

DRAFT MINUTES OF THE MEETING OF OAKHAM TOWN COUNCIL HELD ON WEDNESDAY 11TH MARCH 2020 AT THE OFFICES OF OAKHAM TOWN COUNCIL, VICTORIA HALL, 39, HIGH STREET, OAKHAM

PRESENT: Cllrs David Romney (Chair), Adam Lowe, Sally-Anne Wadsworth, Joy Clough, Paul Ainsley, Zoe Neal, Mark Lomas, Clerk to the Council

ABSENT: Cllrs Jean Denyer MBE, Nick Woodley Paul Buxton

IN THE PUBLIC GALLERY: Two

44/20 APOLOGIES

Apologies were received from Cllrs Denyer, Woodley and Buxton. It was proposed by Cllr Lowe, seconded by Cllr Wadsworth and unanimously agreed that apologies be accepted

45/20 DECLARATIONS OF INTEREST

Cllr Clough declared a non-pecuniary interest in item 16 (5). Cllr Clough stated she would remain in the room, but would not take part in discussion and in any vote under that item of business

46/20 MINUTES

Proposed by Cllr Neal, seconded by Cllr Ainsley and resolved with 5 votes for and 2 abstentions that the minutes of full Council held on Wednesday 11th March 2020 were confirmed and signed by the Chairman and adopted as a true and accurate record of that meeting

47/20 CHAIRMAN AND MEMBER'S REPORTS

A report was received from Cllr Romney in his capacity as Mayor, regarding the service of celebration and thanksgiving for the VE 75th Anniversary

48/20 COUNCILLOR'S QUESTIONS

Cllr Ainsley had tabled the question:

"What are the total utility costs for the two EV points adjacent to the toilets on Church Street, over the last 12 months?"

In response the Clerk advised Cllr Ainsley, the total cost was £2513 but that cost was also combined with the electricity supply to the toilets

49/20 DEPUTATIONS BY THE PUBLIC

None

50/20 CLERKS REPORT

- LRALC have now set up a dedicated page for parish and town council specific coronavirus related advice, and the office will update members.
- Graffiti on the shelter was reported by a member of the public. This has been removed with immediate effect

The Chairman's of the NPSG and Barleythorpe Parish Council were both invited by the Chairman to answer any questions in relation to item 8 on the agenda.

Under Standing Order 6, f, (i) the Chairman asked for a proposer and seconder for the next agenda item before allowing for debate.

51/20 NEIGHBOURHOOD PLAN REGULATION 16 CONSULTATION AND SUBMISSION

Cllr Ainsley tabled a report.

Proposed by Cllr Ainsley, seconded by Cllr Clough that:

- That the Neighbourhood Plan is returned to the Neighbourhood Planning Steering Group to be double checked against the emerging Local Plan for compliance, and for any appropriate additions and amendments to be made.
- Once compliance with the Local Plan has been established then the Neighbourhood Plan is resubmitted to council for approval to move the plan forward for submission to Regulation 16.

- That the Neighbourhood Plan continues to evolve and remain in compliance with the Neighbourhood Planning Steering Group Terms of Reference, in particular, that sites be identified that may be suitable for development.

This motion fell with 3 votes for and 4 against.

Proposed by Cllr Lowe, seconded by Cllr Wadsworth and resolved with 4 votes for and 3 against that Council approve that the NP is submitted for Regulation 16 consultation

52/20 PLANNING APPLICATIONS

- 2020/0163/FUL – Units 26 to 28 and 32 to 34 Station Approach Ind Est - change of use from Class B8 to Class D2 (Assembly and Leisure)
Recommend approval
Proposed by Cllr Romney, seconded by Cllr Wadsworth and resolved with 5 votes for and 2 abstentions
- 2020/0176/FUL – Linden House, 12 Stamford Road – single storey rear extension
Recommend approval
Proposed by Cllr Neal, seconded by Cllr Lowe and unanimously agreed
- 2020/0170/FUL – The Laurels, 4 Banff Close – proposed extensions to the rear and side. Linked extension between house and detached garage. Conversion of detached garage to habitable accommodation. Clad recon stone area in cedar boarding. Woodburning metal flue and boiler flue
Recommend approval
Proposed by Cllr Lowe, seconded by Cllr Clough and unanimously agreed
- 2020/0191/CAT – Southlea 27 Stamford Road – raise crown of Lime tree (T5) TO 5m overlabs, and remove two larger branches
Recommend approval
Proposed by Cllr Lowe, seconded by Cllr Wadsworth and unanimously agreed
- 2020/0189/CAT – 25 Stamford Road – (T4) Yew tree – crown reduce by 1.5m
Recommend approval
Proposed by Cllr Clough, seconded by Cllr Lowe and unanimously agreed
- 2020/0209/CAT – 23 Stamford Road – (T1) remove 1 Cherry-plum tree to just above ground level. (T3) crown reduce 1 Cherry-plum tree by 1.5m
Recommend approval
Proposed by Cllr Lowe, seconded by Cllr Clough and unanimously agreed
- 2020/0208/PTA – 23 Stamford Road – (T2) remove 2 stems of 1 Cherry-plum tree
Recommend approval
Proposed by Cllr Clough, seconded by Cllr Lomas and unanimously agreed

