

Oakham Town Council

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Members of the Town Council are hereby summoned to attend an **EXTRAORDINARY MEETING OF OAKHAM TOWN COUNCIL** to be held via Zoom on **Wednesday 15TH July 2020** commencing at **6.30pm**.

The business to be transacted at the meeting is specified in the Agenda set out below.

For members of the public who wish to attend the meeting, please click on the link below:
<https://zoom.us/j/93446755448>

(Telephone dial in details are available and are included at the end of this agenda)

Cllr David Romney
Chairman
9TH July 2020

WEDNESDAY 15TH JULY 2020 AT 6.30PM

Members of the public attending this meeting are advised that it may be filmed and recorded

AGENDA

1. APOLOGIES AND REASONS FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda

3. MINUTES (*Appendix A*)

To confirm the Minutes of the Extraordinary meeting held on 1st July 2020

4. DEPUTATIONS BY THE PUBLIC

5. TO NOTE THE CONTINUATION OF THE COUNCIL'S GENERAL POWER OF COMPETENCE

6. STATEMENT OF ACCOUNTS (*Appendix B*)

To decide whether to approve the Statement of Accounts to 30th June 2020

7. SCHEDULE OF MEETINGS (*Appendix C*)

To receive Report No.TC01520 and to approve the Schedule of Meetings for the 2020 – 2021 municipal year

8. APPOINTMENT OF STANDING COMMITTEES (*Appendix D*)

To receive Report No.TC01620, to receive nominations and appoint members

9. BANK SIGNATORIES (*Appendix E*)

To receive Report No.TC01720 and to authorise signatories to the following accounts:

- (i) The Council's Current Account
- (ii) The Mayor's Charity Account
- (ii) Cambridge Building Society 90 Day Notice Account
- (iii) Melton Building Society Business Account

10. REPRESENTATION ON OTHER ORGANISATIONS (*Appendix F*)

To receive Report No.TC01820 and to review the representation on, or work with, other organisations

11. APPOINTMENT OF WORKING GROUPS

To confirm the membership and receive nominations of the following working groups:

- (i) Policies and Procedures (minimum of four members)
- (ii) Promotion and Publicity (minimum of four members)
- (iii) Neighbourhood Plan SG (two members)
- (iv) Floral (minimum of three members)
- (v) Christmas (minimum of three members)

12. TO CONSIDER THE APPOINTMENT OF:

- (ii) Chris Moses for personnel and advice as HR advisor to the Town Council
- (iii) LRALC, Internal Audit Service for the coming financial period to 31 March 2021

13. SYSTEMS OF INTERNAL CONTROL (*Appendix G*)

To consider the revised document, agree on any changes and to adopt the protocol

14. COUNCIL VACANCIES (*Appendix H*)

To receive Report No.TC01920 and to make any decisions as appropriate regarding the current three vacancies on the Council

15. ARMED FORCES COVENANT (*Appendix I*)

To receive Report No.TC02020 and to decide if Council wishes to sign up to the draft covenant

16. RE-OPENING OF OAKHAM HIGH STREET (*Appendix J*)

To receive Report No.TC02120 and to make any decisions as appropriate

17. ANNUAL GOVERNANCE STATEMENT (*Appendix K- to follow*)

To consider and approve the Annual Governance Statement (Section 1) of the Annual Return for the year ended 31st March 2020

18. ANNUAL RETURN (*Appendix L- to follow*)

To consider and approve (Section 2) of the Annual Return for the year ended 31st March 2020

19. INTERNAL AUDITORS REPORT (*Appendix M*)

Consider the report for Year ending 31st March 2020

20. EXEMPT ITEM

To resolve whether to exclude the public and press for consideration of the following confidential matter

21. TENNIS CLUB (*Appendix N*)

To receive Report No.TC02220 and to make any decisions as appropriate

Meeting ID: 934 4675 5448

Password: 100509

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