

**MINUTES OF THE MEETING OF OAKHAM TOWN COUNCIL HELD ON WEDNESDAY
OCTOBER 10TH 2018 AT THE OFFICES OF OAKHAM TOWN COUNCIL, VICTORIA HALL,
39, HIGH STREET, OAKHAM**

PRESENT:

Cllrs Adam Lowe (Chair), David Romney, Joyce Lucas BEM, Martin Brookes, Jean Denyer MBE, Anne Skipworth, Peter Ind, Zoe Neal, Paul Buxton, Sally-Anne Wadsworth, Joy Clough

ABSENT: Cllr Daniel Bottomley

IN THE PUBLIC GALLERY: 5 members of the public and Cllr Oliver Bird

186/18 APOLOGIES - Standing Order 1(u)

- (i) Apologies were received from Cllr Bottomley due to a prior commitment
- (ii) Proposed these be accepted by Cllr Romney, seconded by Cllr Clough and resolved with 10 votes for and 1 abstention

187/18 DECLARATIONS OF INTEREST

- (i) No disclosable pecuniary interests were declared
- (ii) Cllr Brookes declared an interest in item 9 on the Agenda. Cllr Brookes stated he would take part in discussion or in any vote under that item of business

188/18 MINUTES

- (i) Proposed by Cllr Lucas, seconded by Cllr Zoe and resolved with 8 votes for and 3 abstentions, subject to an amendment on item 182/18; *prior to discussion, the Chairman gave a short presentation, the minutes of the meeting of Oakham Town Council held on Wednesday 12th September 2018 were confirmed, signed by the Chairman and adopted as a true and accurate record of that meeting*

189/18 CHAIRMAN AND MEMBER'S REPORTS

- (i) Cllr Lucas gave a verbal report regarding the County Tree Warden meeting she had attended on 9th October 2018.
- (ii) Cllr Buxton gave verbal reports as Councils representatives for Oakham In Bloom and the Neighbourhood Plan Steering Group

190/18 COUNCILLOR'S QUESTIONS

None received

191/18 CLERKS REPORT

None received

192/18 DEPUTATIONS BY THE PUBLIC

A representative from the Rutland House Community Trust read out a short statement regarding item 9 on the agenda

A member of the public gave a deputation regarding item 9 on the agenda

193/18 EXEMPT ITEM

Proposed by Cllr Brookes, seconded by Cllr Buxton and unanimously resolved that the Press and Public under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, as amended, during consideration of item 9 on the Agenda as it concerns contractual matters should not be excluded

194/18 RUTLAND HOUSE COMMUNITY TRUST

- (i) After much discussion it was proposed by Cllr Brookes, seconded by Cllr Lucas and resolved with 8 votes for and 3 against, that this item is deferred to enable additional information.
- (ii) Proposed by Cllr Romney, seconded by Cllr Ind and unanimously resolved to set up a Working Group, consisting of 4 members and the Clerk.
- (iii) Therefore, nominations were invited for representatives:
 - (i) Proposed by Cllr Skipworth, seconded by Cllr Wadsworth to elect Cllr Skipworth
 - (ii) Proposed by Cllr Lucas, seconded by Cllr Ind to elect Cllr Clough
 - (iii) Proposed by Cllr Skipworth, seconded by Cllr Buxton to elect Cllr Denyer
 - (iv) Proposed by Cllr Lowe, seconded by Cllr Romney to elect Cllr Lowe
Proposed by Cllr Brookes, to elect himself. There was no seconder, so the motion fell
 - (v) It was therefore resolved with 10 votes for and 1 against that Cllrs Skipworth, Clough, Denyer and Lowe were duly nominated

195/18 WORKING GROUPS AND STEERING GROUPS STRATEGY

- (i) Cllr Wadsworth gave a verbal report as a member of the Promotion and Publicity Working Group
- (i) Cllr Brookes gave a verbal report as a member of the Finance Working Group
- (ii) In the absence of Cllr Bottomley, as a representative of the Oakham Town Task and Finish Group, Cllr Clough gave an update on his behalf

The Deputy Chairman thanked Cllr Wadsworth and her partner for all their hard work and efforts with the Council's community events

196/18 STATEMENT OF ACCOUNTS

Proposed by Cllr Brookes, seconded by Cllr Skipworth and unanimously resolved to approve the Statement of Accounts to 30th September 2018

197/18 EXTERNAL AUDITORS REPORT

Proposed by Cllr Brookes, seconded by Cllr Wadsworth and unanimously resolved to note and accept the external auditors report dated 21st September 2018 from PKF Littlejohn LLP and that the assertion will be rectified in item 13

198/18 RISK ASSESSMENT AND MANAGEMENT

Proposed by Cllr Ind, seconded by Cllr Skipworth and unanimously resolved to approve the Council's Risk Assessment with the caveat the Policies and Procedures Working Group may want to incorporate Public Perception

199/18 BUDGET 2019 – 2020

Members considered the initial first draft for Council's Budget for 2019 – 2020 version 1. It was then proposed by Cllr Brookes, seconded by Cllr Romney and resolved with 10 votes for and 1 abstention to co-opt the Clerk onto the Finance Working Group

200/18 REVIEW OF POLICIES AND PROCEDURES

Proposed by Cllr Brookes, seconded by Cllr Ind and unanimously resolved to accept the recommendations to Standing Orders 5a xxv, 6f and 6r with immediate implementation and with the amendment to 2 typographical errors

201/18 REVIEW OF THE FINANCIAL REGULATIONS

Proposed by Cllr Romney, seconded by Cllr Brookes and unanimously resolved to withdraw the recommendations to Financial Regulation 11.1h and to accept the recommendation to Financial Regulation 11.1g with immediate implementation

202/18 MEETING TIMES

Proposed by Cllr Buxton, seconded by Cllr Skipworth and resolved with 7 votes for, 2 against and 2 abstentions that during November, January and February, the meeting of the full Council and the Recreation, Planning and General Purposes Committee shall take place at 6.30pm

The Chairman thanked everyone for their contributions and closed the meeting at 8.10pm

Signed: _____

**12^h December 2018
Chairman**