

<b>Report No. TC01620</b> <b>Appendix: D</b> <b>Agenda Item: 8</b>	<b>Extraordinary Meeting</b>  <b>15<sup>th</sup> July 2020</b>
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## **OAKHAM TOWN COUNCIL**

<b>Report Author: A Greaves</b>	<b>Title: Clerk to the Council</b>
<b>Subject: Appointment of Standing Committees</b>	
<b>Strategic Aim: Provide development for Councillors to enable them to skillfully and effectively fulfil their role</b>	

### **Background**

The Council currently has two standing committees:

- Recreation and Planning Committee
- Staffing Committee

The Recreation and Planning Committee has ten meetings per year (August and December excluded).

The Staffing Committee meets as deemed necessary.

In line with audit recommendations, transparency and to ensure adequate financial controls are in place to utilise and protect the Council's finances it is recommended that the Finance Working Group changes to a standing committee and meets as deemed necessary.

### **Membership**

Recreation and Planning Committee shall be comprised solely of Oakham Town Council Councillors and all members of the Council sit on the Committee

The Staffing Committee and Finance Committee shall be comprised solely of Oakham Town Councillors with a membership of four councillors plus the Chairman

### **Decisions required**

- The Finance working group changes to a standing Committee
- To agree on the membership
- Receive nominations/appoint