

**MINUTES OF THE MEETING OF OAKHAM TOWN COUNCIL HELD ON WEDNESDAY JUNE 14<sup>TH</sup> 2017 AT THE OFFICES OF OAKHAM TOWN COUNCIL, VICTORIA HALL, 39, HIGH STREET, OAKHAM**

**PRESENT:**

Cllrs, Michael Haley (Chair), Richard Haynes, Peter Ind, Sally-Anne Wadsworth, Anne Skipworth, Andrew Bennett, Martin Brookes, Adam Lowe, Mrs Joyce Lucas BEM

**ABSENT:** Cllr David Romney

1 member of the public was also present

**411/17 APOLOGIES - Standing Order 1(u)**

- (i) An apology for absence had been received from Cllr David Romney
- (ii) An apology for late arrival had been received from Cllr Joyce Lucas
- (iii) It was proposed by Cllr Anne Skipworth seconded by Cllr Andrew Bennett and resolved with 8 votes for and 1 against to approve the absence of Cllr Romney due to a prior commitment

**412/17 DECLARATIONS OF INTEREST**

- (i) No Disclosable Pecuniary Interests were declared
- (ii) Cllr Sally-Anne Wadsworth declared an interest in Item 20 as her daughter attended Brooke Hill School. Cllr Wadsworth stated that she intended to take part in discussions but would abstain on any vote
- (iii) Cllr Richard Haynes declared an interest in Item 20 as he was a Governor for Brooke Hill School. Cllr Haynes stated that he intended to take part in discussions but would abstain on any vote
- (iv) Cllr Martin Brookes declared an interest in Item 22 as the item was regarding him. Cllr Brookes stated that he intended to take part in discussions and any vote

*Cllr Lucas arrived at the meeting*

**413/17 MINUTES (*Appendices Ai -Aiii*)**

- (i) It was proposed by Cllr Richard Haynes, seconded by Cllr Peter Ind and resolved with 8 votes for, and 1 abstention to confirm the minutes of the Annual Meeting held on Wednesday 10<sup>th</sup> May 2017
- (ii) It was proposed by Cllr Adam Lowe, seconded by Cllr Peter Ind and resolved with 7 votes for, 1 against and 1 abstention to confirm the minutes of the Extraordinary Meeting held on Wednesday 24<sup>th</sup> May 2017  
*Cllr Martin Brookes requested that the answers to his questions be retracted*
- (iii) It was proposed by Cllr Peter Haynes, seconded by Cllr Sally-Anne Wadsworth and resolved with 7 votes for, and 2 abstentions to confirm the minutes of the Extraordinary Meeting held on Thursday 1<sup>st</sup> June 2017

**414/17 CHAIRMAN AND MEMBER'S REPORTS**

- (i) The Chairman tabled a report of the functions he had attended in his capacity as Mayor
- (ii) Cllr Richard Haynes, as the Council's representative, gave a verbal report on his attendance at a meeting of the Victoria Hall Trustees and his visits to Tixover Grange and Chater Lodge
- (iii) Cllr Joyce Lucas, as the Council's representative, gave a verbal report on her attendance at a meeting of the Rutland Together Leisure and Culture

- (iv) Cllr Martin Brookes, as the Council's representative, gave a verbal report on his attendance at a meeting of the Trustees of the Memorial Institute
- (v) Cllr Peter Ind, as the Council's representative, gave a verbal report on his attendance at a Parish Council Forum.  
Cllr Ind also advised members of a planning training course scheduled for 28<sup>th</sup> September 2017, 6.30pm at Rutland County Council

#### **415/17 COUNCILLOR'S QUESTIONS**

One question was asked by the Chairman and answered by the Clerk as below:

Clerk, since joining OTC in August 2015, have I ever given you an instruction unless instructed so by Council, coerced or attempted to coerce, intimidate or bully you in any way?

Answer

No

#### **416/17 CLERK'S REPORT – For information only**

**Email of thanks has been received by Craig Mitchell, High Sheriff of Rutland**

Dear All,

I wanted to write to you all whilst yesterday was still fresh in our minds to thank everybody for the huge effort you all put into making the second Hue and Cry another success for Oakham. The preparation had lasted months and it took much organisation, much more than I originally thought, to make the day work. So a very big thank you to everyone and to your individual organisations for the part you all played. Please forward this email to your colleagues so that they can receive my thanks as well.