53/20 STATEMENT OF ACCOUNTS

Proposed by Cllr Wadsworth, seconded by Cllr Neal and unanimously agreed to approve the Statement of Accounts to 29th February 2020

54/20 75th VE DAY CELEBRATIONS

- Proposed by Cllr Wadsworth, seconded by Cllr Clough and unanimously agreed that Council allow Cutts Close to be used for an event on the 10th May 2020 and to authorise the expenditure of £500 for the music.
- Proposed by Cllr Ainsley, seconded by Cllr Clough and unanimously agreed to authorise the purchase and expenditure of up to a maximum of £400 for commemorative coins/pouches for the children
- Proposed by Cllr Ainsley, seconded by Cllr Clough and unanimously agreed to authorise the expenditure of £640 plus vat for the red/white/blue bunting to be assembled along the High Street/Market Square with installation week commencing 1st May 2020

55/20 GRANT

Proposed by Cllr Lomas, seconded by Cllr Ainsley and unanimously agreed to defer a decision as this time but to invite Rutland Community Ventures Ltd to give a presentation to full Council

56/20 COUNCIL PROTOCOL

To consider, agree on any changes and to decide whether to adopt the protocol

- (a) Parks and Open Spaces for Events Policy - Proposed by Cllr Neal, seconded by Cllr Clough and unanimously agreed to adopt the protocol with an amendment to a typo on page 1
- (b) Data Protection Policy - Proposed by Cllr Neal, seconded by Cllr Romney and agreed with 6 votes for and 1 abstention to adopt the protocol
- (c) Retention and Disposal Policy - Proposed by Cllr Neal, seconded by Cllr Wadsworth and agreed with 6 votes for and 1 abstention to adopt the protocol
- (d) Proposed by Cllr Clough, seconded by Cllr Lowe and unanimously agreed that the Clerk contacts the Public Records Office to ask what they recommend with disposal in accordance with relevant legislation.

57/20 REPRESENTATION ON OTHER ORGANISATIONS

Proposed by Cllr Wadsworth, seconded by Cllr Neal and unanimously agreed to appoint Cllr Lowe as Councils representative for Military Commemorations

58/20 SERVICE CONTRACT

Proposed by Cllr Romney, seconded by Cllr Lowe and unanimously agreed to approve the renewal and expenditure of the hand drying service contract for Church Street Toilets for 1 year, but to ask the Clerk to investigate alternative equipment and providers

59/20 HIGHWAYS CONCERN FORM

Members were asked to confirm whether the Town Council were in support of Highway concerns/proposals and authorise the Clerk to submit a Highways Concern form on behalf of the resident:

- (i) Ashwell Road - Proposed by Cllr Lowe, seconded by Cllr Wadsworth and unanimously agreed to support
- (ii) Kings Road - Proposed by Cllr Lowe, seconded by Cllr Clough and unanimously agreed to support
- (iii) Burley Road - Proposed by Cllr Lowe, seconded by Cllr Wadsworth and unanimously agreed to support
- (iv) Willow Crescent - Proposed by Cllr Ainsley, seconded by Cllr Neal and unanimously agreed to support
- (v) South Street - Proposed by Cllr Lowe, seconded by Cllr Neal and agreed with 6 votes for and 1 abstention by Cllr Clough that Council were not in support
- (vi) Uppingham Road - Proposed by Cllr Lowe, seconded by Cllr Ainsley and unanimously agreed to support

60/20 AUTHORISATION TO AN PAY INVOICE OVER £5000

Proposed by Cllr Neal, seconded by Cllr Ainsley and unanimously agreed to authorise the payment of community street lighting recharge, to Rutland County Council (invoice No. 9123110) for £12819.46

The Chairman thanked everyone for their contributions and closed the meeting at 20.27

Signed: _____

Chairman

To be signed once meetings are resumed