

Oakham Town Council

Bank - Cash and Investment Reconciliation as at 1 December 2020

Confirmed Bank & Investment Balances

Bank Statement Balances

31/12/2020	Current Bank Account	24,346.50	A
31/12/2020	HSBC Deposit Account	330,009.36	B
31/12/2020	Cambridge Building Society	60,000.00	C
31/12/2020	Petty Cash	49.13	D

414,404.99

Other Cash & Bank Balances

0.00

414,404.99

All Cash & Bank Accounts

1	Current Bank Account - HSBC	24,346.50
2	Deposit Account - HSBC	330,009.36
3	Cambridge Building Society	60,000.00
4	Petty Cash	49.13
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<u><b>414,404.99</b></u>

A 1 of 6

Date: 04/01/2021

Oakham Town Council

Page 1

Time: 17:24

**Bank Reconciliation Statement as at 31/12/2020  
for Cashbook 1 - Current Bank Account - HSBC**

User: CLERK

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Bank Account	31/12/2020		24,346.50
			<u>24,346.50</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			24,346.50
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			24,346.50
		<b>Balance per Cash Book is :-</b>	<b>24,346.50</b>
		<b>Difference is :-</b>	<b>0.00</b>

Date: 04/01/2021

## Oakham Town Council

Page: 55

Time: 16:37

## Cashbook 1

User: CLERK

## Current Bank Account - HSBC

For Month No: 9

## Receipts for Month 9

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
<b>Balance Brought Fwd :</b>		<b>40,341.59</b>					<b>40,341.59</b>	
Banked: 20/12/2020		450.00						
E Platt		450.00		75.00	1120	900	375.00	OCC Rent
<b>Total Receipts for Month</b>		<b>450.00</b>	<b>0.00</b>	<b>75.00</b>			<b>375.00</b>	
<b>Cashbook Totals</b>		<b>40,791.59</b>	<b>0.00</b>	<b>75.00</b>			<b>40,716.59</b>	

Current Bank Account - HSBC

Payments made between 01/12/2020 and 31/12/2020

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
02/12/2020	Lend A Hand	BACS	20.25			4405	400	20.25	Office cleaning
02/12/2020	Co-op / Romney	BACS	262.55		17.08	4455	400	245.47	Food for hospitial
02/12/2020	Baker Signs	BACS	412.80		68.80	4405	400	344.00	Signs
02/12/2020	Millennium Computer Services	BACS	107.28		17.88	4100	100	89.40	IT
02/12/2020	Lidbetter & Hicks Ltd	BACS	126.00		21.00	4405	400	105.00	Electrical Testing
02/12/2020	Millennium Computer Services	BACS	19.20		3.20	4100	100	16.00	IT
02/12/2020	PKF Littlejohn	BACS	720.00		120.00	4090	100	600.00	External Audit
02/12/2020	Pumpkin Print	BACS	176.40		29.40	4405	400	147.00	Banners
14/12/2020	Vibrant Energy	BACS	198.00		33.00	4405	400	165.00	EPC Certificate
14/12/2020	Vibrant Energy	BACS	258.00		43.00	4405	400	215.00	EPC Certificate
14/12/2020	Vibrant Energy	BACS	241.20		40.20	4405	400	201.00	EPC Certificate
14/12/2020	Lidbetter & Hicks Ltd	BACS	42.00		7.00	4405	400	35.00	Electrical testing
14/12/2020	Rutland Bin Cleaning	BACS	740.00			4320	300	740.00	Bench/table at Royces
14/12/2020	Water Plus	BACS	111.97			4055	100	111.97	Water - Church Street
14/12/2020	Biffa	BACS	2,406.49		401.08	4200	200	2,005.41	Grounds Maintenance NOVEMBER
14/12/2020	Water Plus	BACS	22.70			4055	100	22.70	Water - shelter
14/12/2020	W & S Doody	BACS	2,400.00		400.00	4040	100	2,000.00	Rent Dec-Mar
14/12/2020	AA Cleaning Services	BACS	1,250.00			4215	200	1,250.00	Toilet Cleaning - NOVEMBER
14/12/2020	Lend A Hand	BACS	20.25			4405	400	20.25	Cleaning
15/12/2020	Salaries	BACS	2,713.91			4000	100	2,713.91	Salaries
15/12/2020	Leicestershire County Council	BACS	1,096.50			4000	100	1,096.50	Pension contribution
15/12/2020	HMRC	BACS	677.04			4000	100	677.04	Tax & Ni
21/12/2020	First Products	BACS	1,535.24		255.87	4225	200	1,279.37	Disbursements xmas decorations
22/12/2020	HSBC	DEDUCT	6.50			4420	400	6.50	Fees
29/12/2020	Tesco / S Wadsworth	BACS	83.00		13.83	4455	400	69.17	Goods for Foodbank
29/12/2020	Personnel Advice Solutions Ltd	BACS	720.00		120.00	4105	100	600.00	Personnel Advice Services
29/12/2020	Millennium Computer Services	DD	77.81		12.97	4070	100	64.84	Telephone and internet
<b>Total Payments:</b>			<b>16,445.09</b>	<b>0.00</b>	<b>1,604.31</b>			<b>14,840.78</b>	

