

**MINUTES OF THE MEETING OF OAKHAM TOWN COUNCIL HELD ON
WEDNESDAY AUGUST 8TH 2017 AT THE OFFICES OF OAKHAM TOWN COUNCIL,
VICTORIA HALL, 39, HIGH STREET, OAKHAM**

PRESENT:

Cllrs, Michael Haley (Chair), Peter Ind, Mrs Anne Skipworth, Martin Brookes, Adam Lowe, Mrs Joyce Lucas BEM, David Romney, Miss Sally-Anne Wadsworth, Paul Buxton

ABSENT: None

2 members of the public were also present

Prior to the meeting Cllr Haley introduced and welcomed Cllr Paul Buxton

459/17 APOLOGIES - Standing Order 1(u)

None

460/17 DECLARATIONS OF INTEREST

- (i) No Disclosable Pecuniary Interests were declared
- (ii) Cllr Wadsworth declared an interest in Item 14 as she is a resident. Cllr Wadsworth stated she would take part in any discussions

461/17 MINUTES (*Appendix A*)

- (i) It was proposed by Cllr Lucas, seconded by Cllr Ind and resolved with 7 votes for, and 2 abstentions subject to the following amendment, *minute reference 452/17 proposed by Cllr Haley and 1 against*, that the minutes of the meeting of the Oakham Town Council held on the Wednesday 12th July 2017 were adopted as a true and accurate record
- (ii) It was proposed by Cllr Lucas, seconded by Cllr Romney and resolved with 8 votes for, and 1 abstention, that the minutes of the extraordinary meeting held on Friday 23rd June 2017 were adopted as a true and accurate record
- (iii) It was proposed by Cllr Haley, seconded by Cllr Lowe and unanimously resolved that the minutes of the extraordinary meeting held on Wednesday 19th July 2017 be deferred until Septembers meeting due to amendments being an exempt item

462/17 CHAIRMAN AND MEMBER'S REPORTS

- (i) The Chairman gave a verbal report of the functions he had attended in his capacity as Mayor
- (ii) Cllr Wadsworth, gave a verbal report on her attendance at a meeting of Oakham Town Partnership
- (iii) Cllr Lowe, tabled a report on his attendance at a Citizens Advice meeting

463/17 COUNCILLOR'S QUESTIONS

None received

464/17 CLERK'S REPORT – For information only

Maintenance Work

Refurbishment and painting of the benches, in Cutts Close, Royce's Recreation ground and the town is due to start week commencing 14th August 2018

A new bin has been ordered for Cutts Close, this is to replace the damaged bin on the corner of Burley Road

Grounds Maintenance

Works have been authorised:

- remove the basal growth around the trees in Cutts Close
- prune 4 x Cherry trees by 2 meters on Royce's Recreation ground
- cut back a hedge at Royce's Recreation ground on the boundary of Cheviot Close

Play Inspection report

The last inspection highlighted no major areas of concern i.e. High or Medium High priority. However, some works were identified and will need to be carried out. These have been authorised along with repairs to the wet pour in Royce's recreation ground and Cutts Close and a replacement 'mushroom top' for the Toddlers play area

Floral Displays

The office has received a credit note for the amount of £2000 from Plantscape. A cheque has been raised for £8181.68 + vat

Plantscape have also apologised for inconvenience caused and assure that they will be implementing several processes to ensure that the delay in installation does not occur in the future.

465/17 DEPUTATIONS BY THE PUBLIC

Mr John Law representing Lincolnshire and Rutland Access Group gave a deputation on Agenda item 9

466/17 WORKING GROUPS AND STEERING GROUPS STRATEGY

(Appendices Bi –Biv)

Members noted the reports. It was then proposed by Cllr Lowe, seconded by Cllr Skipworth and unanimously resolved to authorise expenditure of £900 for the Fun Day on 20th August 2017

467/17 CUTTS CLOSE PATHWAY *(Appendix C)*

- (i) After much discussion, it was proposed by Cllr Lowe, seconded by Cllr Romney and resolved with 8 votes for and 1 abstention that the Council seeks tenders
- (ii) It was proposed by Cllr Lowe, seconded by Cllr Romney and resolved with 8 votes for and 1 abstention to approve expenditure of £286.00 to advertise
Cllrs Haley and Lucas both thanked Cllr Lowe for his work on this project

468/17 TREE AT ROYCES RECREATION GROUND *(Appendix D)*

Prior to the discussions and vote, Cllr Brookes requested that an email from the residents of Cold Overton Road be circulated to members

It was then proposed by Cllr Romney, seconded by Cllr Skipworth and resolved with 8 votes for and 1 abstention to take no further action or felling, but pruning to be carried out in August 2019 as per the Tree Wardens recommendations

