

Oakham Town Council

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Bank - Cash and Investment Reconciliation as at 30 April 2020

Confirmed Bank & Investment Balances

Bank Statement Balances

30/04/2020	Current Bank Account	300,424.19
30/04/2020	HSBC Deposit Account	210,000.00
30/04/2020	Cambridge Building Society	60,000.00
30/04/2020	Petty Cash	256.43

6037

570,680.62

Other Cash & Bank Balances

0.00

570,680.62

All Cash & Bank Accounts

1	Current Bank Account - HSBC	300,424.19
2	Deposit Account - HSBC	210,000.00
3	Cambridge Building Society	60,000.00
4	Petty Cash	256.43
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b><u>570,680.62</u></b>

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Date: 07/05/2020

Oakham Town Council

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Cashbook 1

User: CLERK

## Current Bank Account - HSBC

Payments made between 01/04/2020 and 30/04/2020

## Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
06/04/2020	Tesco / D Romney	BACS	384.85		64.14	4225	200	320.71	Goods for RMH / COVID-19
06/04/2020	Wilko / A Lowe	BACS	12.00		2.00	4225	200	10.00	Copier paper/ COVID-19
06/04/2020	LRALC Ltd	BACS	1,029.55			4105	100	1,029.55	Membership Fees
06/04/2020	Rutland County Council	BACS	4,710.40			4045	100	4,710.40	NNDR - Long Row
06/04/2020	Trustees of the Victoria Hall	BACS	2,361.99		393.66	4040	100	1,968.33	Rent - VH - 2 months
06/04/2020	Rutland Farm Park	BACS	18.00		3.00	4410	400	15.00	Mayors competition
06/04/2020	Rutland Falconry	BACS	19.00			4410	400	19.00	Mayors Competition
06/04/2020	Rutland County Council	BACS	200.00			4300	300	200.00	Permit
06/04/2020	Chemikst Direct / A Greaves	BACS	18.92			4405	400	18.92	Sanitise Hand Sanitiser
07/04/2020	Rutland County Council	BACS	12,819.46			4427	400	12,819.46	Community Lighting
09/04/2020	Zurich Municipal	BACS	4,711.03			4060	100	4,711.03	Insurance
14/04/2020	Bhallatex / A Lowe	BACS	39.00			4225	200	39.00	Material for scrubs /COVID-19
14/04/2020	Millennium Computer Services	DD	121.20		20.20	4070	100	101.00	Telephone & Internet
17/04/2020	Salaries	BACS	2,072.70			4000	100	2,072.70	Salaries
17/04/2020	HMRC	BACS	526.48			4000	100	526.48	HMRC
17/04/2020	Leicestershire County Council	BACS	814.51			4000	100	814.51	Pension
20/04/2020	Public Works Loans	DD	2,754.06			4400	400	2,754.06	Public Works Loan Repayment
21/04/2020	Fabricking /A Lowe	BACS	79.80			4225	200	79.80	Material for scrubs /COVID-19
21/04/2020	Millennium Computer Services	BACS	80.64		13.44	4100	100	67.20	IT Office exchange / April
21/04/2020	Millennium Computer Services	BACS	19.20		3.20	4100	100	16.00	IT Monthly charge
21/04/2020	G & R Gregg	BACS	140.00			4320	300	140.00	Install Ramp at Long Row
21/04/2020	G & R Gregg	BACS	67.50			4320	300	67.50	Remove graffiti / skate park
21/04/2020	G & R Gregg	BACS	2,529.80			4320	300	2,529.80	Cupboards/locks/pai MOVE
21/04/2020	LRALC	BACS	400.00			4090	100	400.00	Audit service
21/04/2020	DBD Sewing	BACS	11.95			4225	200	11.95	Material for scrubs / COVID-19
21/04/2020	Intertrimmings / A Lowe	BACS	83.60			4225	200	83.60	Material for scrubs / COVID-19
21/04/2020	Wholesale Fabrics	BACS	122.34		20.39	4225	200	101.95	Material for scrubs
21/04/2020	Trimfast Ltd	BACS	12.99			4225	200	12.99	Material for scrubs
21/04/2020	Altered Images / A Lowe	BACS	280.50			4225	200	280.50	Haberdashery / COVID-19
21/04/2020	Total Gas & Power	BACS	560.81		93.47	4055	100	467.34	Electricity - Church Street
22/04/2020	HSBC	DD	11.75			4420	400	11.75	Charges
23/04/2020	Eon	DD	68.28		3.25	4055	100	65.03	Utilities / Cutts
<b>Subtotal Carried Forward:</b>			<b>37,082.31</b>	<b>0.00</b>	<b>616.75</b>			<b>36,400.53</b>	

