

**MINUTES OF THE MEETING OF OAKHAM TOWN COUNCIL HELD ON
WEDNESDAY JULY 13TH 2016 AT THE OFFICES OF OAKHAM TOWN COUNCIL,
VICTORIA HALL, 39, HIGH STREET, OAKHAM**

PRESENT:

Adam Lowe, Martin Brookes, Stan Stubbs, Joyce Lucas BEM, Vince Howard, Peter Ind Michael Elliott, Michael Haley, Tracy Carr, Sally Anne Wadsworth

ABSENT:

Cllr Jasmine Hopkins

174/16 APOLOGIES - Standing Order 1(u)

- (i) An apology for absence had been received from Cllr Jasmine Hopkins
- (ii) It was proposed by Cllr Vince Howard, seconded by Cllr Sally Anne Wadsworth and unanimously agreed to approve the absence

175/16 DECLARATIONS OF INTEREST

- (i) No Disclosable Pecuniary Interests were declared
- (ii) Cllr Martin Brookes declared an interest in item 8 as the item was in relation to him. Cllr Brookes requested dispensation prior to the meeting stating he would remain in the meeting and take part in the discussions and vote
- (iii) Cllr Martin Brookes declared an interest in Item 20 (i) as he was the main complainant. Cllr Brookes stated he would remain in the room take part in the discussions but would abstain in any vote

176/16 MINUTES

It was proposed by Cllr Vince Howard, seconded by Cllr Martin Brookes and agreed with 8 votes for and 2 abstentions that the minutes of the meeting of Oakham Town Council held on Wednesday June 8th 2016 be signed by the Chairman as a true record of that meeting but to include the following amendment:

- (i) Minute Number 165/16 should remove the wording *and the Proper Officer*

It was proposed by Cllr Vince Howard, seconded by Cllr Michael Haley and agreed with 9 votes for and 1 abstention that the minutes of the Extraordinary meeting of Oakham Town Council held on Wednesday June 22nd 2016 be signed by the Chairman as a true record

177/16 COUNCILLOR'S QUESTIONS

None notified

178/16 CHAIRMAN AND MEMBER'S REPORTS

- (i) Cllr Joyce Lucas on behalf of Oakham Town Council wanted to wish Oakham In Bloom all best wishes for the East Midlands In Bloom judging and to thank them for all their hard work
- (ii) Cllr Vince Howard gave an update on the summer band concerts. Cllr Howard also advised members that the Promotions Working Group have started to work on next year's programme of events and if members had any ideas to contact the team
- (iii) Cllr Adam Lowe gave a verbal report on his attendance along with Cllr Michael Haley at a meeting with Rutland County Council.
- (iv) Cllr Adam Lowe advised members that he will undertake monthly checks to monitor and record the defibrillator located at Princess Ave

179/16 CLERK'S REPORT

Members noted the report

180/16 DEPUTATIONS BY THE PUBLIC

None received

181/16 CONDUCT REPORT

The meeting received and considered the Decision Notice issued by the Rutland County Council Monitoring Officer in relation to allegations of Breaches of the Code of Conduct, and the report and recommendations from the Town Council Chairman. After a full discussion, it was proposed by Cllr Michael Haley, seconded by Cllr Stan Stubbs, that all the recommendations of the Monitoring Officer, contained in paragraph 6 of the report, be adopted and implemented, by 8 votes for, 1 abstention and 1 against.

182/16 COUNCILS WEBSITE

- (i) It was proposed by Cllr Michael Haley that Welland are awarded the Councils website provider. There was no seconder so this motion fell

- (ii) After much discussion, it was proposed by Cllr Adam Lowe, seconded by Cllr Peter Ind and agreed with 9 votes for and 1 against that this item be deferred and that an Extraordinary meeting be called

183/16 OAKHAM COMMUNITY CENTRE

It was proposed by Cllr Michael Haley, seconded by Cllr Vince Howard and resolved with 9 votes for and 1 against that the Working Group enters into discussions with the Ark Association

184/16 TRANSFER OF COMMUNITY LIGHTING

It was proposed by Cllr Michael Haley, seconded by Cllr Vince Howard and resolved with 9 votes for and 1 abstention to accept future payment of non-metered electrical energy for community lighting within Oakham parish, commencing fiscal year 2017/18. There is a caveat in that RCC completes the up grading as discussed and in accordance with your Highways and Community lighting spreadsheet, Upgrade Community/Highways Lighting plan and our exchange of e-mails.

