

DRAFT MINUTES OF A MEETING OF OAKHAM TOWN COUNCIL HELD ON WEDNESDAY 11TH NOVEMBER 2020, VIA ZOOM

PRESENT: Cllrs David Romney (Chair), Sally-Anne Wadsworth, Zoe Neal, Paul Buxton, Jean Denyer MBE, Andy Burton, Richard Fresia-Farrelly, Clerk to the Council

ABSENT: Cllr Adam Lowe

IN THE PUBLIC GALLERY: None

167/20 APOLOGIES AND REASONS FOR ABSENCE

Apologies were received from Cllr Lowe due to work commitments. Proposed these be accepted by Cllr Neal, seconded by Cllr Burton, and unanimously resolved

168/20 DECLARATIONS OF INTEREST

None received

169/20 MINUTES

Proposed by Cllr Burton, seconded by Cllr Fresia-Farrelly and unanimously resolved to confirm the minutes of the meeting held on 28th October 2020 as a true record of that meeting

170/20 DEPUTATIONS BY THE PUBLIC

None

171/20 COUNCILLOR'S QUESTIONS

None

172/20 CLERKS REPORT, ACTIONS AND CORRESPONDENCE RECEIVE

General Maintenance

Call out to fix loose roof tiles at Church Street toilets

Actions

Item	Date	Min Ref	Action	By Whom	Action/update
Tennis Club	15/07/20	101/21	A commercial Surveyor has been instructed to carry out a valuation	Office	Completed
Banner Campaign	28/10/20	160/20	Order 6 banners	Office	Completed
Forest Play Panel	28/10/20	163/20	Quotation for repair and replacement	Office	Instructed Playscape – ongoing
Nest Swing	28/10/20	164/20	Ordered	Office	Work order given - Ongoing
Market Square Barriers	28/10/20	165/20	Removal of the barriers	Office	Ongoing – this is not as simple as just removing them as they must coordinate the removal of the lines and repainting of them at the same time. The Market Place will need closing and formally

					notify the public of the upcoming change and the temporary pavement license that was issued to the Whipper will need to be reviewed prior to the removal
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173/20 CHAIRMAN AND MEMBER'S REPORTS

In keeping with lockdown restrictions, the Mayor was joined by Mayoress at the War Memorial in All Saints Church on Sunday 8th November, where he laid a wreath on behalf of the Town and people of Oakham

174/20 STATEMENT OF ACCOUNTS

Proposed by Cllr Wadsworth, seconded by Cllr Buxton and unanimously resolved to approve the Statement of Accounts to 31st October 2020 and expenditure of £22,227.36

175/20 APPOINT REPRESENTATIVES ON TO CUTTS CLOSE SHELTER WORKING GROUP

Proposed by Cllr Romney, seconded by Cllr Neal and unanimously resolved that Cllr Romney is duly appointed

176/20 CORRESPONDENCE RECEIVED

Proposed by Cllr Denyer, seconded by Cllr Fresia-Farrelly and unanimously resolved to agree in principle, subject to any planning permission, the request by Oakham In Bloom to remove the Council's notice board from the left hand side of the library, and to replace with a double-sided board on the right hand side

177/20 PLAYGROUND INSPECTION

Proposed by Cllr Romney, seconded by Cllr Wadsworth and unanimously resolved that the following are appointed to examine and represent a play area:

- North East – Cutts Close – Cllr Wadsworth
- South – Willow Crescent – Cllr Fresia-Farrelly
- North West – Royce's playing field – Cllr Romney
- Barleythorpe Road – Centenary Field - Clerk

178/20 APPOINT MEMBERS ON TO THE FINANCE COMMITTEE

Proposed by Cllr Romney, seconded by Cllr Wadsworth and unanimously resolved that Cllrs Neal, Burton and Fresia-Farrelly are appointed

179/20 TO CONSIDER ANY CURRENT PLANNING APPLICATIONS AND MAKE RECOMMENDATIONS TO RUTLAND COUNTY COUNCIL

- a) 2020/1082/PTA – 18 Stamford Road – Tommy Plummer Tree Services Ltd
Remove large low branch of 1no. Ash tree (T1) over neighbour, and raise 3 others to match shape: reduce branch over garden of no. 18 by 3m- the tree is very large, and dominates the two gardens and reduces reasonable enjoyment of them
Recommend approval. Proposed by Cllr Burton, seconded by Cllr Buxton and unanimously resolved
- b) 2020/1206/CAT-48 Stamford Road -Mr N Ford
T1 – Cherry Tree- Fell as tree is a poor specimen
Recommend approval. Proposed by Cllr Burton, seconded by Cllr Buxton and unanimously resolved

- c) 2020/1072/LBA – 16 Catmos Street -Mr & Mrs. Ley
Replace timber windows to 4 no. dormer windows, replacement of sand-cement render with new lime render and lime-wash finish, repairs to 2 no. South Windows, repairs to chimney stacks and replacement flashings, repairs to lead flat roof, replacement of timber to staircase ground and first floor, new handrail and guarding to landing, partition to create additional bathroom, new en-suite and door structural alterations, repair or replacement of floor boards
Recommend approval. Proposed by Cllr Wadsworth, seconded by Cllr Romney and unanimously resolved
- d) 2020/1104/FUL – 17 Vicarage Road – Mr Hunt
Wall built next to public footpath 1.8m height down to 1m height
Recommend approval. Proposed by Cllr Wadsworth, seconded by Cllr Burton and unanimously resolved
- e) 2020/1205/FUL – 134A Braunston Road – Mr A Burt
Proposed addition of three new roof windows and a new floor within the vaulted lounge to form a study area
Recommend approval. Proposed by Cllr Wadsworth, seconded by Cllr Burton and unanimously resolved

180/20 TO RECEIVE AN UPDATE ON DISCUSSIONS REGARDING CHARGEMASTER

Still awaiting a response from Charge Master. Proposed by Cllr Romney, seconded by Cllr Wadsworth and unanimously resolved therefore to defer this item

181/20 EXEMPT ITEMS

Proposed by Cllr Romney, seconded by Cllr Wadsworth and unanimously resolved to exclude the public and press for consideration of the following contractual matters

182/20 TENNIS CLUB

Proposed by Cllr Romney, seconded by Cllr Neal and unanimously resolved to grant an extension of 13 years to the lease between Oakham Town Council and the Tennis Club. It was also proposed by Cllr Romney, seconded by Cllr Burton, and unanimously resolved that Cllr Burton, be authorised, in consultation with the Clerk, to look at all Councils leases and contacts

183/20 CONTRACTS

- (a) Following consideration of a report, it was proposed by Cllr Burton, seconded by Cllr Denyer and resolved with 6 votes for and 1 abstention as per Council's Financial Regulations (specifically 11 (b) (iv)) to accept the recommendation and award the Contract without competition to AA Cleaning Services for the three-year period from 1 December 2020 to 30th November 2023
- (b) Proposed by Cllr Fresia-Farrelly, seconded by Cllr Burton, and resolved with 6 votes for and 1 abstention that in line with current indexation the current charge is adjusted to £1460 per calendar month (£17,525 per annum)
- (c) Following consideration of a report, it was proposed by Cllr Wadsworth, seconded by Cllr Fresia-Farrelly and unanimously resolved as per Council's Financial Regulations (specifically 11 (b) (iv)) to accept the recommendation and award the Contract without competition to Biffa Environmental for the three-year period from 1 December 2020 to 30th November 2023 for (£24,064.87 per annum) plus CPI

The Chairman thanked everyone for their contributions and closed the meeting at 19.34

Signed: _____

**Chairman
9th December 2020**