0	(131)			0.0%
1100 Bowls Club Rent	0	380	0	(380)			0.0%
1110 Tennis Club Rent	0	476	0	(476)			0.0%
1130 Rutland House Community Trust	0	1,860	0	(1,860)			0.0%
1150 Allotment Rents	92	419	0	(419)			0.0%
Income :- Income	102	288,335	0	(288,335)			
Net Income	102	288,335	0	(288,335)			
Grand Totals:- Income	102	288,335	0	(288,335)			0.0%
Expenditure	20,760	132,370	407,455	275,085	0	275,085	32.5%
Net Income over Expenditure	(20,658)	155,965	(407,455)	(563,420)			
Movement to/(from) Gen Reserve	(20,658)	155,965					