The Hue and Cry could never be the big money spinner that some charitable events can be simply because we relied upon nominal entry fees for the races, a raffle very well supported by local pubs, restaurants and retailers, and bucket shakers. Despite that and some mixed weather, my three charities will all benefit in financial terms, but I hope significantly more in terms of publicity and profile.

The Basset Hounds, The Rutland Morris Men and the Army dogs all added a lot of fun and interest to the event, and I want to thank them for their participation too.

However the real joy of the day was for local people to enjoy a Fun Day in Oakham at very modest cost, with much to see and do in the High St, Market Place and the Castle, and in particular the absolute delight in seeing so many kids running down the High St as part of the Sheriff's Posse chasing villains. The smiles and exhaustion written on their faces was a great sight to behold. I'm very much looking forward to seeing the photographs of the day.

So again a huge thank you to everybody and your organisations for your help and knowledge, and to Oakham Town and Rutland County Council for facilitating the day.

#### **Band Concerts**

Please contact Cllr Sally-Anne Wadsworth if you are able to host any of the concerts:

2/3 volunteers per session, for 25 June & 20 August, 12.00– 5.30pm

1 volunteer per session, for 9/16/23/30 July & 6/13 August, 2.00 – 5pm

25 June – Melton Band  
09 July – Foresters Brass  
16 July – Rutland Concert Band  
23 July - Rushden Town Band  
30 July - Deeping Dixielanders  
06 Aug – Wississippi Jazzmen  
13 Aug – Kibworth Band  
20 Aug – Wrinkle Rock

### **Floral Displays 2017**

Plantscape are unfortunately behind schedule, but have promised they will be putting up the town's planters and baskets from 21<sup>st</sup> June onwards.

### **Play Inspection report**

Wicksteed Leisure have been given a work order for the replacement of the spinning mushroom top in the toddlers' play area and a worn bearing to the Spica.

### **417/17 DEPUTATIONS BY THE PUBLIC**

None

### **418/17 WORKING GROUPS AND STEERING GROUPS STRATEGY**

*(Appendices Bi –Biii)*

- (ii) It was proposed by Cllr Richard Haynes, seconded by Cllr Anne Skipworth and unanimously resolved to note the written reports from the Working Groups and Steering Groups and approve the Promotions and Publicity Working Group expenditure

### **419/17 STATEMENT OF ACCOUNTS *(Appendix C)***

It was proposed by Cllr Peter Ind, seconded by Cllr Andrew Bennett and resolved with 8 votes for, and 1 abstention to approve the Statement of Accounts – May 2017

### **420/17 PAYMENT APPROVAL**

It was proposed by Cllr Peter Ind, seconded by Cllr Richard Haynes and resolved with 8 votes for, and 1 abstention to authorise the following payment:

- (i) Oakham Town Partnership  
Contribution towards the Oakham Town Centre manager  
Invoice 00818  
£6000.00

### **421/17 STAFFING COMMITTEE**

3 Nominations were received. Therefore it was proposed by Cllr Adam Lowe, seconded by Cllrs Anne Skipworth and Sally-Anne Wadsworth that a signed ballot should be taken to determine the vote:

*After the ballot vote was taken the meeting was adjourned at 19.40 and reconvened at 19.45*

Cllr Peter Ind - proposed by Cllr Michael Haley, seconded by Cllr Richard Haynes and received 4 votes

Cllr Andrew Bennett – proposed by Cllr Anne Skipworth, seconded by Cllr Martin Brookes and received 4 votes

Cllr Martin Brookes - proposed by Cllr Martin Brookes, seconded by Cllr Adam Lowe and received 1 vote

Due to the equality of votes, the Chairman used his casting vote and therefore Cllr Peter Ind was duly appointed

#### **422/17 SUSPENSION OF STANDING ORDER 28**

It was proposed by Cllr Richard Haynes, seconded by Cllr Peter Ind and unanimously resolved to agree to suspend Standing Order 28 in order that Item 13 on the agenda can be considered

#### **423/17 TOWN COUNCIL REPRESENTATIVES**

- (i) It was proposed by Cllr Martin Brookes, seconded by Cllr Michael Haley and unanimously resolved to appoint Cllr Adam Lowe to be the Council's representative to the Trustees of the Memorial Institute, taking its representation to two members
- (ii) It was proposed by Cllr Peter Ind, seconded by Cllr Joyce Lucas and unanimously resolved to appoint the Mayor, Cllr Haley as the Council's representative for Rutland Together LSP
- (i) It was proposed by Cllr Anne Skipworth, seconded by Cllr Peter Ind and resolved with 5 votes for and 3 abstentions to appoint Cllr Joyce Lucas to be the Council's representative for Oakham In Bloom