185/16 WORKING GROUPS AND STEERING GROUPS STRATEGY ASSURANCE

Members noted the report

186/16 PLANNING SUB-COMMITTEE

The Chairman asked for nominations. It was proposed by Cllr Vince Howard, seconded by Cllr Michael Haley and agreed with 9 votes for and 1 abstention to appoint Cllr Stan Stubbs to the Planning Sub – Committee for the remaining municipal year

187/16 PAYMENT APPROVAL

It was proposed by Cllr Michael Elliott seconded by Cllr Michael Haley and agreed with 9 votes for and 1 abstention to authorise the payment of:

- (i) Plantscape – For floral displays
Invoice 10900 - £5231.70 + VAT
£6278.04

188/16 SCHEDULE OF PAYMENTS

It was proposed by Cllr Vince Howard, seconded by Cllr Joyce Lucas and agreed with 9 votes for and 1 abstention to approve the Schedule of Payments from June 1st – June 30th 2016

189/16 STATEMENT OF ACCOUNTS

It was proposed by Cllr Vince Howard, seconded by Cllr Joyce Lucas and agreed with 9 votes for and 1 abstention to approve the Statement of Accounts to June 1st – June 30th

190/16 PROCUREMENT

It was proposed by Cllr Michael Haley, seconded by Cllr Joyce Lucas and agreed with 9 votes for and 1 abstention to extend the two contracts that are up for renewal for a further 6 months so that the new process can be adopted from 1st September 2016 and that the timetable/process is accepted as the template to manage all future contracts.

1. *Before discussions of the next item of business, the Chairman requested, on a number of occasions, that Cllr Martin Brookes desists from interrupting other Councillors from speaking and consequently obstructing the meetings consideration of this item of business. In accordance with the Town Council Standing Order 11, the Chairman finally advised Cllr Brookes that should he continue to disregard his (“Chairman’s”) request, the meeting may consider requiring Cllr Brookes to withdraw from the meeting.*
2. *Cllr Brookes continued to interrupt the transaction of business. Cllr Adam Lowe therefore finally proposed that Cllr Brookes be required to withdraw from the meeting in order to enable the Council to complete its business. Cllr Lowe was seconded by Cllr Stubbs. Upon the motion being put to the meeting, it was so resolved by 5 votes for, four abstentions and one against.*
3. *Cllr Brookes then refused to leave the meeting. Therefore, in accordance with paragraph 11 (d) of the Town Councils Standing Orders, The Chairman temporarily adjourned the meeting and asked Councillors to re convene the meeting in another room in the Council offices.*
4. *The meeting re convened at 8.20pm and transacted the remaining business specified in the agenda for the meeting.*

191/16 EXEMPT ITEM

It was proposed by Cllr Joyce Lucas, seconded by Cllr Vince Howard and unanimously resolved to exclude the Public and Press during consideration of the next two items on the agenda, under Section 100 (2) of the Local Government Act 1972, as amended due to the confidential nature of the matters to be discussed

192/16 RECOVERY OF OUTSTANDING DEBT

Members noted the report

193/16 RECOMMENDATIONS FROM THE STAFFING COMMITTEE

Cllr Adam Lowe introduced the item with two recommendations that members were being asked to consider:

- (i) After discussions on the matter it was proposed by Cllr Peter Ind, seconded by Cllr Michael Elliott and unanimously resolved to approve the recommendation

- (ii) After discussions on the matter it was proposed by Cllr Michael Haley, seconded by Cllr Stan Stubbs and unanimously resolved to approve the recommendation but to add this should be a non-disclosure agreement

A document specifying the approved recommendation is attached to the formal minute's record as a confidential document for councillor's information only

There being no further business the Chairman closed the meeting at 8.25pm

Signed: _____

**Chairman
27th July 2016**