Current Bank Account - HSBC

Payments made between 01/04/2020 and 30/04/2020

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
29/04/2020	Fabworks / J Denyer	BACS	329.00		54.83	4225	200	274.17	Material for scrubs street light
29/04/2020	Fabworks / J Denyer	BACS	157.50		26.25	4225	200	131.25	Material for scrubs / COVID-19
29/04/2020	Tesco / D Romney	BACS	315.64		52.61	4225	200	263.03	Goods for RMH / COVID-19
29/04/2020	Rialtas Business	BACS	432.00		72.00	4090	100	360.00	Year End Online
29/04/2020	Trimmings	BACS	88.30			4225	200	88.30	Material for scrubs / COVID-19
29/04/2020	Empee Ltd / A Lowe	BACS	101.34		16.89	4225	200	84.45	Material for scrubs / COVID-19
29/04/2020	Lend A Hand	BACS	45.88			4405	400	45.88	Office cleaning

<b>Total Payments:</b>	<b>38,551.97</b>	<b>0.00</b>	<b>839.33</b>	<b>37,712.64</b>
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Cashbook 1

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Current Bank Account - HSBC

For Month No: 1

Receipts for Month 1

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
<b>Balance Brought Fwd :</b>		<b>27,274.85</b>					<b>27,274.85</b>	
Banked: 07/03/2020		<b>285,069.00</b>						
	Rutland County Council	285,069.00			1076	900	285,069.00	2020 - 21 Precept
Banked: 14/03/2020		<b>6,053.92</b>						
	HMRC VAT repay	6,053.92			105		6,053.92	Vat
Banked: 01/04/2020		<b>190.00</b>						
	Oakham Bowls Club	190.00			1100	900	190.00	Rent
Banked: 01/04/2020		<b>238.00</b>						
	Oakham Tennis Club	238.00			1110	900	238.00	Rent
Banked: 02/04/2020		<b>20,150.40</b>						
Transfer	Deposit Account - HSBC	20,150.40			210		20,150.40	Transfer
<b>Total Receipts for Month</b>		<b>311,701.32</b>	<b>0.00</b>	<b>0.00</b>			<b>311,701.32</b>	
<b>Cashbook Totals</b>		<b>338,976.17</b>	<b>0.00</b>	<b>0.00</b>			<b>338,976.17</b>	

40-35-21 01300504

Business A/C · Oak Town Cou



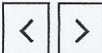
GBP 300,291.35

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Date	Type	Description	Paid out	Paid in	Balance
01 Apr 2020		Balance Brought Forward			27,702.84
02 Apr 2020	TFR	403521 11352636 INTERNET TRANSFER		20,150.40	47,853.24
06 Apr 2020	BP	CHEMIST DIRECT A GREAVES BIB BACS PAYMENT	18.92		
06 Apr 2020	BP	MAYORS COMPETITION RUTLAND FARM PARK BIB BACS PAYMENT	18.00		
06 Apr 2020	BP	MAYORS COMPETITION Rutland Falconry BIB BACS PAYMENT	19.00		
06 Apr 2020	BP	MEMBERSHIP FEE LRALC LTD BIB BACS PAYMENT	1,029.55		

Date ▲ ②	Type ▼ ②	Description	Paid out ▼	Paid in ▼	Balance
06 Apr 2020	BP	NNDR RCC BIB BACS PAYMENT	4,710.40		
06 Apr 2020	BP	PERMIT RCC BIB BACS PAYMENT	200.00		
06 Apr 2020	BP	RENT VICTORIA HALL BIB BACS PAYMENT	2,361.99		
06 Apr 2020	BP	TESCO DAVID ROMNEY BIB BACS PAYMENT	384.85		
End of sheet 481					
06 Apr 2020	BP	WILKO ADAM LOWE BIB BACS PAYMENT	12.00		39,098.53
07 Apr 2020	CR	RUTLAND C C		285,069.00	
07 Apr 2020	BP	COMMUNITY LIGHTING RCC BIB BACS PAYMENT	6,409.73		317,757.80
08 Apr 2020	BP	6409.73 RCC BIB BACS PAYMENT	6,409.73		311,348.07
09 Apr 2020	BP	INSURANCE ZURICH BIB BACS PAYMENT	4,711.03		306,637.04
14 Apr 2020	CR	HMRC VAT REPAY		6,053.92	312,690.96
17 Apr 2020	BP	SALARIES BIB MULTIPLE BENEF BIB BACS PAYMENT	3,413.69		309,277.27
20 Apr 2020	DD	PUBLIC WORKS LOANS	2,754.06		306,523.21
21 Apr 2020	BP	ALTERED IMAGES ADAM LOWE BIB BACS PAYMENT	280.50		

