

Oakham Town Council

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Members of the Town Council are hereby summoned to attend a **MEETING OF OAKHAM TOWN COUNCIL** to be held via Zoom on **WEDNESDAY 12TH AUGUST 2020** commencing at **6.30pm**.

The business to be transacted at the meeting is specified in the Agenda set out below.

For members of the public who wish to attend the meeting, please click on the link below:
<https://zoom.us/j/97608188149>

(Telephone dial in details are available and are included at the end of this agenda)

Clerk to the Council
5th August 2020

AGENDA

Members of the public attending this meeting are advised that it may be filmed and recorded

1. APOLOGIES AND REASONS FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda

3. MINUTES (*Appendix A*)

To confirm the minutes of the Extraordinary meeting held on 15th July 2020

4. DEPUTATIONS BY THE PUBLIC

Members of the Public are invited to address the meeting in accordance with procedures laid down in Standing Orders 1(d) – 1(i)

5. COUNCILLOR'S QUESTIONS

To answer questions previously notified to the Clerk under Standing Order 9

6. CLERKS REPORT, ACTIONS AND CORRESPONDENCE RECEIVED

For information only

7. CHAIRMAN AND MEMBER'S REPORTS

8. WORKING GROUPS

To receive reports from working groups and to approve any necessary actions

9. STATEMENT OF ACCOUNTS (*Appendix B*)

To decide whether to approve the Statement of Accounts to 31st July 2020

10. TERMS OF REFERENCE (*Appendices C, i,ii,iii*)

To approve the committees Terms of Reference

11. REVIEW AND CONFIRMATION OF COUNCIL'S POLICIES (Appendix D)

- Standing Orders (adopted on 20-03-19, reviewed 05-08-20)
- Financial Regulations (adopted on 10-10-18)
- Code of Conduct (adopted 20-03-19)
- Managing Stress in the Workplace Policy (adopted 20-03-19)
- Grants Policy (adopted 13-02-19)
- Equal Opportunities Policy (adopted 20-03-19)
- Drug and Alcohol Abuse Policy (adopted 20-03-19)
- Capability Policy (adopted 20-03-19)
- Appraisal Policy (adopted 20-03-19)
- Health and Safety Policy (adopted 20-03-19)
- Grievance Procedure Town Clerk Policy (adopted 20-03-19)
- Grievance Procedure Employee Policy (adopted 20-03-19)
- Disciplinary Policy (adopted 20-03-19)
- Complaints Procedure Policy (adopted 20-03-19)
- Sickness Absence Procedure Policy (adopted 20-03-19)
- Provision of Grit Bins Policy (adopted 20-03-19)
- Protocol on Recordings Policy (adopted 20-03-19)
- The Local Government Transparency Code (adopted 20-03-19)
- OTC Strategic Plan (adopted 20-03-19)

12. NEIGHBOURHOOD PLAN EXPENDITURE (Appendices E, Ei)

To receive Report No. TC02320

13. PRINCESS AVENUE CAR PARKING (Appendix F)

To receive Report No. TC02420

14. CUTTS CLOSE SHELTER (Appendix G)

To receive Report No. TC02520

15. DELEGATED AUTHORITY REGARDING PARK EVENTS (Appendix H)

To receive Report No. TC02620

16. EXEMPT ITEMS 17 AND 18

To resolve whether to exclude the public and press for consideration of the following confidential matters

17. REQUEST FROM EMILY REDDING DANCE ACADEMY (Appendix I)

To receive Report No. TC02720

18. RECOMMENDATIONS FROM THE STAFFING COMMITTEE (Appendices J, Ji)

To receive Report No. TC02820

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