

# Oakham Town Council

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Members of the Town Council are hereby summoned to attend the **ANNUAL MEETING OF OAKHAM TOWN COUNCIL** to be held via Zoom on **Wednesday 5<sup>TH</sup> May 2021** commencing at **6.30pm**.

The business to be transacted at the meeting is specified in the Agenda set out below.

For members of the public who wish to attend the meeting, please click on the link below:

<https://zoom.us/j/98779706105?pwd=NElvT1NtNVFqRVpzSEU2MWZBVmprQT09>

(Telephone dial in details are available and are included at the end of this agenda)

**A Greaves**  
**Clerk to the Council**  
**28<sup>th</sup> April 2021**

## **WEDNESDAY 5<sup>TH</sup> MAY 2021 AT 6.30PM**

*Members of the public attending this meeting are advised that it may be filmed and recorded*

### **AGENDA**

- 1. ELECTION OF CHAIRMAN**  
To elect a Chairman of the Council, who shall also be the Mayor of Oakham, for the forthcoming municipal year
- 2. DECLARATION OF ACCEPTANCE OF OFFICE**  
To receive the Declaration of Acceptance of Office for the Chairman
- 3. APOLOGIES AND REASONS FOR ABSENCE**
- 4. DECLARATIONS OF INTEREST**  
Members are invited to declare disclosable pecuniary interests and other interests they may have in respect to items on the agenda
- 5. ELECTION OF VICE CHAIRMAN**  
To elect a Vice Chairman of the Council, who shall also be the Deputy Mayor of Oakham, for the forthcoming municipal year
- 6. MINUTES (*Appendix A*)**  
To confirm the minutes of the Extraordinary meeting held on Thursday 22<sup>nd</sup> April 2021
- 7. DEPUTATIONS BY THE PUBLIC**
- 8. COUNCILLOR'S QUESTIONS**  
To answer questions previously notified to the Clerk under Standing Order 9
- 9. TO CONFIRM THE AMOUNT OF THE CHAIRMAN'S ALLOWANCE IN PURSUANCE OF SECTION 15 (5) OF THE LOCAL GOVERNMENT ACT 1972**
- 10. CLERKS REPORT**

11. **MEMBER'S REPORTS**
12. **REPORTS FROM WORKING GROUPS (*Appendix B*)**  
To receive Report No.TC01721
13. **STATEMENT OF ACCOUNTS (*Appendix C – to follow*)**  
To decide whether to approve the Statement of Accounts to 30<sup>th</sup> April 2021
14. **COUNCIL'S GENERAL POWER OF COMPETENCE**  
That the Council exercises its right to use the General Power of Competence
15. **CHRISTMAS DISPLAY (*Appendices D, Di, Dii*)**  
To consider quotations received for the provision of Oakham's Christmas display for the period 2021 – 2023:
  - a) Award the contract
  - b) To approve the expenditure
16. **REPRESENTATION ON OTHER ORGANISATIONS (*Appendix E*)**  
To receive Report No.TC01821
17. **APPOINTMENT OF STANDING COMMITTEES (*Appendix F*)**  
To receive Report No. TC01921
18. **CALENDAR OF MEETINGS (*Appendix G*)**  
To approve the schedule of meetings for the 2021 – 2022 municipal year
19. **APPOINTMENT OF WORKING GROUPS (*Appendix H*)**  
To receive Report No. TC02021
20. **BANK SIGNATORIES (*Appendix I*)**  
To receive Report No. TC02121
21. **CONSIDER THE APPOINTMENTS**
  - a) Chris Moses for personnel advice and HR advisor to the Council
  - b) LRALC, Internal Audit Service for the coming financial period to 31st March 2022
22. **SYSTEMS OF INTERNAL CONTROL (*Appendix J*)**  
To consider the document, agree on any changes and to adopt the protocol
23. **CORRESPONDENCE RECEIVED (*Appendices K, Ki*)**
  - a) To consider a request from Visions Community and Children's Centre
  - b) To consider a request from Mill Street Trading Group
24. **TOWN BUNTING (*Appendix L*)**  
Resolve to purchase bunting and approve the expenditure
25. **TO CONSIDER CURRENT PLANNING APPLICATIONS AND MAKE ANY RECOMMENDATIONS TO RUTLAND COUNTY COUNCIL**
  - a) 2021/0366/FUL Mr S Murray  
**Proposal:** Change of use of 1 no.shop and 2 no. office suites to 3 no.domestic apartments to include demolition of 2 no. projecting shop fronts, 3 no. new windows, 3 no. new doors and minor internal alterations  
40 Melton Road
  - b) 2021/0367/LBA Mr S Murray  
**Proposal:** Change of use of 1 no.shop and 2 no. office suites to 3 no.domestic apartments to include demolition of 2 no. projecting shop fronts, 3 no. new windows, 3 no. new doors and minor internal alterations  
40 Melton Road

c) 2021/0380/FUL Mr C Nix

**Proposal:** Change of use from current retail to a wine bar  
Unit 2-3 Knights Yard, Gaol Street

d) 2021/0420/FUL Mr N Roberts

**Proposal:** Works to existing outbuilding to create an annex ancillary to 30 Northgate. Internal changes to ground floor and first floor attic space. External changes new doors and windows, new doors to replace existing garage doors. To be used by occupants and family members only  
30 Northgate

e) 2021/0532/CAT Unknown

**Proposal:** (T1) 1 no. Sycamore tree - Remove. (T2) 1 no. Sycamore tree - Reduce by 30% (2 metres)  
Stowe House, 19 Northgate

f) 2021/0445/CAT Mrs Haddon

**Proposal:** Fell 1 no. Bay Tree  
7 Finkey Street

Dial by your location

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