Date ▲ Ⓞ	Type ▼ Ⓞ	Description	Paid out ▼	Paid in ▼	Balance
21 Apr 2020	BP	AUDIT SERVICE LRALC LTD BIB BACS PAYMENT	400.00		
21 Apr 2020	BP	BHALLATEX LTD ADAM LOWE BIB BACS PAYMENT	39.00		
21 Apr 2020	BP	DBD SEWING ADAM LOWE BIB BACS PAYMENT	11.95		
21 Apr 2020	BP	FABRICKING ADAM LOWE BIB BACS PAYMENT	79.80		
21 Apr 2020	BP	INTERTRIMMINGS ADAM LOWE BIB BACS PAYMENT	83.60		
21 Apr 2020	BP	IT MILLENNIUM LTD BIB BACS PAYMENT	80.64		
21 Apr 2020	BP	IT MILLENNIUM LTD BIB BACS PAYMENT	19.20		
End of sheet 482					
21 Apr 2020	BP	TRIMFAST ADAM LOWE BIB BACS PAYMENT	12.99		
21 Apr 2020	BP	UTILITES TOTAL GAS & POWER BIB BACS PAYMENT	560.81		
21 Apr 2020	BP	W/O 2020-435 G & R GREGG BIB BACS PAYMENT	2,529.80		
21 Apr 2020	BP	W/O 2020-436 G & R GREGG BIB BACS PAYMENT	140.00		
21 Apr 2020	BP	W/O 2020-442 G & R GREGG BIB BACS PAYMENT	67.50		

Date ▲ ②	Type ▼ ②	Description	Paid out ▼	Paid in ▼	Balance
21 Apr 2020	BP	WHOLESALE FABRICS ADAM LOWE BIB BACS PAYMENT	122.34		302,095.08
22 Apr 2020	DR	TOTAL CHARGES TO 31MAR2020	11.75		302,083.33
23 Apr 2020	DD	E.ON	68.28		302,015.05
28 Apr 2020	DD	MILL TELE LTD	121.20		301,893.85
29 Apr 2020	BP	EMPEE LTD ADAM LOWE BIB BACS PAYMENT	101.34		
29 Apr 2020	BP	FABWORKS - RCV JEAN DENYER BIB BACS PAYMENT	329.00		
29 Apr 2020	BP	FABWORKS ONLINE Jean Denyer BIB BACS PAYMENT	157.50		
29 Apr 2020	BP	OFFICE CLEANING Smith -Lend A Hand BIB BACS PAYMENT	45.88		
29 Apr 2020	BP	TESCO - RMH DAVID ROMNEY BIB BACS PAYMENT	315.64		
29 Apr 2020	BP	TRIMMINGS ADAM LOWE BIB BACS PAYMENT	88.30		
29 Apr 2020	BP	YEAR END ONLINE RIALTAS BUSINESS BIB BACS PAYMENT	432.00		300,424.19 ✓
01 May 2020	DD	GE CAPITAL EQP FIN	132.84		300,291.35
End of sheet 483					
01 May 2020		Balance Carried Forward			300,291.35



Bank Reconciliation Statement as at 30/04/2020  
for Cashbook 2 - Deposit Account - HSBC

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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Deposit Account	30/04/2020		210,000.00
			<hr/> 210,000.00
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			210,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			210,000.00
		<b>Balance per Cash Book is :-</b>	<b>210,000.00</b>
		<b>Difference is :-</b>	<b>0.00</b>

40-35-21 11352636  
Bmm Account · Oakham Town

GBP 210,000.00

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Date ▲ ⓘ	Type ▼ ⓘ	Description	Paid out ▼	Paid in ▼	Balance
01 Apr 2020		Balance Brought Forward			230,150.40
02 Apr 2020	TFR	403521 01300504 INTERNET TRANSFER	20,150.40		210,000.00
End of sheet 101					
01 May 2020		Balance Carried Forward			210,000.00

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Date: 07/05/2020

Oakham Town Council

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Bank Reconciliation Statement as at 31/03/2020  
for Cashbook 3 - Cambridge Building Society

User: CLERK

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Cambridge Building Society	30/04/2020		60,000.00
			<u>60,000.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			60,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			60,000.00
		<b>Balance per Cash Book is :-</b>	<b>60,000.00</b>
		<b>Difference is :-</b>	<b>0.00</b>

Bank Reconciliation Statement as at 30/04/2020  
for Cashbook 4 - Petty Cash

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	30/04/2020		256.43
			<u>256.43</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			256.43
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			256.43
		Balance per Cash Book is :-	256.43
		Difference is :-	0.00

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Date: 07/05/2020

Oakham Town Council

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Cashbook 4

User: CLERK

Petty Cash

For Month No: 1

Payments for Month 1

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
<b>Total Payments for Month</b>			0.00	0.00	0.00			0.00	
<b>Balance Carried Fwd</b>			256.43						
<b>Cashbook Totals</b>			<u>256.43</u>	0.00	0.00			<u>256.43</u>	