40-35-21 01300504

Business A/C · Oak Town Cou



GBP 25,005.65

Make a payment

Print

Balance details

Recent transact...

Next working d...

Statements

All transactions for the last

7 days	14 days	1 month	3 months	6 months	12 months	01 Dec 2020 to 31 Dec 2020
--------	---------	---------	----------	----------	-----------	----------------------------


Download



Advanced search

Items posted may still be reversed, returned, or recalled.



Date	Type		Description	Paid out	Paid in	Balance
31 Dec 2020			Balance carried forward			24,346.50 
29 Dec 2020	DD		MILL TELE LTD	77.81		24,346.50
29 Dec 2020	BP		TESCO MISS S WADSWORTH BIB BACS PAYMENT	83.00		24,424.31
29 Dec 2020	BP		PERSONNEL ADVICE PAS LTD BIB BACS PAYMENT	720.00		24,507.31
22 Dec 2020	CHG		TOTAL CHARGES TO 30NOV2020	6.50		25,227.31
21 Dec 2020	BP		XMAS FIRST PRODUCT LTD BIB BACS PAYMENT	1,535.24		25,233.81
20 Dec 2020	CR		E Platt EMILY PLATT RENT		450.00	26,769.05

Date	Type	?	Description	Paid out	Paid in	Balance
15 Dec 2020	BP		SALARIES BIB MULTIPLE BENEF BIB BACS PAYMENT	4,487.45		26,319.05
14 Dec 2020	BP		W/O 2020-484 MR K P BLACK BIB BACS PAYMENT	740.00		30,806.50
14 Dec 2020	BP		UTILITES WATER PLUS BIB BACS PAYMENT	22.70		31,546.50
14 Dec 2020	BP		UTILITES WATER PLUS BIB BACS PAYMENT	111.97		31,569.20
14 Dec 2020	BP		RENT W & S DOODY BIB BACS PAYMENT	2,400.00		31,681.17
14 Dec 2020	BP		PUBLIC CONVENIENCE AA CLEANING BIB BACS PAYMENT	1,250.00		34,081.17
14 Dec 2020	BP		GROUNDMAINTENANCE BIFFA BIB BACS PAYMENT	2,406.49		35,331.17
14 Dec 2020	BP		EPC Vibrant Energy BIB BACS PAYMENT	241.20		37,737.66
14 Dec 2020	BP		EPC Vibrant Energy BIB BACS PAYMENT	258.00		37,978.86
14 Dec 2020	BP		EPC Vibrant Energy BIB BACS PAYMENT	198.00		38,236.86
14 Dec 2020	BP		ELECTRICAL WORK LIDBETTER HICKS BIB BACS PAYMENT	42.00		38,434.86
14 Dec 2020	BP		CLEANING LEND A HAND BIB BACS PAYMENT	20.25		38,476.86
04 Dec 2020	BP		W/O 2020-492 BARKER SIGNS BIB BACS PAYMENT	412.80		38,497.11

