

Dear Kathy

Please find my outline proposal for your Xmas lights for the three year period 2021-2023

I can confirm i have visited your town on a number of occasions and spoken to many of the shop owners and residents to familiarise myself with your setting. Also looked at YouTube and other evidence of your past lights and events To that end my proposal would be to erect lights similar to your event in 2016

I understand you only own two cross street signs saying MERRY CHRISTMAS I would have free use of these to repair and erect on the two cross street catenaries which are in LED rope lights

I would make 10 No, lamp post frames again with LED rope light and backing LED string lights (your input to design and theme would be appreciated)

High St, to have catenary wires erected and left up for the three year period and have LED icicle lights with some animation

From my survey there are 6No triangular sections and 1No straight set But this would be finalised with your help

I would allow to erect a 20 foot real tree and illuminate with LED lights some animated also star and possibly some colored items again with your input

Mill Street to have Icicle lights put on the proprietary cables you already have installed

Market Place and Market Street to have catenary cables erected ZIG ZAG between your anchor points and left up for the three year period and to have LED icicle lights erected

Church Street to have Icicle lights put on various fixing points and adding some as necessary along the shop fronts

This is the proposal for Year 1  
Year 2 Add Gaol Street with ZIG ZAG catenary left erected and icicle lights  
Year 3 as year 2

The cost for this scheme would be £30,000.per year Thirty thousand pounds per year Plus VAT

Items which are included

Supply erection and removal of all displays to the agreed dates  
Storage and insurance  
Any electrical testing deemed necessary  
Anchor point testing to all point which are used (we carryout these works in house)  
Time clock setting (but no testing of your infrastructure supplies which if found to need works can be reported and remedied)  
I have NOT allowed for any Lamppost testing but in the past Leicestershire council have asked for it to be carried out also that no erection to be put on post with CCTV or WiFi  
But we can investigate that and act accordingly for this testing we use a sub contractor INTRATEST  
Attendance to switch on event  
Any traffic management required (But I have NOT allowed for any road closures)  
I have assumed there are no working hour restrictions but we are understanding to your requirements  
All other documentation deemed necessary for the execution of the works  
All ownership of the lights and installation remain the property of Barry Spratt except the two cross street frames  
Some clients have at the end of the contract purchased the items which can be negotiated

To give you some background to our set up I am a sole trader based in London with a small gang of employees and have our own Cherry pickers/ testing plant  
We have carried out these type of works for over 30 years and presently work with Melton Mowbray and Loughborough in your area

I hope you find my proposal of some interest and look forward to your response

Regards Barry

## INVENTORY & SPECIFICATIONS: INVITATION TO TENDER 2021-2023

The Christmas Working Group on Oakham Town Council have suggested several possible modifications to the Christmas lighting arrangements, and we invite you to share your inspirations and ideas with us.

Rental, Supply, Installation

Festoon Lights across the High Street from Hudsons Cottage through to Mill Street roundabout (coloured or white)

Lamp posts lights decals along the High Street

Icicle Lights along Mill Street

Christmas Cone Tree outside Spec Savers in the High Street

Infrastructure

### **Icicle Lights -Ice White**

### **Metres**

Market Place – East and North Side from Oakham Wines through to Costa Coffee 101

Post Office to Smith Elliott 54

EXCLUDES Oakham School properties

Market Place – West Side 36

Market Street – West Side to Savvi Travel 30

Market Street – East Side – High Street to Murrays 38

Church Street – East Side – Fat Face Store only 16

Church Street – West Side -Lloyds Bank to Beldebos 117

EXCLUDES Gap by Thatch Cottage and Fords entrance

Gaol Street 101

## **TENDER FOR RENTAL SERVICES TO BE PROVIDED BY THE CONTRACTOR**

Out of season storage of all Christmas lighting displays.

Annual PAT testing of all Christmas Lighting Displays owned by the Contractor after year 1 as deemed appropriate by the contractor.

Annual Anchor Testing of all anchor bolts (est 55)

Erection of all lighting displays in specified locations on a date to be notified to the Council.

Annual attendance at Christmas Lights "Switch On" event.

Supply, erection, decoration, and removal of an artificial cone Christmas Tree for 2021, 2022, 2023.

Removal of all lighting displays on a date to be notified by the Council and agreed by both parties.

All installations, testing and dismantling of the displays and associated infrastructure is to be determined by the Contractor and carried out by appropriately approved personnel.

### **LENGTH OF AGREEMENT**

The Rental Agreement is for the three-year period 2021, 2022 and 2023.

### **DOCUMENTATION TO BE SUPPLIED BY THE CONTRACTOR AND / OR SUB- CONTRACTORS**

Risk Assessment and Method Statement (RAMS) for the Installation and dismantling of the displays to be provided by the Contractor and signed off by the Council's Competent Person prior to installation. If individual specialist contractor's work requires RAMS it will be provided by them prior to work being carried out.

Copies of Employers Public Liability Insurance and Employers Liability Insurance to be provided by the Contractor to the Council. All specialist contractors to be required to have their own Employee and Public Liability Insurance up to a value of not less than 2 Million Pounds. A copy of each to be lodged with the Council prior to any work being carried out the work, if requested.

Copies of appropriate certification for all employees and / or sub-contractors carrying out the work, if requested.

Annual Anchor Test Report for all points tested by the Contractor or its specialist sub-contractor.

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## Cherry Picker For Hire

**Driver operated with Barry or Dave**  
**Experienced and very helpful**  
**With all aspects of work at height**

**Barry: 07939026926**

**Dave: 07956592039**



**barryjspratt7@gmail.com**

### **Barry John Spratt**

Dip. Civ. Eng.

**Building Contractor**

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