469/17 CO-OPTION *(Appendix E)*

- (i) It was proposed by Cllr Lucas, seconded by Cllr Romney and resolved with 6 votes for, 2 against and 1 abstention that the process by which a person may be co-opted onto the Council by interview
- (ii) It was unanimously resolved that interview panel comprising of a minimum of 4 members in accordance with current Standing Orders shall be Cllrs Haley, Skipworth, Brookes and Lucas, with Cllr Wadsworth as a reserve

Cllr Haley – proposed by Cllr Haley, seconded by Cllr Skipworth
Cllr Skipworth – proposed by Cllr Skipworth, seconded by Cllr Romney
Cllr Brookes – proposed by Cllr Brookes, seconded by Cllr Ind
Cllr Lucas – proposed by Cllr Lucas, seconded by Cllr Romney
Cllr Wadsworth – proposed by Cllr Wadsworth, seconded by Cllr Brookes

470/17 PERSONNEL ADVICE & SOLUTIONS LTD

It was proposed by Cllr Ind, seconded by Cllr Haley and unanimously resolved to authorise the continuation of the current agreement

471/17 PARKING REVIEW (*Appendix F*)

It was proposed by Cllr Haley, seconded by Cllr Romney and unanimously resolved to support the proposed changes to the 10 restrictions and that an acknowledgement is sent to RCC that members applaud the incentive regarding item 2

472/17 PARKING REVIEW – SCHEME PROPOSAL FORM (*Appendix G*)

- (i) It was proposed by Cllr Romney, seconded by Cllr Brookes and resolved with 7 votes for and 2 abstentions to support the proposal from a resident in Kilburn End regarding the children's park parking restriction with no financial contribution
- (ii) A counter proposal was made by Cllr Lowe, seconded by Cllr Skipworth to support the above proposal but with a financial contribution of £500. This motion fell with 2 votes for, and 7 against

473/17 CHRISTMAS TREE 2017

It was proposed by Cllr Haley, seconded by Cllr Wadsworth and resolved with 8 votes for and 1 abstention to award the contract to LITE for Oakham's Christmas tree 2017 and to authorise the expenditure of £1700

474/17 GROUNDS MAINTENANCE CONTRACT (*Appendix H*)

It was proposed by Cllr Lucas, seconded by Cllr Romney and resolved with 8 votes for and 1 against to award the contract for the three year period September 1st 2017 to August 31st 2020 to Biffa Environmental for £23129.37 per annum

475/17 CHURCH STREET TOILET CLEANING CONTRACT (*Appendix I*)

It was proposed by Cllr Lowe, seconded by Cllr Haley and resolved with 7 votes for, 1 against and 1 abstention to award the contract for the three year period September 1st 2017 to August 31st 2020 to AA Cleaning for £15,000 per annum

476/17 STATEMENT OF ACCOUNTS (*Appendix J*)

It was proposed by Cllr Lowe, seconded by Cllr Romney and resolved with 8 votes for and 1 abstention to approve the Statement of Accounts – July 2017

477/17 BANK SIGNATORIES

- (i) It was proposed by Cllr Haley, seconded by Cllr Brookes and unanimously resolved to appoint Cllrs Romney and Lowe as two new signatories to the current account
- (ii) It was proposed by Cllr Haley, seconded by Cllr Brookes and unanimously resolved to appoint Cllr Lowe as signatory to the Cambridge Building Society Notice Account

478/17 RUTLAND BRANCH OF LRALC

- (i) It was proposed by Cllr Ind, seconded by Cllr Romney and unanimously resolved to appoint Cllr Haley as the Councils representative to serve on the LRALC Rutland branch panel
- (ii) It was proposed by Cllr Haley, seconded by Cllr Romney and resolved with 8 votes for and 1 abstention to appoint Cllr Ind as the Councils representative to serve on the LRALC Rutland branch panel

479/17 PLANNING COMMITTEE

- (i) It was proposed by Cllr Romney, seconded by Cllr Haley and resolved with 7 votes for and 2 against to appoint Cllr Buxton to the Planning Committee
- (ii) It was proposed by Cllr Skipworth, seconded by Cllr Haley and resolved with 8 votes for and 1 against to appoint Cllrs Lowe and Lucas to the Planning Committee

480/17 PLANNING APPLICATION

- (i) 2017/0627/MAJ Marston's Inns and Taverns and Wildgoose Construction
Erection of a 39 bedroom hotel with associated car parking and ancillary development.
Land South of the Old Buttercross, Panniers Way, Barleythorpe
It was proposed by Cllr Wadsworth, seconded by Cllr Lowe and unanimously resolved to recommend approval on the proviso that pedestrian access is appropriate from the hotel to the Old Buttercross

There being no further business, the Chairman closed the meeting at 20.58

Signed: _____

**13th September 2017
Chairman**