A 6 of 6

Date	Type	Description	Paid out	Paid in	Balance
04 Dec 2020	BP	W/O 2020-478 LIDBETTER HICKS BIB BACS PAYMENT	126.00		38,909.91
04 Dec 2020	BP	OFFICE CLEANING LEND A HAND BIB BACS PAYMENT	20.25		39,035.91
04 Dec 2020	BP	IT MILLENNIUM LTD BIB BACS PAYMENT	19.20		39,056.16
04 Dec 2020	BP	IT MILLENNIUM LTD BIB BACS PAYMENT	107.28		39,075.36
04 Dec 2020	BP	EXTERNAL AUDIT PKF LITTLEJOHN LLP BIB BACS PAYMENT	720.00		39,182.64
04 Dec 2020	BP	CO-OP DAVID ROMNEY BIB BACS PAYMENT	262.55		39,902.64
04 Dec 2020	BP	BANNERS Pumpkin Print Ltd BIB BACS PAYMENT	176.40		40,165.19
01 Dec 2020		Balance brought forward			40,341.59

Last updated 04 Jan 2021 16:14 

Back to top 



© Copyright HSBC Group. All rights reserved. No endorsement or approval of any third parties or their advice, opinions, information, products or services is expressed or implied by any information on this Site or by any hyperlinks to or from any third party websites or pages. Your use of this website is subject to the terms and conditions governing it. Please read these terms and conditions before using the website.

**Bank Reconciliation Statement as at 31/12/2020  
for Cashbook 2 - Deposit Account - HSBC**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Deposit Account	31/12/2020		330,009.36
			<u>330,009.36</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			330,009.36
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			330,009.36
		<b>Balance per Cash Book is :-</b>	<b>330,009.36</b>
		<b>Difference is :-</b>	<b>0.00</b>



Date: 04/01/2021

Oakham Town Council

Page: 39

Time: 16:38

Cashbook 2

User: CLERK

Deposit Account - HSBC

For Month No: 9

Receipts for Month 9

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
<b>Balance Brought Fwd :</b>		<b>330,000.00</b>					<b>330,000.00</b>	
Banked: 01/12/2020		<b>9.36</b>						
HSBC		9.36			1090	900	9.36	Interest
<b>Total Receipts for Month</b>		<b>9.36</b>	<b>0.00</b>	<b>0.00</b>			<b>9.36</b>	
<b>Cashbook Totals</b>		<u><b>330,009.36</b></u>	<u><b>0.00</b></u>	<u><b>0.00</b></u>			<u><b>330,009.36</b></u>	

40-35-21 11352636

Bmm Account · Oakham Town

GBP 330,009.36

Make a Transfer

Print

Balance details

Recent transact...

Next working d...

Statements

All transactions for the last

7 days	14 days	1 month	3 months	6 months	12 months	01 Dec 2020 to 31 Dec 2020
--------	---------	---------	----------	----------	-----------	----------------------------

Download

Advanced search

Items posted may still be reversed, returned, or recalled.



