

# Oakham Town Council

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Members of the Town Council are hereby summoned to attend a meeting of **OAKHAM TOWN COUNCIL** to be held via Zoom on **WEDNESDAY 10<sup>TH</sup> MARCH 2021** commencing at **6.30pm**.

The business to be transacted at the meeting is specified in the agenda set out below.

For members of the public who wish to attend the meeting, please click on the link below:  
<https://zoom.us/j/96048602864?pwd=WEEdDdTBndjUrSVNpdXNWT2xHUj8xQT09>

(Telephone dial in details are available and are included at the end of this agenda)

**Clerk to the Council**  
**3<sup>rd</sup> March 2021**

## AGENDA

*Members of the public attending this meeting are advised that it may be filmed and recorded.*

- 1. APOLOGIES AND REASONS FOR ABSENCE**
- 2. DECLARATION OF MEMBERS' INTERESTS AND APPLICATIONS FOR DISPENSATION**  
Members are reminded to declare any interests which may arise on matters for discussion at the meeting
- 3. MINUTES (*Appendix A*)**  
To confirm the minutes of the meeting held on 10<sup>th</sup> February 2021
- 4. DEPUTATIONS BY THE PUBLIC**  
Members of the Public are invited to address the meeting in accordance with procedures laid down in Standing Orders 1(d) – 1(i)
- 5. COUNCILLOR'S QUESTIONS**  
To answer questions previously notified to the Clerk under Standing Order 9
- 6. CLERKS REPORT, ACTIONS AND CORRESPONDENCE RECEIVED**
- 7. CHAIRMAN AND MEMBER'S REPORTS**
- 8. WORKING GROUPS (*Appendix B*)**  
To receive Report No. TC00521
- 9. CO-OPTION OF A NEW MEMBER**
  - a) Mr Adrian Orchard is considered for appointment as a co-opted Councillor to Oakham Town Council South Ward
  - b) Declaration of Acceptance

## **10. TO CONSIDER CURRENT PLANNING APPLICATIONS AND MAKE ANY RECOMMENDATIONS TO RUTLAND COUNTY COUNCIL**

- a) 2020/1396/FUL Cellnex and EE Ltd and Hutchison 3G UK Ltd  
Removal of 6 no. antennas and installation of 6 no. antennas and associated apparatus and ancillary works.  
Telecommunications Mast Lec0043 Ashburton Hall, Church Street
- b) 2021/0103/ADV Eric c/o Muffty Developments Ltd  
5 no. Fascia Signs, Projecting 1 no, Roof Sign, 14 no, Freestanding Signs and 1no, Totem Sign.  
Development on Land at Hawksmead Business Park Lands End Way
- c) 2020/0163/CAT Mr Phil Tebbs  
1 no. Walnut (T1) - Mature tree requiring general work to improve ongoing health, crossed and damaged branches reduced or removed as appropriate but maintaining the shape of the tree, some branches impacting on neighbouring properties to be reduced to within property boundary if appropriate within the general scheme of the tree shape. 1 no. Sycamore (T2) - Mature tree requiring crown reduction to reduce impact on shading and debris to neighbouring property, one branch overhanging small neighbouring garden to be removed as it is causing significant distress to the occupant.  
Northgate Farmhouse, Northgate
- d) 2021/0036/FUL Paulina Kalitan  
Alterations to listed building in relation to the change of use to ground floor to A3. Temporary change of use to ground floor to A5  
34A – 34C High Street
- e) 2021/0037/LBA Paulina Kalitan  
Alterations to listed building in relation to the change of use to ground floor to A3. Temporary change of use to ground floor to A5  
34A – 34C High Street
- f) 2021/0122/FUL Michael Allen  
The construction of a new artificial Multi Use Games Area (MUGA) with associated sports lighting, fencing and ancillary features for pupils at Brooke Priory School. Includes a change of use from domestic gardens to school.  
Land to the rear of Brook Priory School, Station Road
- g) 2021/0254/FUL Mr and Mrs J. Robertson  
Porch with pitched roof.  
22 Welland Way
- h) 2020/1009/FUL Mr and Mrs Cummie  
Proposed two bay oak framed garage  
18 Stamford Road
- i) 2021/0147/FUL Mr and Mrs P Cooper  
Two storey extension to front elevation.  
122 Welland Way
- j) 2021/0172/PTA Mr Sentence  
Remove 1 no. Sycamore tree (T1) to just above ground level – the tree has extensive decay in the lowest 2m of its stem.  
11 Catmose Park Road

## **11. STATEMENT OF ACCOUNTS (*Appendix C*)**

To approve the Statement of Accounts to 28<sup>th</sup> February 2021

## **12. COMMUNICATION POLICY (*Appendix D*)**

- a) To adopt the policy
- b) To appoint a Town Council Communications Officer in line with the policy

**13. GRANT (*Appendix E*)**

To consider an application form and make any decisions as appropriate

**14. TO RECEIVE AN UPDATE ON DISCUSSIONS REGARDING CUTTS CLOSE PATH**

**15. CUTTS CLOSE (*Appendix F*)**

To consider a request, grant permission in principle (due to any restrictions at that time) and agree on a rental charge for Pinders Circus to use Cutts Close from Monday 17<sup>th</sup> May until Sunday 23<sup>rd</sup> May 2021

**16. NEW NOTICEBOARD OUTSIDE THE LIBRARY (*Appendix G*)**

To consider a design and quotation

**17. APPOINT A REPRESENTATIVE TO THE SKATE PARK PROJECT**

**18. BUSINESS LIAISON GROUP (*Appendix H*)**

To receive Report No. TC00621

**19. EXCLUSION OF PRESS & PUBLIC**

To resolve whether to exclude the public and press for consideration of the following contractual matters, in accordance with the Public Bodies (Admission to Meetings) Act 1960, section 1

**20. CHRISTMAS DECORATIONS CONTRACT (*Appendix I*)**

To receive Report No. TC00721

**21. INSURANCE RENEWAL (*Appendix J*)**

To receive Report No. TC00821

**22. TENNIS CLUB (*Appendix K*)**

To receive Report No. TC00921

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