#### **424/17 OAKHAM TOWN COUNCIL E-MAIL ACCOUNTS (*Appendix D*)**

It was proposed by Cllr Michael Haley, seconded by Cllr Richard Haynes and resolved with 6 votes for, and 3 against that Councillors are provided with a Oakham Town Council email address

#### **425/17 NEIGHBOURHOOD PLAN TERMS OF REFERENCE (*Appendix E*)**

- (i) It was proposed by Cllr Michael Haley, seconded by Cllr Richard Haynes and resolved with 7 votes for and 2 against that the Neighbourhood Terms of Reference are amended to include 3 OTC members
- (ii) It was proposed by Cllr Michael Haley, seconded by Cllr Richard Haynes and resolved with 8 votes for and 1 against that Cllr Andrew Bennett is appointed to the Steering Group
- (iii) It was proposed by Cllr Anne Skipworth, seconded by Cllr Martin Brookes and unanimously resolved that the recommendation be amended to, *a representative of the OTC Steering Group and the newly elected NPSG Chairman offers to meet with representatives of Barleythorpe PC*

*Cllr Joyce Lucas gave a vote of thanks for all the efforts of the NP Steering Group*

#### **426/17 HARINGTON SCHOOL GOVERNORS LIBRARY APPEAL (*Appendices Fi, Fii*)**

- (i) It was proposed by Cllr Martin Brookes, seconded by Cllr Anne Skipworth and resolved with 8 votes for and 1 abstention that the Council agrees to donate towards the cost of the new Library
- (ii) It was proposed by Cllr Joyce Lucas that the Council agrees to make a donation of £250. There was no seconder so the motion fell
- (iii) It was proposed by Cllr Michael Haley, seconded by Cllr Adam Lowe and agreed with 8 votes for and 1 abstention that the Council agrees to make a donation of £500

**427/17 OBSERVING STANDING ORDERS AT COUNCIL AND COMMITTEE MEETINGS (Appendix G)**

Members considered and noted the report

*It was proposed by Cllr Michael Haley, seconded by Cllr Richard Haynes and unanimously resolved to extend the meeting by 30 minutes to allow for business to be concluded*

**428/17 CUTTS CLOSE PATHWAY (Appendix Hi- Hiii)**

- (i) It was proposed by Cllr Martin Brookes, seconded by Cllr Peter Ind and unanimously resolved that the Council agrees in principle to repair and widen a pathway in Cutts Close but obtains 3 quotations as per the specification
- (ii) It was proposed by Cllr Michael Haley, seconded by Cllr Richard Haynes and unanimously resolved that Cllr Adam Lowe on behalf of the Council will lead the project and report back to Council

*It was then proposed by Cllr Michael Haley, seconded by Cllr Andrew Bennett and resolved with 7 votes for and 2 against to alter the order of business so that Items 21 and 22 on the Agenda would be considered next*

*The meeting was adjourned at 21.03 and reconvened at 21.06*

**429/17 EXEMPT ITEM**

It was proposed by Cllr Michael Haley, seconded by Cllr Richard Haynes and agreed with 8 votes for and 1 against to exclude the Press and Public under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, as amended, during consideration of the next item on the agenda as it concerns confidential matters

**430/17 GRIEVANCE (Appendix Ki-Kii)**

- (i) It was proposed by Cllr Adam Lowe, seconded by Cllr Martin Brookes and unanimously resolved to accept the recommendation
- (ii) It was proposed by Cllr Michael Haley, seconded by Cllr Peter Ind and resolved with 8 votes for, 2 against and 1 abstention to accept the recommendation

*It was proposed by Cllr Michael Haley, seconded by Cllr Sally-Anne Wadsworth and resolved with 7 votes for and 2 against to defer items 19 and 20 on the Agenda*

**431/17 PARKING CHANGES REVIEW (Appendix I)**

To consider a letter received from a resident in Dean's Street and to make any decisions as appropriate

Deferred

**432/17 PARKING REVIEW – SCHEME PROPOSAL FORM (Appendix Ji -ii)**

To consider a proposal from residents in Brooke Road

- (i) Are Council happy to support the proposal?
- (ii) Would the Council be willing to make a financial contribution?

Deferred

**There being no further business, the Chairman closed the meeting at 21.30**

Signed: \_\_\_\_\_

**12<sup>th</sup> July 2017  
Chairman**