Date	Type	Description	Paid out	Paid in	Balance
31 Dec 2020		Balance carried forward			330,009.36
01 Dec 2020	INT	GROSS INTEREST TO 30NOV2020		9.36	330,009.36
01 Dec 2020		Balance brought forward			330,000.00

Last updated 04 Jan 2021 16:09

Back to top



C 1 of 1

Date: 04/01/2021

Oakham Town Council

Page 1

Time: 17:26

**Bank Reconciliation Statement as at 31/12/2020  
for Cashbook 3 - Cambridge Building Society**

User: CLERK

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Cambridge Building Society	31/12/2020		60,000.00
			<u>60,000.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			60,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			60,000.00
		<b>Balance per Cash Book is :-</b>	<b>60,000.00</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Bank Reconciliation Statement as at 31/12/2020  
for Cashbook 4 - Petty Cash**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	31/12/2020		49.13
			<hr/> 49.13
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			49.13
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			49.13
		<b>Balance per Cash Book is :-</b>	<b>49.13</b>
		<b>Difference is :-</b>	<b>0.00</b>

D 2 of 2

Date: 04/01/2021

Oakham Town Council

Page 1

Time: 17:24

Cashbook 4

User: CLERK

Petty Cash

Payments made between 01/12/2020 and 31/12/2020

**Nominal Ledger Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
01/12/2020	Wilko	PC	4.90		0.82	4405	400	4.08	Sundries
<b>Total Payments:</b>			4.90	0.00	0.82			4.08	

## Detailed Income &amp; Expenditure by Budget Heading 31/12/2020

Month No: 9

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b><u>100 General Administration</u></b>							
4000 Salaries	4,487	35,765	55,000	19,235		19,235	65.0%
4040 Rent	2,000	7,968	8,000	32		32	99.6%
4045 NNDR Offices & Toilets	0	7,791	12,000	4,209		4,209	64.9%
4050 Office Furniture & Equipment	0	891	1,000	109		109	89.1%
4055 Utilities	135	2,524	4,400	1,876		1,876	57.4%
4060 Insurance	0	4,837	5,000	163		163	96.7%
4065 Postage & Stationery	0	638	1,500	862		862	42.5%
4070 Telephone & Internet	65	722	1,500	778		778	48.1%
4075 Subscriptions	0	362	400	38		38	90.5%
4080 Expenses & Travel	0	0	250	250		250	0.0%
4085 Training	0	0	1,500	1,500		1,500	0.0%
4090 Accountancy & Audit	600	1,772	3,000	1,228		1,228	59.1%
4095 Legal Expenses	0	0	3,000	3,000		3,000	0.0%
4100 IT	105	797	3,500	2,703		2,703	22.8%
4105 Other Professional Fees	600	2,760	3,600	840		840	76.7%
General Administration :- Indirect Expenditure	<b>7,992</b>	<b>66,827</b>	<b>103,650</b>	<b>36,823</b>	<b>0</b>	<b>36,823</b>	<b>64.5%</b>
<b>Net Expenditure</b>	<b>(7,992)</b>	<b>(66,827)</b>	<b>(103,650)</b>	<b>(36,823)</b>			
<b><u>200 Contracts</u></b>							
4200 Grounds Maintenance	2,005	15,862	27,500	11,638		11,638	57.7%
4205 Floral Displays	0	14,939	12,000	(2,939)		(2,939)	124.5%
4210 Commissioning	0	0	8,000	8,000		8,000	0.0%
4215 Toilet Maintenance	1,250	13,346	20,000	6,654		6,654	66.7%
4220 Play Area Inspections	0	225	1,000	775		775	22.5%
4225 Christmas Decorations	1,279	23,866	22,000	(1,866)		(1,866)	108.5%
Contracts :- Indirect Expenditure	<b>4,535</b>	<b>68,237</b>	<b>90,500</b>	<b>22,263</b>	<b>0</b>	<b>22,263</b>	<b>75.4%</b>
<b>Net Expenditure</b>	<b>(4,535)</b>	<b>(68,237)</b>	<b>(90,500)</b>	<b>(22,263)</b>			
<b><u>300 Recreation Planning &amp; General</u></b>							
4300 Catmose Prize Giving	0	0	35	35		35	0.0%
4305 Promotion of Oakham	0	640	5,000	4,360		4,360	12.8%
4310 Advertising	0	200	3,000	2,800		2,800	6.7%
4315 Planting & Tree Surgery	0	3,780	6,000	2,220		2,220	63.0%
4320 Additional Maintenance	740	7,048	7,900	852		852	89.2%
4325 Street & Park Furniture	0	1,977	12,000	10,024		10,024	16.5%
4330 Play Equipment	0	2,747	12,000	9,253		9,253	22.9%
4335 Grit Bins	0	0	2,000	2,000		2,000	0.0%
4340 Military Commemorations/events	0	0	4,000	4,000		4,000	0.0%
Recreation Planning & General :- Indirect Expenditure	<b>740</b>	<b>16,391</b>	<b>51,935</b>	<b>35,544</b>	<b>0</b>	<b>35,544</b>	<b>31.6%</b>
<b>Net Expenditure</b>	<b>(740)</b>	<b>(16,391)</b>	<b>(51,935)</b>	<b>(35,544)</b>			

## Detailed Income &amp; Expenditure by Budget Heading 31/12/2020

Month No: 9

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>400 Other Expenditure</b>							
4400 Public Works Loan Repayment	0	5,508	5,510	2		2	100.0%
4405 Other Expenses	1,257	2,994	1,200	(1,794)		(1,794)	249.5%
4410 Chairman's Allowance	0	117	3,000	2,883		2,883	3.9%
4420 Bank Charges	7	59	160	101		101	36.7%
4425 Elections	0	0	5,000	5,000		5,000	0.0%
4427 Community Street Lighting	0	12,819	14,000	1,181		1,181	91.6%
4430 Neighbourhood Plan	0	1,465	500	(965)		(965)	293.0%
4435 Relocation	0	18,110	28,000	9,890		9,890	64.7%
4440 Cutts Close Capital Project	0	0	25,000	25,000		25,000	0.0%
4445 Major Capital Project	0	0	40,000	40,000		40,000	0.0%
4450 Minor Capital Project	0	0	30,000	30,000		30,000	0.0%
4455 Public Emergency Provision	315	373	9,000	8,627		8,627	4.1%
Other Expenditure :- Indirect Expenditure	<b>1,578</b>	<b>41,445</b>	<b>161,370</b>	<b>119,925</b>	<b>0</b>	<b>119,925</b>	<b>25.7%</b>
<b>Net Expenditure</b>	<b>(1,578)</b>	<b>(41,445)</b>	<b>(161,370)</b>	<b>(119,925)</b>			
<b>900 Income</b>							
1076 Precept	0	285,069	0	(285,069)			0.0%
1090 Interest Received	9	140	0	(140)			0.0%
1100 Bowls Club Rent	0	564	0	(564)			0.0%
1110 Tennis Club Rent	0	714	0	(714)			0.0%
1120 Oakham Community Centre	375	750	0	(750)			0.0%
1130 Rutland House Community Trust	0	1,860	0	(1,860)			0.0%
1150 Allotment Rents	0	419	0	(419)			0.0%
1900 CIL Disbursement	0	750	0	(750)			0.0%
Income :- Income	<b>384</b>	<b>290,266</b>	<b>0</b>	<b>(290,266)</b>			
<b>Net Income</b>	<b>384</b>	<b>290,266</b>	<b>0</b>	<b>(290,266)</b>			
<b>Grand Totals:- Income</b>	<b>384</b>	<b>290,266</b>	<b>0</b>	<b>(290,266)</b>			<b>0.0%</b>
<b>Expenditure</b>	<b>14,845</b>	<b>192,899</b>	<b>407,455</b>	<b>214,556</b>	<b>0</b>	<b>214,556</b>	<b>47.3%</b>
<b>Net Income over Expenditure</b>	<b>(14,460)</b>	<b>97,367</b>	<b>(407,455)</b>	<b>(504,822)</b>			
<b>Movement to/(from) Gen Reserve</b>	<b>(14,460)</b>	<b>97,367</b>					